



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 2. A.

Subject:

County Administrator's Comments

County Administrator's Comments:

County Administrator: _____

Board Action Requested:

Summary of Information:

Mr. Charles Dane, accompanied by "Litteroo", will provide information on the county's first annual Clean Up Campaign, scheduled for April 2 and 3, 2005.

Preparer: Fran Pitaro

Title: Director, General Services

Attachments:

Yes

No

#000001



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 2.B.

Subject:

County Administrator's Comments

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Summary of Information:

Mr. William Duff, Chairman, Employer Outreach Virginia Employer Support of the Guard and Reserve Committee (ESGR) will be in attendance to conduct a signing ceremony and present the first "5-Star" Statement of Support for the National Guard and Reserve Award in Virginia.

Preparer: _____ Lisa Elko _____ Title: _____ Clerk to the Board _____

Attachments:

Yes

No

000002



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 6.

Subject:

Work Session on County Administrator's Proposed FY2006 Biennial Financial Plan

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Hold a work session on the County Administrator's Proposed FY2006 Biennial Financial Plan.

Summary of Information:

This time has been set to continue work sessions on the County Administrator's Proposed FY2006 Biennial Financial Plan. On February 9th, staff presented FY2006 projected revenues and the Community Services Board budget. On February 23rd, staff presented the Police Department budget and the School Board presented its budget. On March 7th, staff made budget presentations for the Social Services Board, the Human Services Division, Constitutional Officers, and Fire and Emergency Medical Services. On March 9th, staff presented an overview of the County Administrator's Proposed FY2006 Expenditure Budget in addition to a presentation from the Management Services Division.

This work session will include presentations from the Community Development Division and the Community Development Block Grant Office. A final work session is scheduled for April 13th. At this work session, changes to the proposed financial plans will be reviewed prior to adoption.

Preparer: Rebecca T. Dickson Title: Director, Budget and Management

Attachments: Yes No

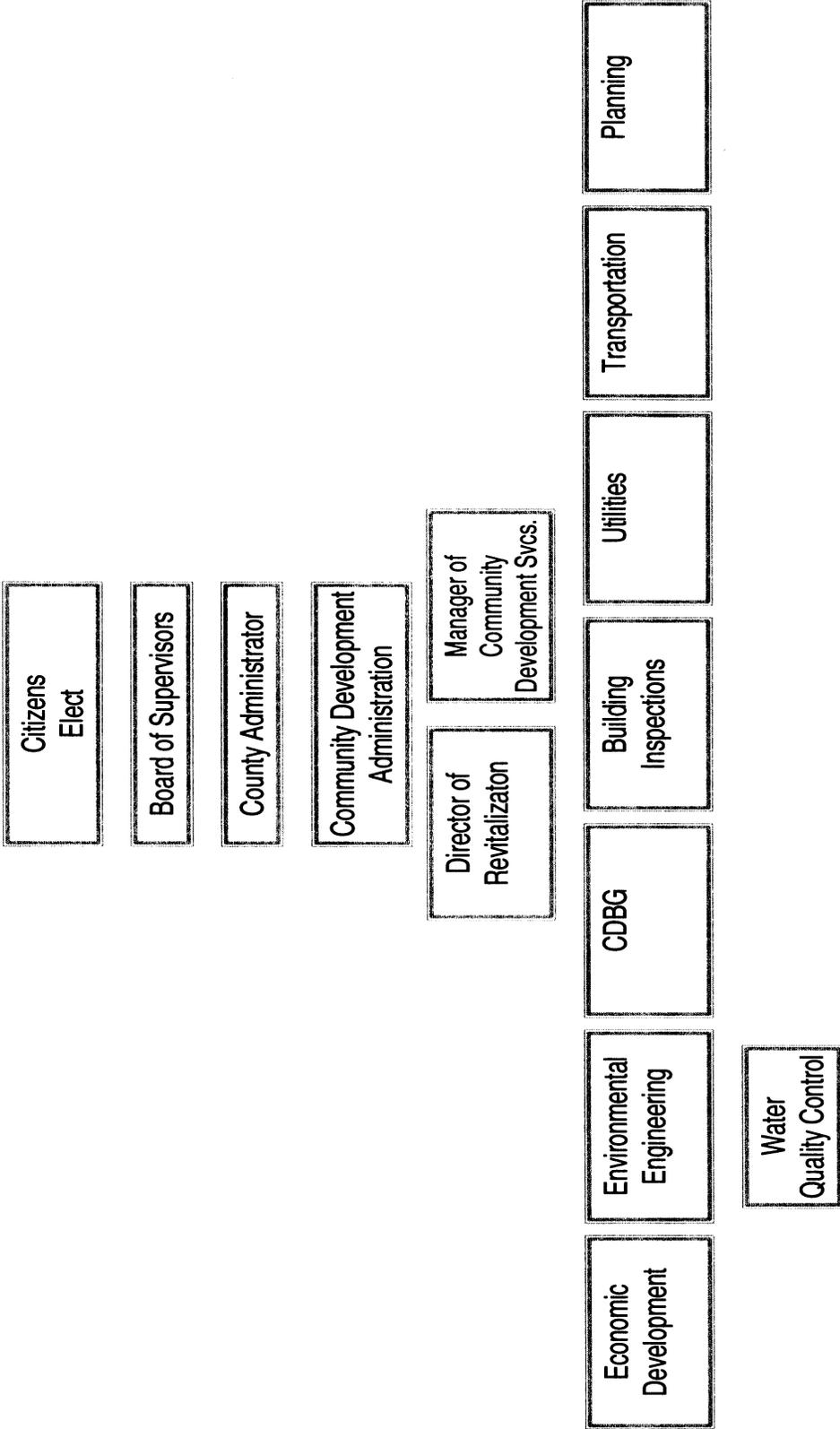
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Community Development 2006 Budget

Presented by

Pete Stith

**Deputy County Administrator
Community Development**





**Community Development Division
is Dedicated and Committed To...**

- **Managing Change in Chesterfield County**
- **Promoting Economic Prosperity**
- **Providing a High Quality of Life for Present and Future Generations**



Chesterfield County's Strategic Goals

- **To be exemplary stewards of Public Trust**
- **To Provide world-class customer service**
- **To be acknowledged for its extraordinary quality of life**
- **To be the safest and most secure community compared to similar jurisdictions**



Chesterfield County's Strategic Goals

- **To be a unifying leader of local government**
- **To be the employer of choice**
- **To Be the First Choice Business Community**
- **To be responsible protectors of the environment**



FY2006 Proposed C.D. Budget

Community Development Division

| Center Name | FY2006 Amended Expend. | FY2006 Amended Revenues | FY2006 GF Cost |
|--|------------------------|-------------------------|--------------------|
| Building Inspections | \$4,872,600 | \$4,529,000 | \$343,600 |
| Community Development Admin. | 882,900 | 122,300 | 760,600 |
| Economic Development | 1,496,200 | 0 | 1,496,200 |
| Environmental Engineering | 3,923,500 | 705,600 | 3,217,900 |
| Planning | 3,759,600 | 1,215,600 | 2,544,000 |
| Transportation | <u>906,900</u> | <u>0</u> | <u>906,900</u> |
| <i>Community Devel. Subtotal</i> | \$15,841,700 | \$6,572,500 | \$9,269,200 |
| <i>Community Development Block Grant</i> | \$2,026,000 | \$2,026,000 | \$0 |
| Utilities - Water | 37,179,900 * | 37,179,900 | \$0 |
| Utilities - Wastewater | <u>43,568,200</u> | <u>43,568,200</u> | <u>0</u> |
| <i>Utilities Total</i> | \$80,748,100 | \$80,748,100 | \$0 |
| Total - Community Development | <u>\$98,615,800</u> | <u>\$89,346,600</u> | <u>\$9,269,200</u> |



To Be the First Choice Business Community

- **Working with different cultural groups such as:**
 - **Hispanic Chamber of Commerce**
 - **Asian-American Pacific Island Celebration**
 - **Black History Month Celebration**



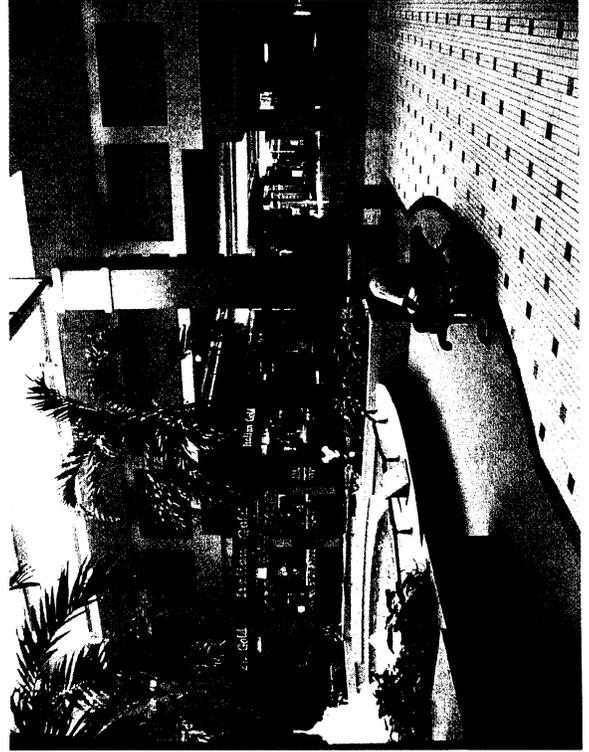
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To Be the First Choice Business Community

Community Revitalization

- Redevelop Cloverleaf Mall
- Promote Revitalization

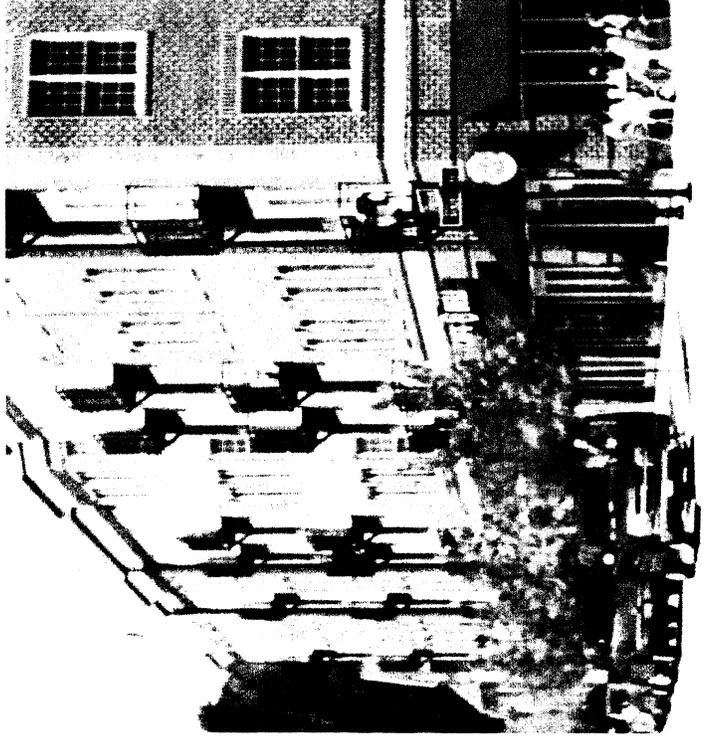




To Be the First Choice Business Community

Cloverleaf Mall Redevelopment

- **Produce
Revitalization
Plan**
- **New Mixed Use
Development**
 - office
 - retail
 - restaurants
 - hotel
 - residential





To Be Acknowledged for It's Extraordinary Quality of Life

Community Development Major Challenge

- Managing Growth

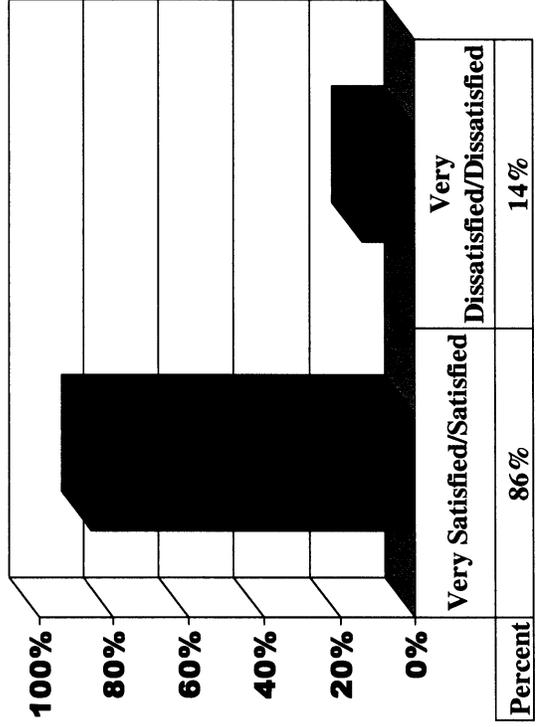




To Be the First Choice Business Community

CD Accomplishments

2004 Chesterfield County Business Climate Assessment Results





To Be the First Choice Business Community

CD Accomplishments

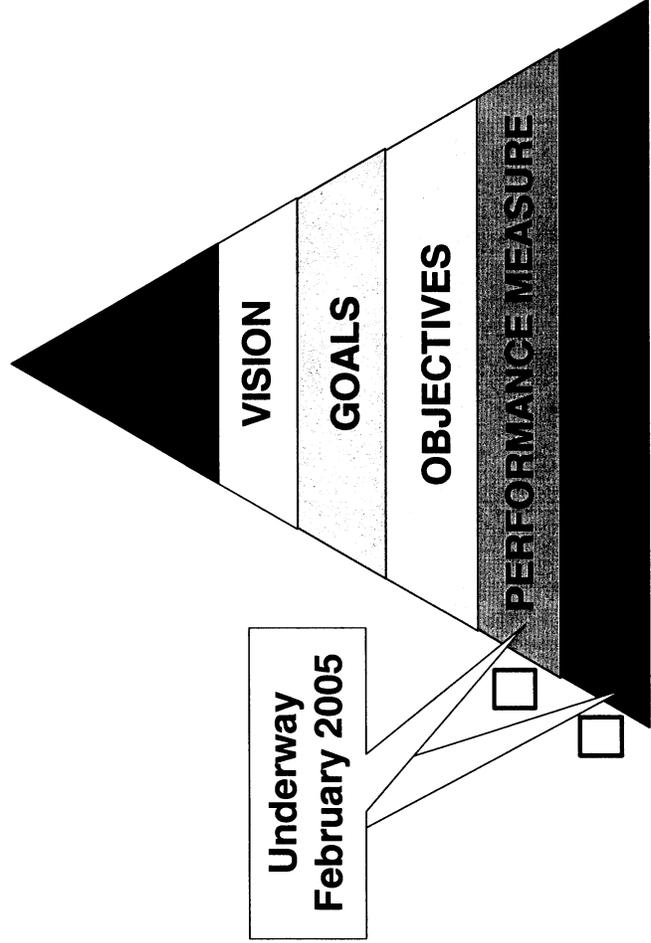
Chesterfield Chamber of Commerce Site Plan Task Force Survey - Comments

- **Generally the plan review process makes sense since the plan reviewers are the ones who approve or disapprove the plans. Having submitted plans through Henrico, I find the Chesterfield process easier and more logical.**
- **Overall though, I do prefer the Chesterfield Site Plan review process over the Henrico County review Process.**
- **Over the last few years we have submitted several projects to Chesterfield County. We have found the staff to be very professional.**



To Be a Unifying Leader of Local Government

Building Inspections Strategic Plan





To Provide World-Class Customer Services

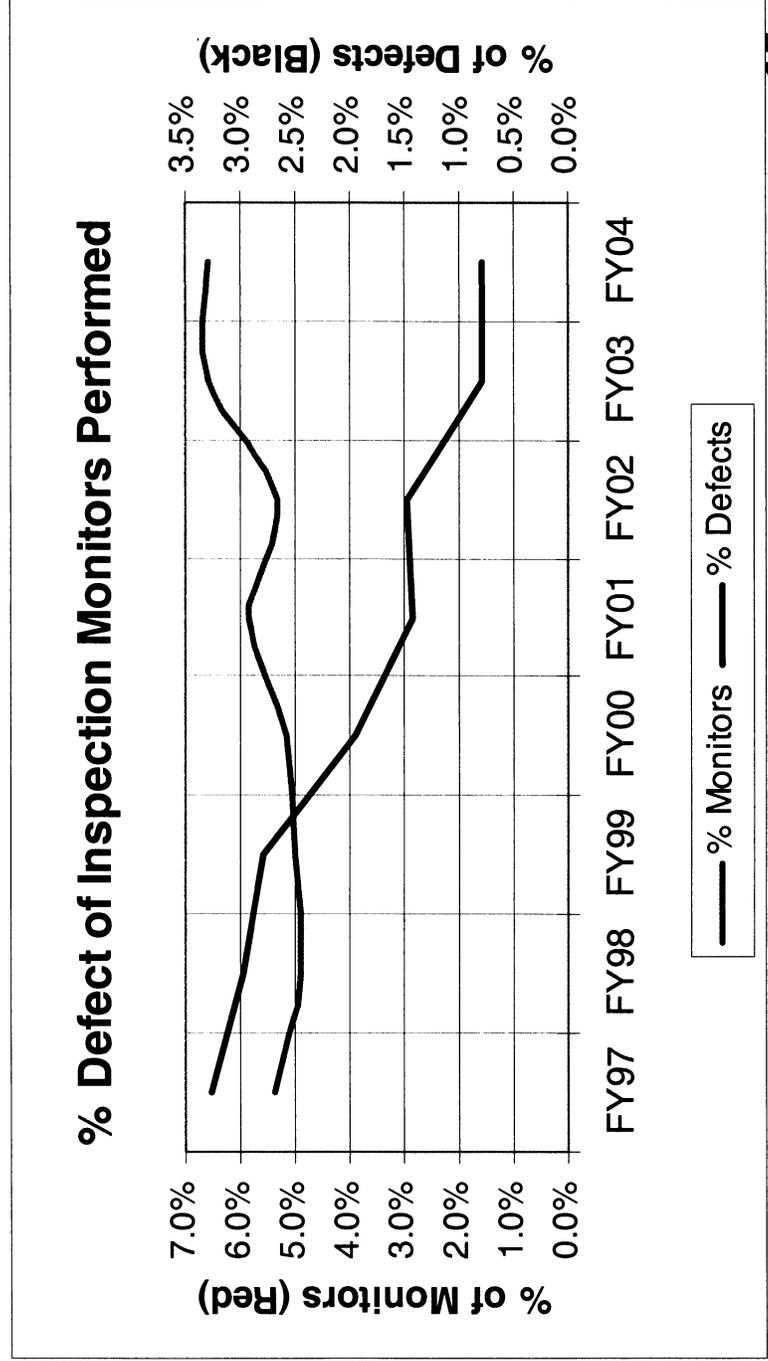
New Building Inspections Goals

- 1. Enforce Virginia Uniform Statewide Building Code & county ordinances**
- 2. To be responsive to customer needs**
- 3. Perform administrative processes effectively**
- 4. Hire, retain, & develop a qualified workforce**
- 5. Foster positive & productive work environment**
- 6. Effectively balance fiscal responsibility with workload**
- 7. Implement & support technology**

To Be The Safest and Most Secure Community Compared to Similar Jurisdictions



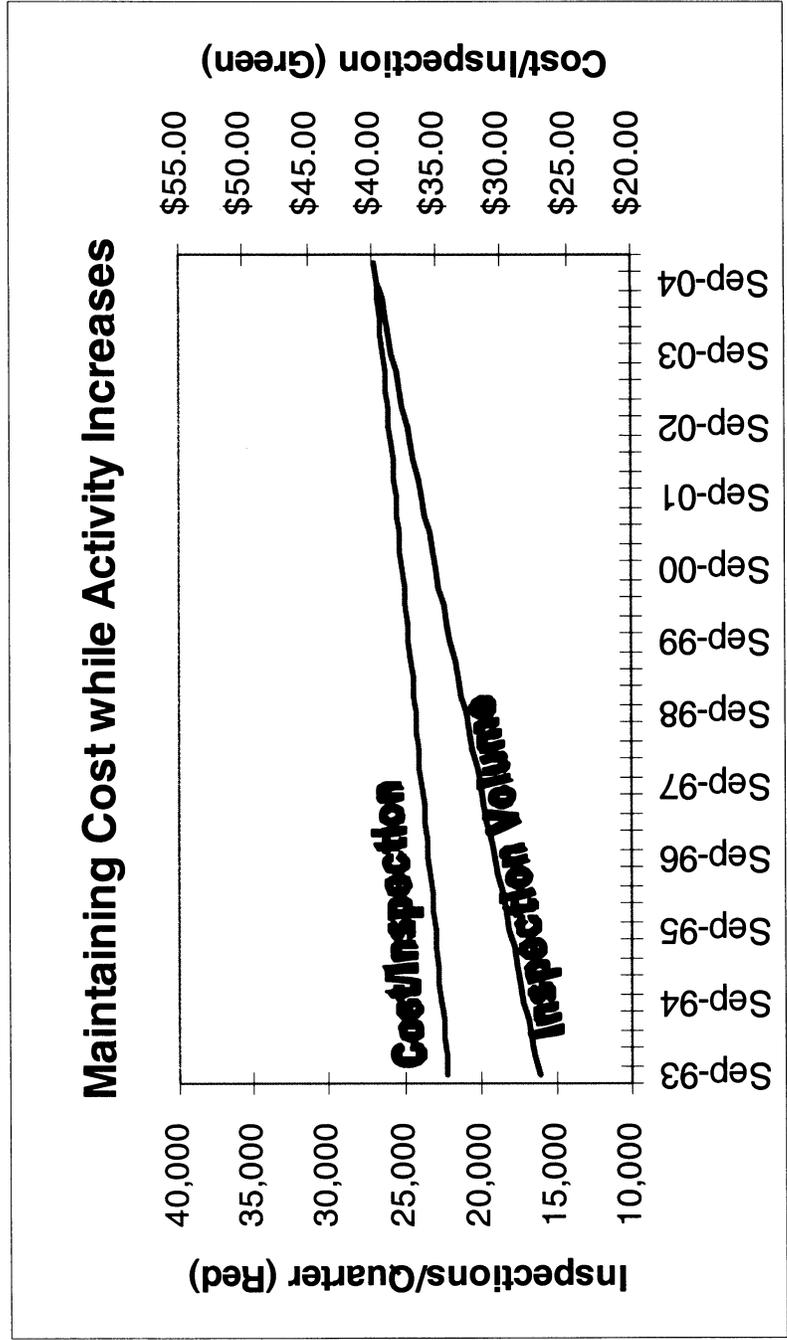
Building Inspections Improving Inspection Quality





To Be the Exemplary Stewards of Public Trust

Building Inspections Improving Cost Effectiveness





To Be the First Choice Business Community

Building Inspections Economic Development Support

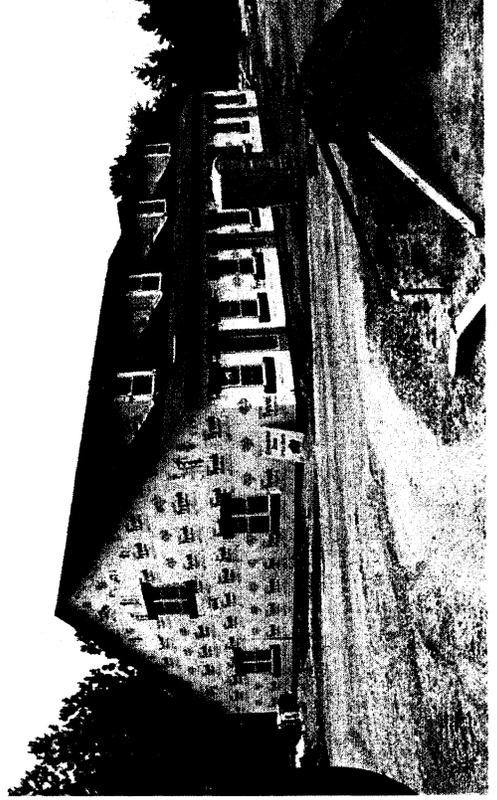
- **Pre-Design Meetings for
Commercial Projects**
- **Occupancy Coordination**
- **Intensified Inspector Training**
- **Use of International Existing
Building Code**



To Be a Unifying Leader of Local Government

Building Inspections Major Challenge

- **Adjusting business practices and resources to accommodate the significant increase in construction volume**





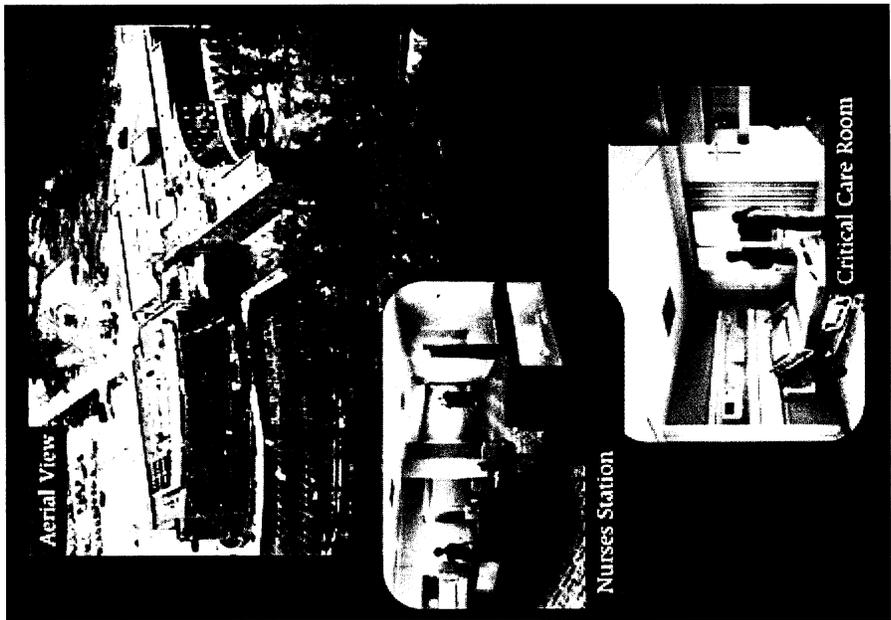
To Be a Unifying Leader of Local Government

Building Inspections Accomplishments

- **Received Grant to remove Beach road homes from flood plain**
- **Chesterfield declared a federal disaster quicker as a result of submitting preliminary damage assessment in 48 hours**
- **Removed hazardous buildings at Falling Creek Apartments in record time**



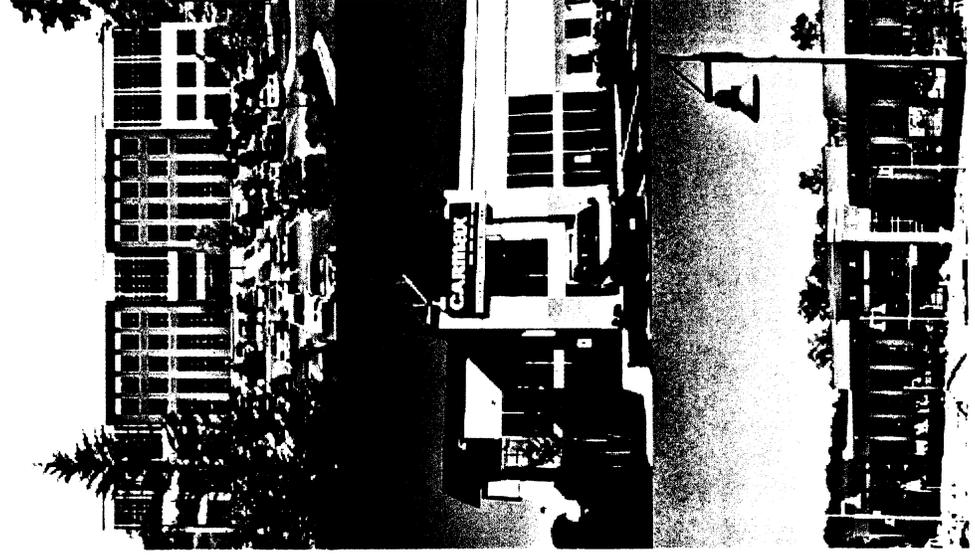
To Be the First Choice Business Community



- **Jobs in Chesterfield**
 - **113,270 jobs as of June 2004**
 - **From 2002 to 2004 net jobs**
 - **Increased: + 3,418 in Chesterfield**
 - **Declined: - 116 in Henrico**
 - **Declined: - 4,832 in Richmond City**
- **Businesses in Chesterfield**
 - **6,551 businesses as of June 2004**
 - **Net increase: 189 since 2002**



To Be the First Choice Business Community



• Economic Development Results in FY04

- Total New
Announced Investment:
\$130 million
- Number of Announced
New Facilities:
6 projects
- Number of Announced
Existing Industry
Expansions:
8 projects

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To Be the First Choice Business Community

Economic Development Major Challenge

- **Improve the promotion of Economic Development services and programs to businesses and citizens**





To Be the First Choice Business Community

Economic Development Accomplishment

- **Small & Minority Business Program Initiatives in FY04**
 - **35 workshops conducted**
 - **223 participants in workshops**
 - **101 one-on-one consultations**





To Be Responsible Protectors of the Environment

- **Greenfield Stream Restoration Project**
75% complete





To Be Responsible Protectors of the Environment

Environmental Engineering Major Challenge

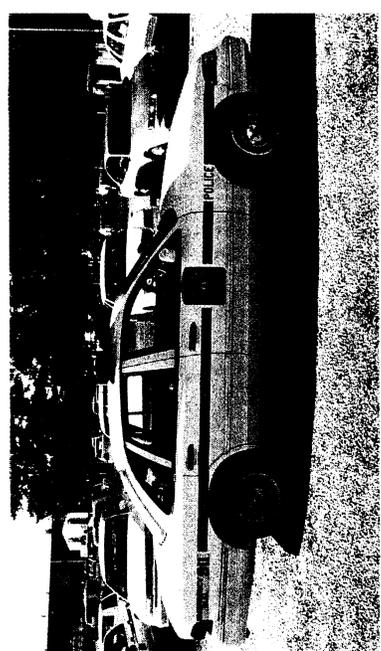
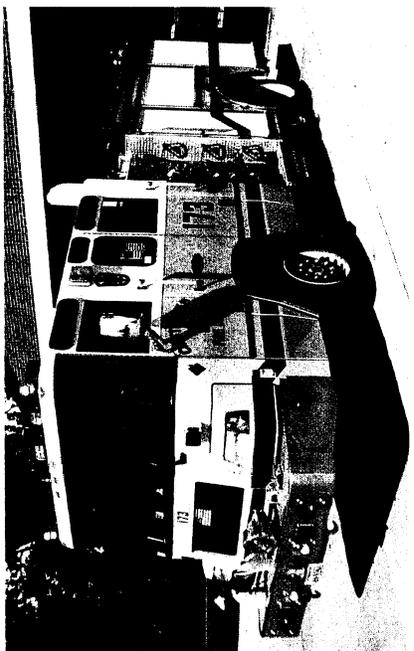
- **The time it takes to review the tremendous volume of plans submitted for subdivision review**

To Provide World-Class Customer Service

Environmental Engineering Accomplishments

- Use of GIS to provide continuous mapping support to:

- The E-911 center
- Community Development Departments
- Real Estate Assessments
- Business Community
- Citizens





To Be the First Choice Business Community

How Planning Promotes and Supports Economic Development

- **Planning For Rt. 288 Economic
Development Locations**
- **Fast Track Site Plan Process**
- **Jefferson Davis Corridor Redevelopment
Initiative**



To Provide World-Class Customer Service

Planning Department Major Challenge

- Continuing to Improve Customer Service





To Be Acknowledged for It's Extraordinary Quality of Life

Planning Department 2004 Accomplishments

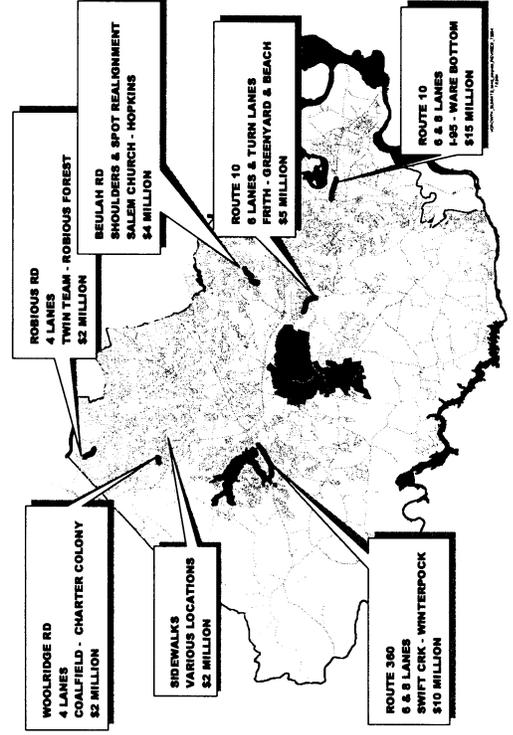
- **Public Facilities Plan**
- **Growth Analysis Report**





To Be Acknowledged for It's Extraordinary Quality of Life

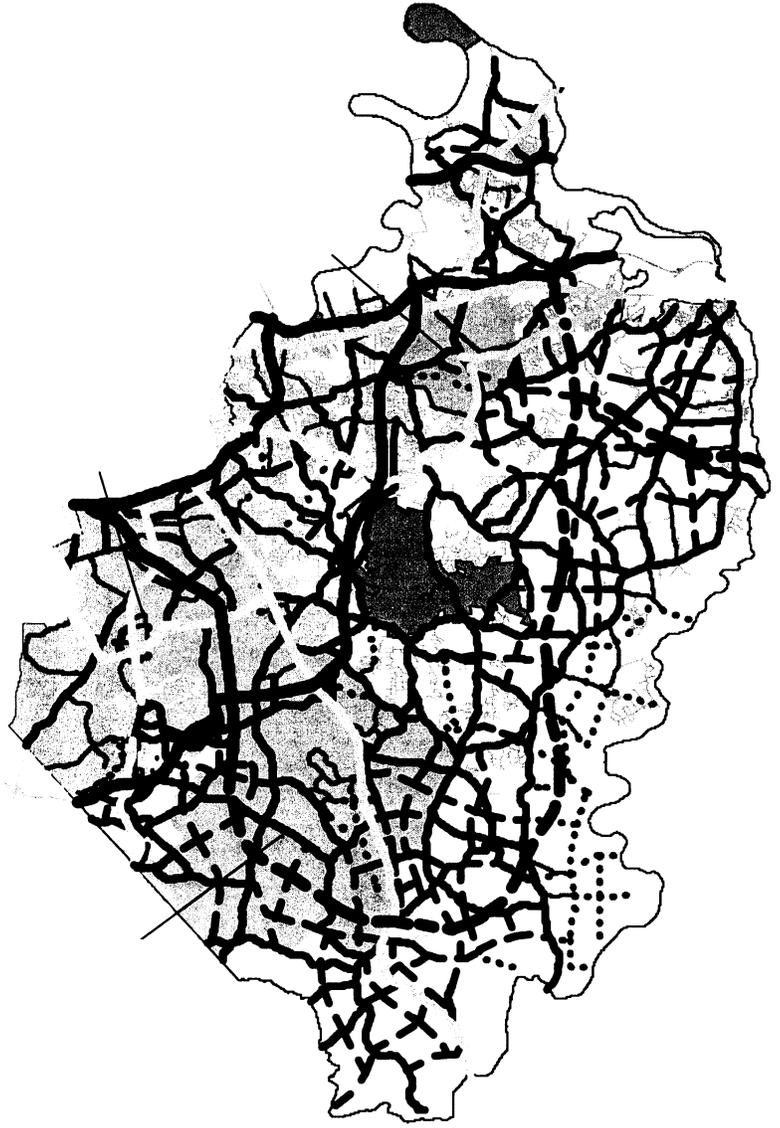
- **2004 Bond Referendum:
\$40 million for transportation projects
Highest voter support of all bond
issues at 87%**





To Be Acknowledged for It's Extraordinary Quality of Life

- **Updating the Comprehensive and
Thoroughfare Plans**





To Be the First Choice Business Community

- Meadowville Technology Park
Access Road



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To Be The Safest and Most Secure Community Compared to Similar Jurisdictions



- **Old Bon Air Road Safety Improvement**

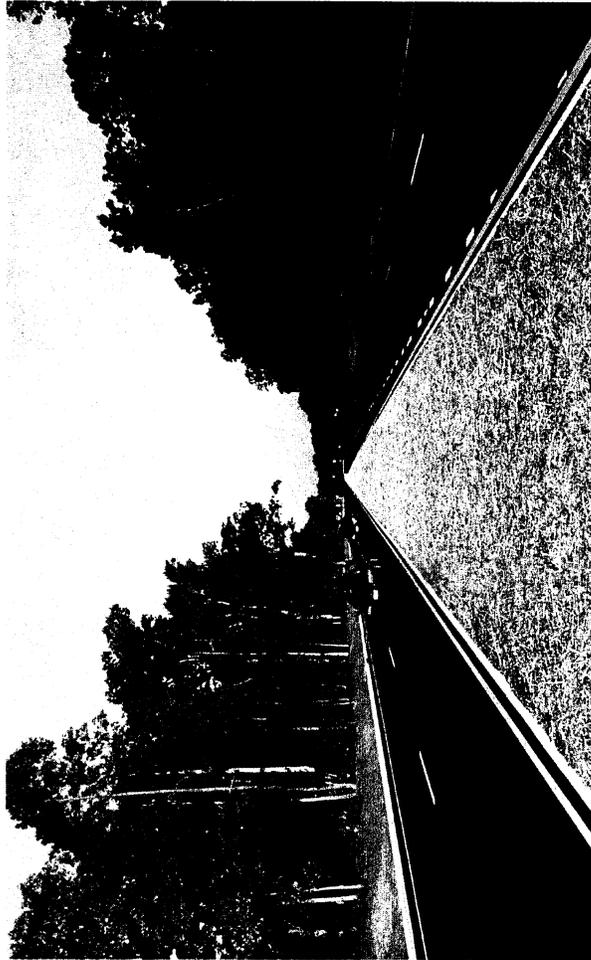




**To Be Acknowledged for It's
Extraordinary Quality of Life**

Transportation Department Major Challenge

- **Funding for Roads**





To Be Acknowledged for It's Extraordinary Quality of Life

Transportation Department Accomplishment

- Retention of Staff





To Be Exemplary Stewards of the Public Trust

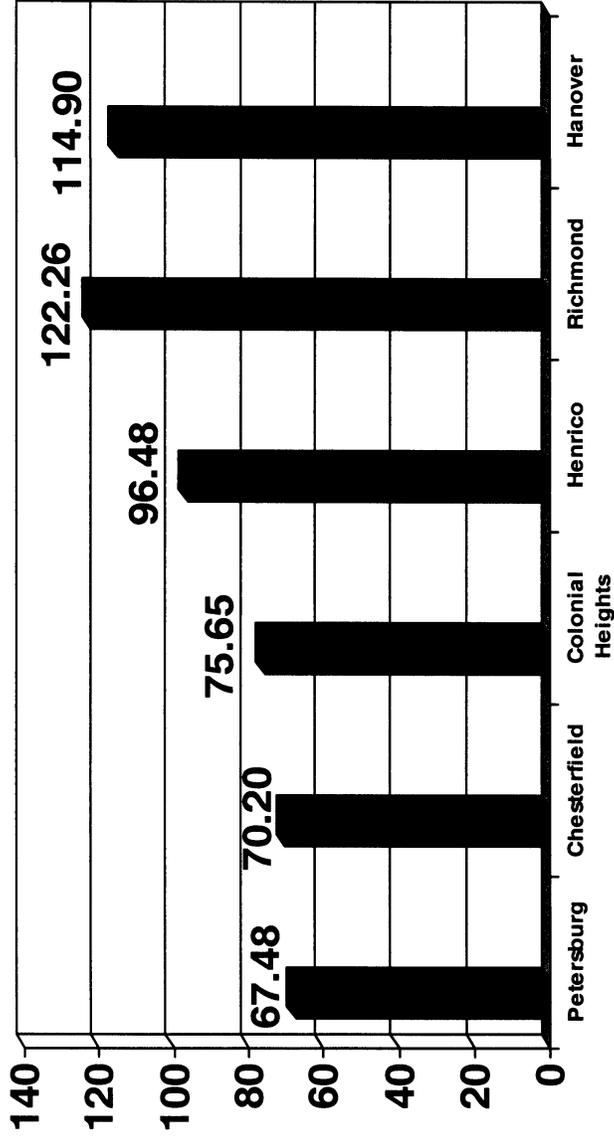
The Utilities Department is one of only two water and sewer utilities in the nation to have the highest bond ratings from all three rating agencies.

- **Chesterfield County AAA/Aaa/AAA**
- **Henrico County AAA/Aa2/AA+**
- **City of Virginia Beach AA+/Aa3/AA**
- **City of Chesapeake Aa3/A+**



To Be Exemplary Stewards of the Public Trust

- **Low water/wastewater user charges**



**Chesterfield Proposed FY06 rates.
Colonial Heights rates effective 10/01/04.
Hanover, Henrico, Petersburg, and Richmond FY05 rates.**



To Be Exemplary Stewards of the Public Trust

- **Proposed fees – other services:**

Installing water service lines

| <u>Line size</u> | <u>Current</u> | <u>Proposed</u> |
|------------------|----------------|-----------------|
| 5/8" | \$465 | \$777 |
| 1 | \$610 | \$981 |
| 1 1/2" | \$900 | \$1,641 |
| 2" | \$1,000 | \$1,836 |

| | <u>Current</u> | <u>Proposed</u> |
|------------------------|----------------|-----------------|
| Bacteriological Test | \$16.00 | \$21.50 |
| Portable Meter Deposit | \$550 | \$750 |



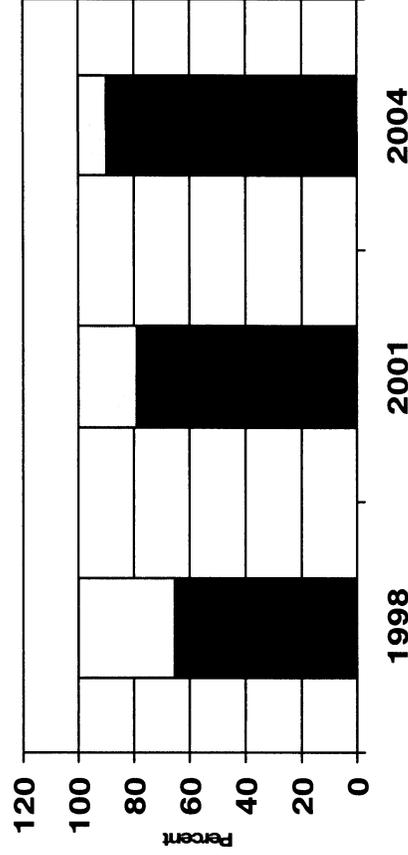
To Be Responsible Protectors of the Environment

- **Environmental Management System
implemented at the Proctors Creek
Wastewater Treatment Plant**
 - **Exemplary Environmental Enterprise
certification from the Department of
Environmental Quality**
 - **Compliance with ISO 14001**



To Provide World-Class Customer Service

- **2004 Citizen Survey Results**
 - **How would you rate public (county) water and wastewater services received from the Utilities Department?**



| | 1998 | 2001 | 2004 |
|-------------------------|--------------|------------|--------------|
| Excellent / Good | 65.4% | 79% | 89.9% |
| Fair / Poor | 34.6% | 21% | 10.1% |



To Be Exemplary Stewards of the Public Trust

Utilities Department Major Challenge

- **Compliance with proposed nutrient removal requirements wastewater treatment facilities**



To Provide World-Class Customer Service

Utilities Accomplishment

- **Association of Metropolitan Water Agencies Platinum Award for Sustained Competitiveness Achievement**
 - **One of only 14 water utilities nationwide**
 - **Only water utility in the state to achieve this honor**
 - **Water industry equivalent of the ACE award**

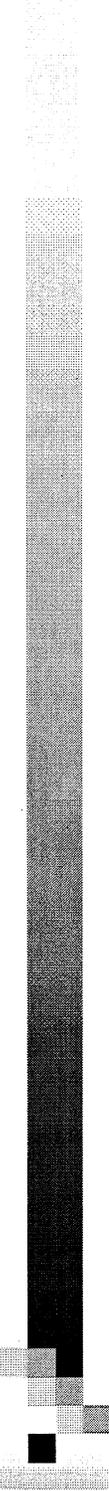


He's one tough cookie. I've never seen anyone bounce back from an autopsy before."

**The Community
Development
Division Thanks the
Citizens of Chesterfield
And the Board of
Supervisors for Their
Continued Support**

**This presentation may
be viewed on the
Internet at:**

<http://www.chesterfield.gov/cd/2006/>



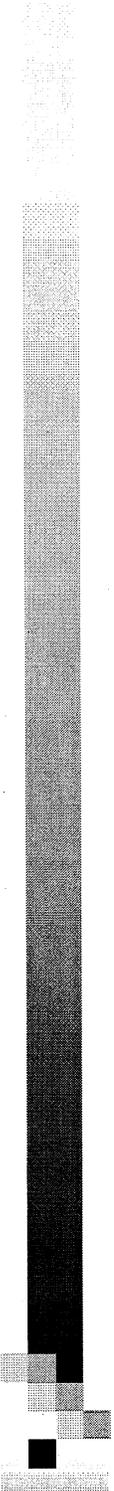
**Community Development
Block Grant
and
Home Investment Partnership**

FY 2005-2006 Budget

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OVERVIEW

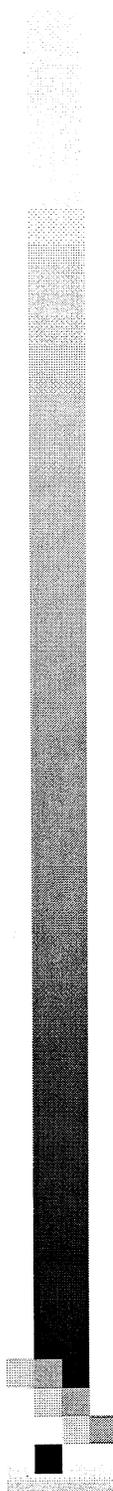
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Statutory Goals

Provide:

- **Decent Housing**
- **A Suitable Living Environment**
- **Expanded Economic Opportunities**

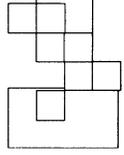


Broad National Objectives

- **Benefit Low and Moderate Income Persons**
- **Eliminate Slums and Blight**
- **Meet Urgent Needs**

Consolidated Plan Priorities

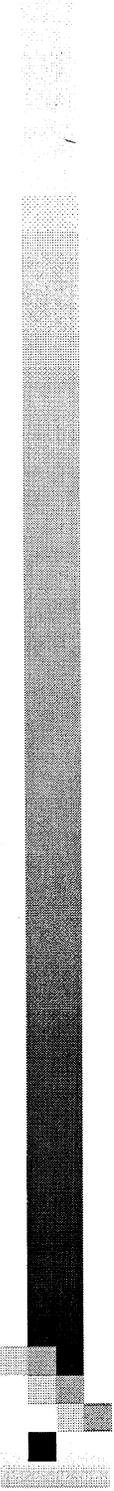
- Infrastructure Improvements in Low/Mod Areas
- Construction of New Affordable Housing
- Rehabilitation of Owner Occupied Housing in Low/Mod Areas
- Encourage the purchase of affordable single family housing



Consolidated Plan Priorities

Continued...

- Stimulate economic development activities
- Support and enhance public services
- Enhance public facilities in low and moderate-income communities
- Support programs that address special needs populations

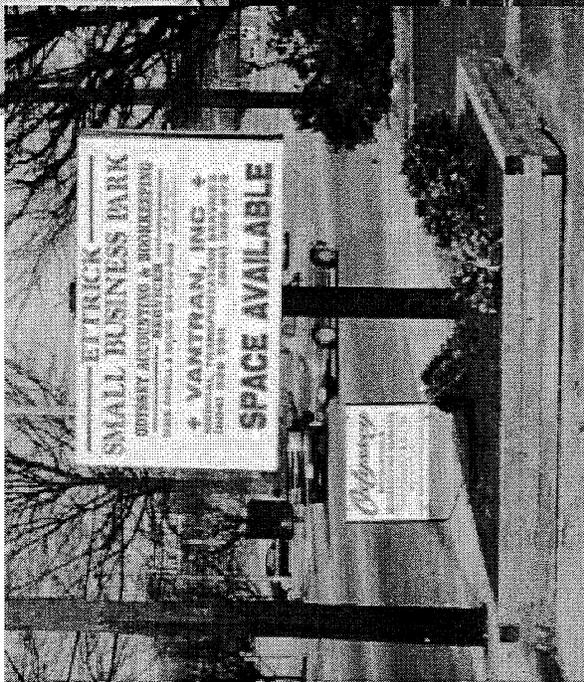


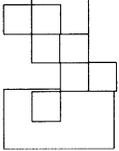
SUCCESS STORIES

FY 2003-04

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Full Occupancy of the Ettrick Small Business Center





Success Stories

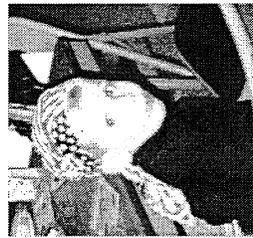
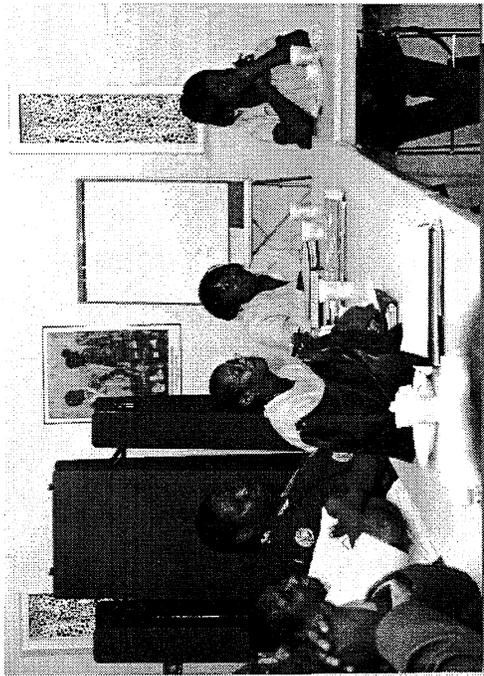
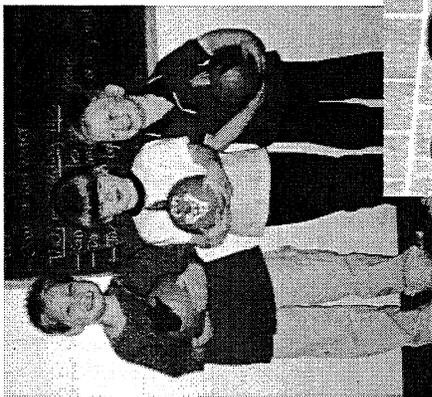
Completed 47 Housing Projects



- Emergency Home Repairs
- First Time Home Ownership
- Rehabilitation / Acquisition / Loans
- New Construction

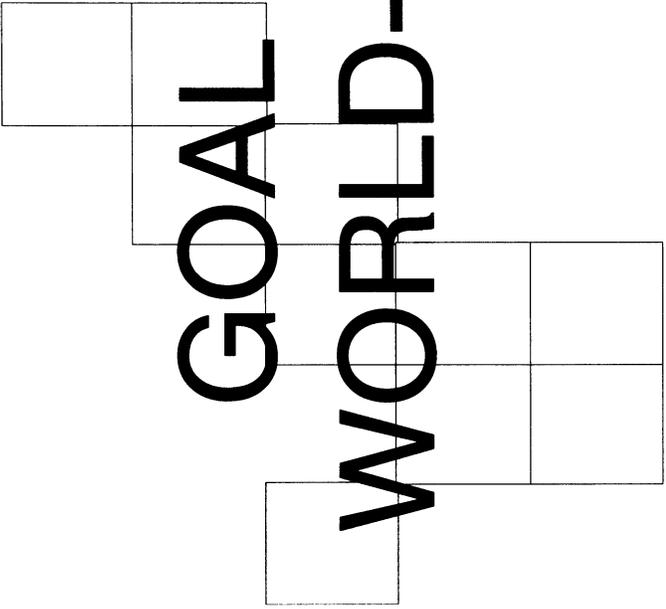
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Provided Public Service Activities to More than 4,000 Residents of the County



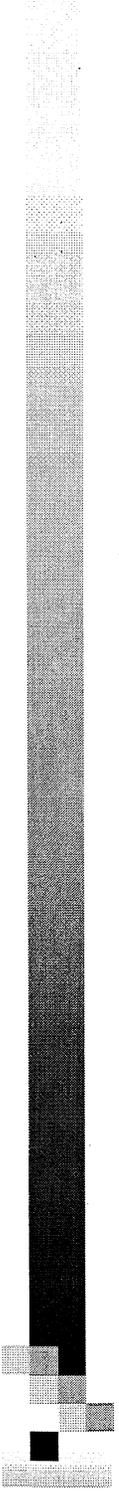
COUNTY'S STRATEGIC GOALS

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GOAL 2.0: TO PROVIDE WORLD-CLASS CUSTOMER SERVICE

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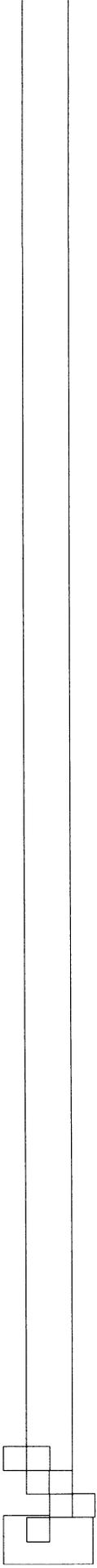


Objective 2.3:

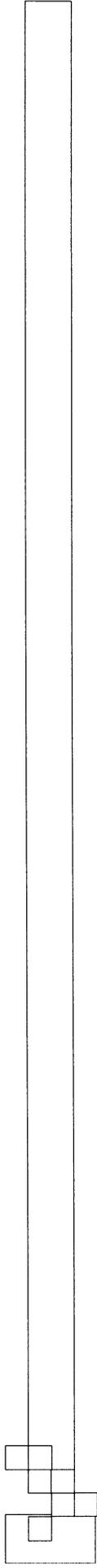
Be Responsive to Customers Needs

Emergency Home Repair

Housing Rehabilitation



GOAL 3.0: TO BE ACKNOWLEDGED FOR EXTRAORDINARY QUALITY OF LIFE



**Objective 3.3: Promote/Preserve
Communities**

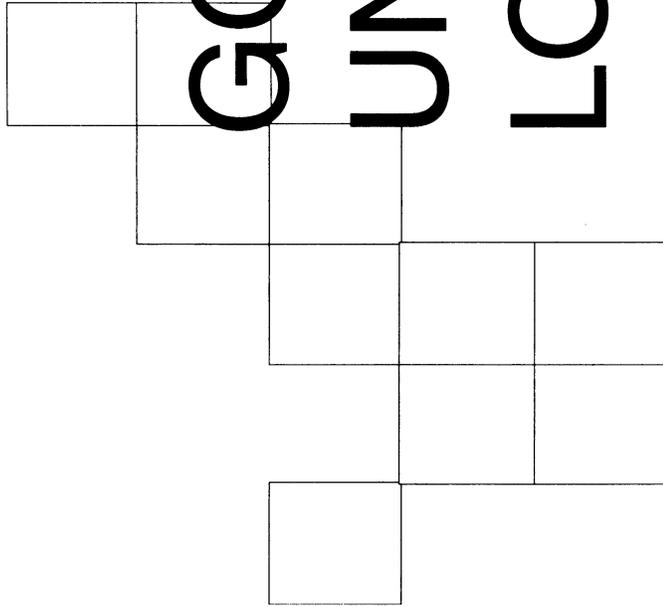
Safe and Affordable Housing

Down Payment Assistance

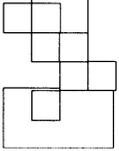
203k Loan Assistance

Housing Rehabilitation

Emergency Home Repair



GOAL 5.0: TO BE A UNIFYING LEADER OF LOCAL GOVERNMENT

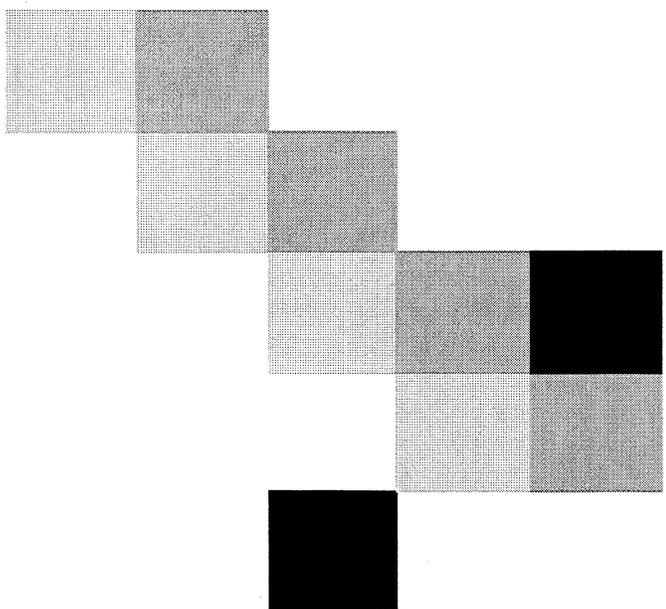


**Objective 5.2: Identify
Opportunities for Regional
Relationships that Further Goals**

Camp Baker

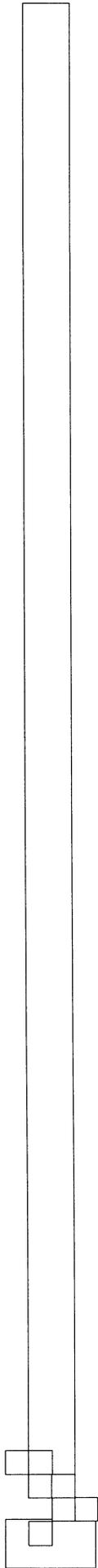
HOMeward

Citizen Participation



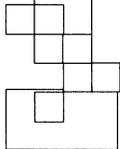
2005-06 Citizen Review Committee

| ORGANIZATION | REPRESENTATIVE |
|---------------------------------|-----------------------|
| Bensley Civic Association | Margaret Davis |
| CAPAAMMD | James McClellan |
| College Park Neighborhood Watch | Walter Stith |
| Jeff Davis Association | Ree Hart |
| Amphill Civic Association | Floyd O'Brien |
| Meadowbrook Community Council | Pete Ellis |

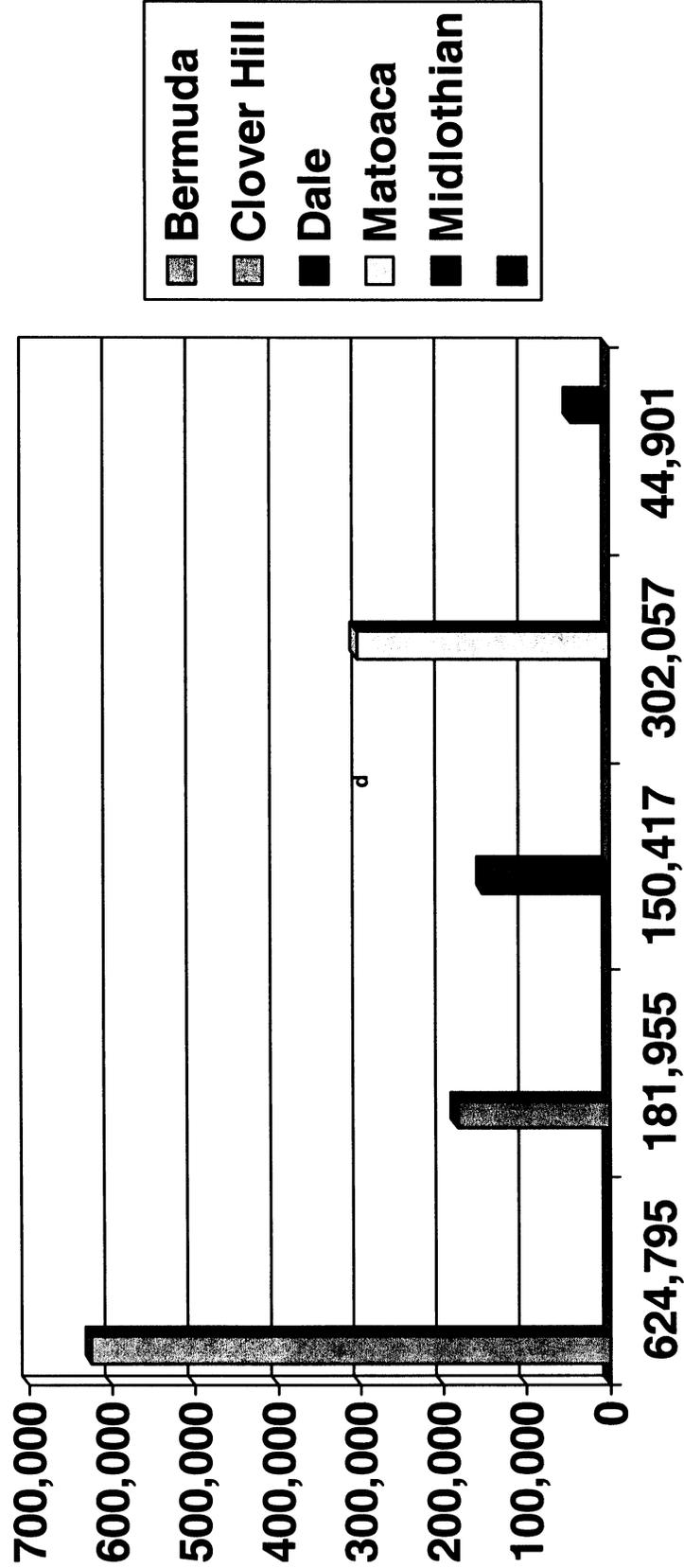


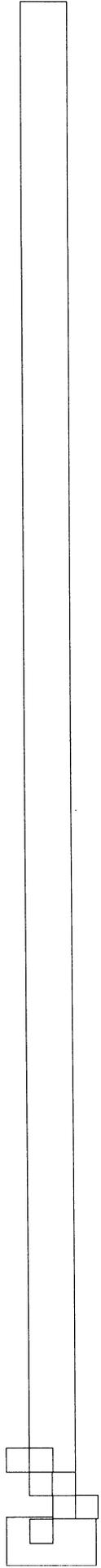
FY03-04 FUND DISTRIBUTION

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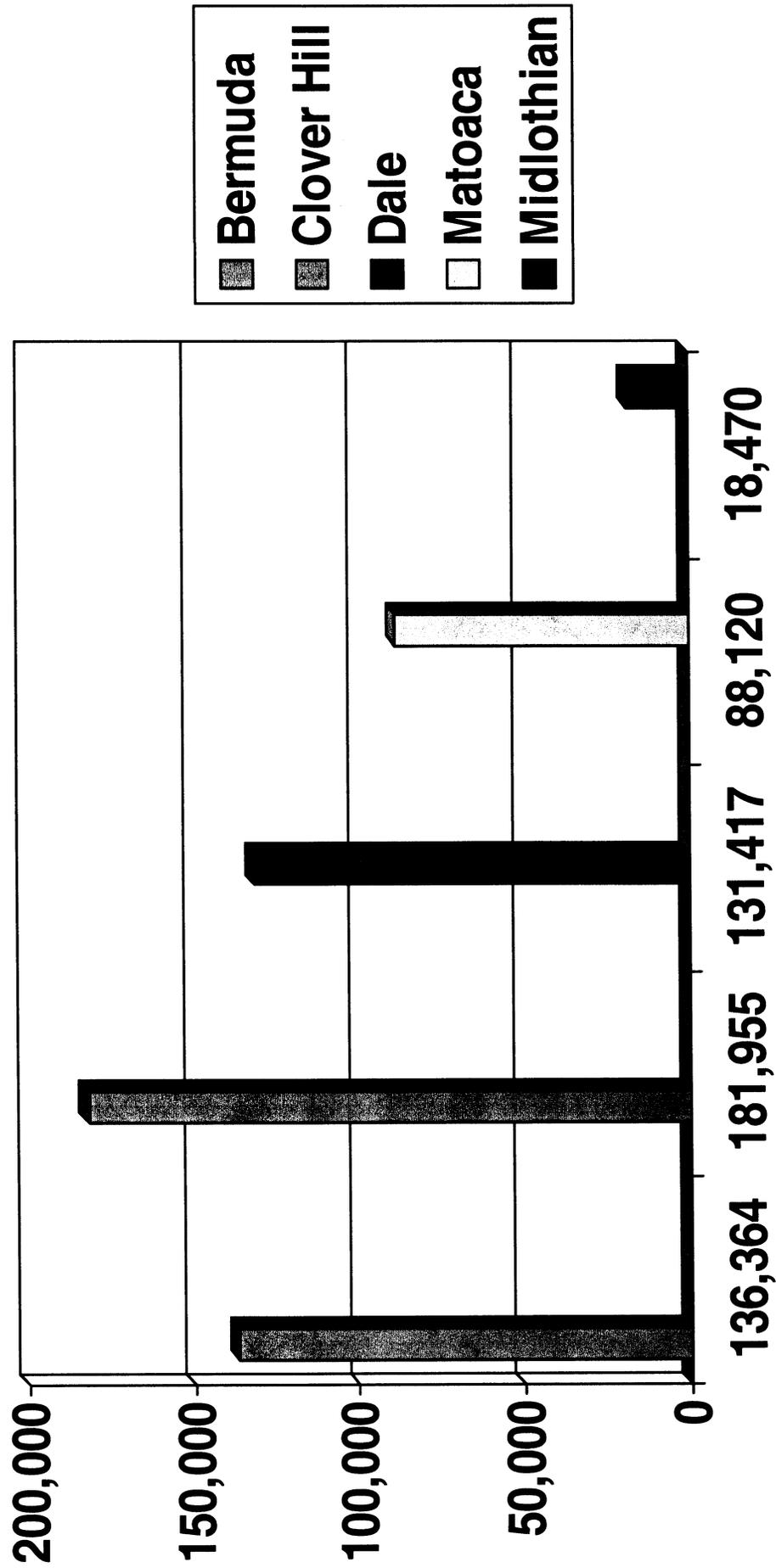


Expenditures by District (Dollars)





Housing Expenditures by District (Dollars)

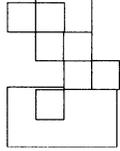


FUNDING

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Community Development Block Grant Funding

| <u>CDBG</u> | <u>FY 04-05</u> | <u>FY 05-06</u> |
|----------------|--------------------|--------------------|
| Allocation | \$1,490,699 | \$1,420,374 |
| Program Income | 0 | 0 |
| Reprogram | 209,929 | 81,200 |
| TOTAL | \$1,700,628 | \$1,501,574 |

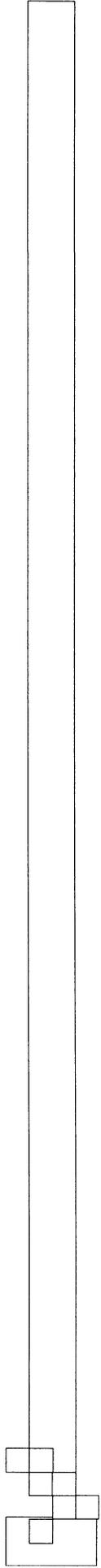


Home Investment Partnership Funding

| <u>HOME</u> | <u>FY 04-05</u> | <u>FY 05-06</u> |
|--------------------|------------------------|------------------------|
| Allocation | \$604,492 | \$501,831 |
| Program Income | 102,303 | 0 |
| Reprogram | 38,826 | 0 |
| TOTAL | \$745,621 | \$501,831 |

American Dream Downpayment Initiative Funding

| <u>ADDI</u> | <u>FY 04-05</u> | <u>FY 05-06</u> |
|----------------|-----------------|-----------------|
| Allocation | \$73,018 | \$22,538 |
| Program Income | 0 | 0 |
| Reprogram | 0 | 0 |
| TOTAL | \$73,018 | \$22,538 |



Grant Fund Limits

CDBG

HOME

- Public Service ■ CHODO
\$213,074 (15%) \$75,275 (15%)

- Administration ■ Administration
\$284,074 (20%) \$ 50,183 (10%)

FY 2005-06 Funding Requests and Recommendations

Code Enforcement

| | <u>FY06 Request</u> | <u>FY06 Committee</u> | <u>FY06 County Administrator</u> |
|----------------------------------|-------------------------|---------------------------|--------------------------------------|
| Pro-Active Code Compliance | \$117,600 | \$115,000 | \$115,000 |
| Subtotal | \$117,600 | \$115,000 | \$115,000 |

FY 2005-06 Funding Requests and Recommendations

Economic Development

| | <u>FY06 Request</u> | <u>FY06 Committee</u> | <u>FY06 County Administrator</u> |
|----------------------|---------------------|-----------------------|----------------------------------|
| Business Coordinator | \$ 70,000 | \$ 70,000 | \$ 70,000 |
| Winchester Greens | | | |
| Improve. Jeff Davis | \$200,000 | \$100,000 | \$100,000 |
| Enterprise Center | \$375,000 | \$320,000 | \$320,000 |
| Friends Training | \$ 10,000 | \$0 | \$ 5,000 |
| Subtotal | \$655,000 | \$490,000 | \$495,000 |

Housing

| <u>FY06 Request</u> | <u>FY06 Committee</u> | <u>FY06 County Administrator</u> |
|---------------------------------|-----------------------|----------------------------------|
| Elder Homes Rehab. | \$200,000 | \$100,000 |
| Interfaith Housing Construction | \$250,000 | \$100,000 |
| In-House Rehab. | \$191,400 | \$191,400 |
| HOME Down Payment Asst. | \$154,800 | \$ 80,000 |
| Emergency Home Repair | \$35,000 | \$ 35,000 |
| SUBTOTAL | \$831,200 | \$506,400 |

000078

Public Facilities & Equipment

| | <u>FY06 Request</u> | <u>FY06 Committee</u> | <u>FY06 County Administrator</u> |
|--|-------------------------|---------------------------|--------------------------------------|
| Camp Baker | \$100,000 | \$100,000 | \$0 |
| Rayon Park Improvement Meals-on- Wheels | \$132,000 | \$132,000 | \$132,000 |
| Cogbill Rd. Sidewalk | \$785,000 | \$0 | \$100,000 |
| Ettrick Storage | \$ 12,820 | \$ 12,820 | \$ 12,820 |
| SUBTOTAL | \$1,229,820 | \$344,820 | \$344,820 |

Public Service

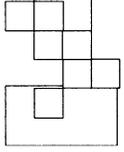
| | <u>FY 06 Request</u> | <u>FY 06 Committee</u> | <u>FY06 County Administrator</u> |
|-----------------------------|----------------------|------------------------|----------------------------------|
| Boys & Girls Club Power Hr. | \$25,000 | \$20,000 | \$20,000 |
| Chalkley After School Prog. | \$12,000 | \$ 6,000 | \$ 6,000 |
| Children's Home of VA | \$10,000 | \$10,000 | \$10,000 |
| Communities In Schools | \$25,000 | \$24,256 | \$24,256 |
| Bensley Elem. Extended Day | \$25,400 | \$ 8,000 | \$ 8,000 |

Public Service......CONTINUED

| | <u>FY06 Request</u> | <u>FY06 Committee</u> | <u>FY06 County Administrator</u> |
|-------------------------|---------------------|-----------------------|----------------------------------|
| Ettrick Comm. Center | \$64,000 | \$57,500 | \$57,500 |
| Bensley Comm. Center | \$57,500 | \$51,300 | \$51,300 |
| Youth Program | \$42,000 | \$30,000 | \$30,000 |
| Amphill Seniors | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| Subtotal | \$266,900 | \$213,056 | \$213,056 |

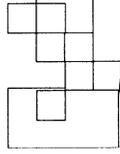
Planning & Administration

| | <u>FY 06</u> | <u>FY 06</u> | <u>FY06 County</u> |
|-----------------|--------------------|--------------------|----------------------|
| | <u>Request</u> | <u>Committee</u> | <u>Administrator</u> |
| CDBG | | | |
| Department | \$284,074 | \$284,074 | \$284,074 |
| HOME | \$ 50,183 | \$ 50,183 | \$ 50,183 |
| Subtotal | \$334,257 | \$334,257 | \$334,257 |
| Total | \$3,434,777 | \$2,003,533 | \$2,008,533 |



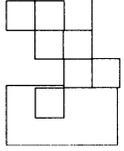
Other Proposals Received

| PROJECT | AGENCY | REQUEST |
|---|---------------------------|----------------|
| Emergency Home Repair | Elder Homes | \$ 50,000 |
| A.M. Davis Athletic Field Improvements | A.M. Davis A/A | \$227,638 |
| Sherborne Sewer Installation | Bensley Civic Association | \$352,186 |
| Quail Oaks/Kingsdale Rd Drainage Improvements | Environmental Engineering | \$175,000 |
| Happy Hill Rd Public Water Installation | Happy Hill Rd Association | \$91,000 |



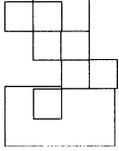
Other Proposals Received, Page 2

| PROJECT | AGENCY | REQUEST |
|---|--------------------------------|-----------|
| Northern Chesterfield Gateway Plan | Jefferson Davis Association | \$100,000 |
| BT & T Helping Transform Lives | Barbara Hayes | 128,000 |
| The Dream Promotion Project | Born to Be Great Youth Program | 54,639 |
| Crisis Assistance Response Emergency Transitional Housing | CARES | 15,000 |



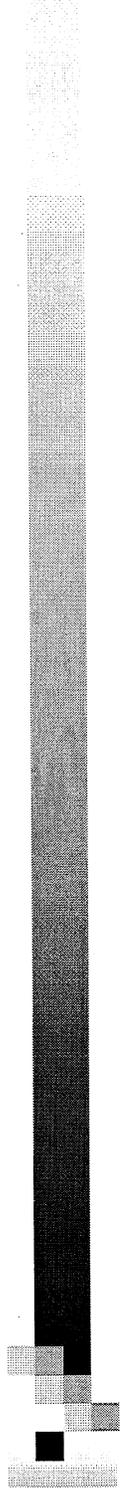
Other Proposals Received, Page 3

| PROJECT | AGENCY | REQUEST |
|---|---------------------------|-----------|
| Commit to Our Community | Commonwealth Clinic | \$ 20,000 |
| Youth Athletic Program @ Bensley Elementary | Parks & Recreation | 69,900 |
| Jesse J. Mayes Learning Center | Triple Nickel | 25,000 |
| Housing/Financial Security Program | Upper Room Housing Agency | 10,000 |



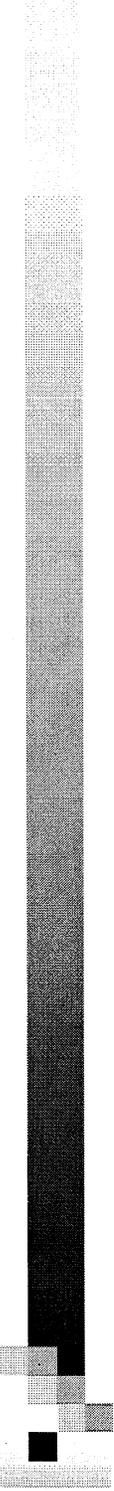
Other Proposals Received, Page 4

| PROJECT | AGENCY | REQUEST |
|--|---------------------------|-----------|
| Jeff Davis Highway Historic Designation | Planning Department | \$ 40,000 |
| JDA Executive Director Salary | Jeff Davis Association | 80,000 |
| Housing Construction | Habitat for Humanity | 178,800 |
| Youth Inclusion | Parks & Recreation | 6,000 |



Future of the CDBG Program

- Radical restructuring of federal community and economic development programs
- Elimination of the CDBG Program along with 17 other community planning and economic development programs
- Replacement program under the Department of Commerce known as Strengthening America's Communities Grant
- Funding proposed at \$3.71 billion which is \$1 billion less than FY2006 CDBG allocation



Continued

- National Association of Counties, National League of Cities and U.S. Conference of Mayors have issued a joint statement denouncing the change
- Impact on Chesterfield: (1) Elimination of existing funding (2) Future funding is unlikely



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.1.a.

Subject:

Execute an Extension of the Service Agreement with the Central Virginia Waste Management Authority (CVWMA) for Recycling Used Propane Tanks at the County Transfer Stations

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *LR*

Board Action Requested:

Authorize the County Administrator to sign the annual extended Service Agreement with the Central Virginia Waste Management Authority for recycling used propane tanks at the county transfer stations.

Summary of Information:

The county currently receives approximately 2,000 empty propane tanks per year for disposal at the transfer stations. At the present time, the county has an annual Service Agreement with the Central Virginia Waste Management Authority that provides collection of these tanks by Massey, Wood and West. The Central Virginia Waste Management Authority has extended their contract with Massey, Wood and West for one year to continue collecting and recycling these empty tanks from participating member jurisdictions. Through this service agreement, the county will not incur any cost for collection but will continue to receive revenue of \$1 per tank.

Staff recommends approval of this agreement.

Preparer: Francis M. Pitaro

Title: Director of General Services

Attachments: Yes No

000089

**THIRD ADDENDUM TO THE
SPECIAL PROJECT SERVICE AGREEMENT FOR
PROPANE TANK COLLECTION SERVICES**
between
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
and
PARTICIPATING LOCAL JURISDICTIONS

WHEREAS, the Central Virginia Waste Management Authority (hereinafter "CVWMA") and Massey, Wood and West Inc. (hereinafter "Contractor") executed a Propane Tank Collection Services Contract dated July 31, 2002 (the "Contract"), and

WHEREAS, "Section 2 - Term of the Contract" provides for up to four (4) one year extensions of the Contract based on mutual consent of the CVWMA and the Contractor, and

WHEREAS, the Central Virginia Waste Management Authority executed a Special Project Service Agreement (hereinafter "Agreement") with certain participating Local Jurisdictions listed below for the collection of obsolete and/or non usable propane tanks as defined in the Agreement and Contract, and

WHEREAS, the CVWMA and the Contractor previously agreed to addenda to the Contract dated July 1, 2003 and July 1, 2004 to extend the Contract for 2 one year terms with termination dates of June 30, 2004 and June 30, 2005 respectively, and

WHEREAS, the CVWMA and the Contractor have mutually agreed to extend the term of the Contract for another one year period commencing on or about July 1, 2005 and ending June 30, 2006.

NOW THEREFORE, in consideration of the forgoing recitals and the mutual covenants hereinafter provided:

BE IT RESOLVED that this addendum to the Agreement is made by and between CVWMA, its successors and assigns, having its principal place of business at 2100 West Laburnum Avenue, Suite 105, Richmond, Virginia 23227, and (if executed on the appropriate page 3 – End - Signature page of this Addendum)

COUNTY OF CHESTERFIELD (CHE),
COUNTY OF GOOCHLAND (GCH),
COUNTY OF HANOVER (HAN),
COUNTY OF HENRICO (HEN),
COUNTY OF NEW KENT (NKT),
COUNTY OF POWHATAN (POW),
COUNTY OF PRINCE GEORGE (PRG),
CITY OF COLONIAL HEIGHTS (COL), and
CITY OF HOPEWELL (HOP)

(hereinafter, collectively, "Participating Local Jurisdictions").

000090

BE IT FURTHER RESOLVED, that the CVWMA and the Participating Local Jurisdictions amend the Agreement as follows:

1. “Article III – Term of Agreement”, Paragraph A is deleted and substituted in its place is the following:
 - A. The term of this Agreement shall be for a one-year period commencing on July 1, 2005 and ending June 30, 2006.

BE IT FURTHER RESOLVED, that all other terms, conditions and provisions of the Agreement and the Contract are reaffirmed and remain in full force and effect as if set out in full in this addendum.

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000091

IN WITNESS WHEREOF, the CVWMA and the Participating Local Jurisdictions have caused this Agreement to be executed.

APPROVED AS TO FORM:

CENTRAL VIRGINIA
WASTE MANAGEMENT AUTHORITY

Patricia Collins McLullagh By:
McCandlish Holton, P.C.

John H. Mitchell
John H. Mitchell
Executive Director

Date: 2/23/01

APPROVED AS TO FORM:

COUNTY OF CHESTERFIELD

Steven L. Micas
County Attorney

By: _____
Lane B. Ramsey
County Administrator

Date: _____

000092



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.1.b.

Subject:

Execute an Extension of the Service Agreement with Central Virginia Waste Management Authority (CVWMA) for CFC/HCFC Gas Removal from Used Appliances Collected at Northern and Southern Area Transfer Stations

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *[Signature]*

Board Action Requested:

Authorize the County Administrator to sign the extended Service Agreement with Central Virginia Waste Management Authority and Tri-City Appliances for CFC/HCFCs gas removal from used appliances collected at Northern and Southern Area Transfer Stations.

Summary of Information:

The county currently collects CFC/HCFC gases from used appliances delivered to the Transfer Stations by residents. This Service Agreement is a requirements contract, which would be used in the event that the county's gas collection equipment was unavailable due to repairs or maintenance. The term of this Special Project Service Agreement is another five years through June 30, 2010. All other terms, conditions and provisions of the Agreement are reaffirmed and remain in full force and effect.

Preparer: Francis M. Pitaro

Title: Director of General Services

| | | | | | |
|---------------------|-------------------------------------|-----|-------------------------------------|-----|----------|
| Attachments: | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No | # 000093 |
| | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | Yes | |

**FIRST ADDENDUM TO THE
SPECIAL PROJECT SERVICE AGREEMENT FOR
CFC/HCFC COLLECTION AND PROCESSING SERVICES
between
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
and
PARTICIPATING LOCAL JURISDICTIONS**

WHEREAS, the Central Virginia Waste Management Authority (hereinafter "CVWMA") and Tri-City Appliance Company (hereinafter "Contractor") executed a CFC/HCFC Collection and Processing Services Contract dated May 23, 2000 " to remove and collect CFC/HCFCs from refrigerators, freezers, air conditioners, dehumidifiers, and other CFC/HCFC containing (the "Contract"), and

WHEREAS, "Section 2 - Term of the Contract" provides for one (1) additional five (5) year or up to five (5) one year extensions of the Contract based on the mutual consent of the CVWMA and the Contractor; and

WHEREAS, the Central Virginia Waste Management Authority executed a Special Project Service Agreement (hereinafter "Agreement") with the participating Local Jurisdictions listed below for the collection and processing of CFC/HCFCs, and

WHEREAS, the CVWMA and the Contractor have agreed to extend the term of the Contract for a five (5) year period commencing on or about July 1, 2005 and ending June 30, 2010.

NOW THEREFORE, in consideration of the forgoing recitals and the mutual covenants hereinafter provided:

BE IT RESOLVED that this addendum to the Agreement is made by and between CVWMA, its successors and assigns, having its principal place of business at 2100 West Laburnum Avenue, Suite 105, Richmond, Virginia 23227, and (if executed on the appropriate page 3 – End - Signature page of this Addendum)

COUNTY OF CHESTERFIELD (CHE),
COUNTY OF HENRICO (HEN),
COUNTY OF NEW KENT (NKT),
COUNTY OF POWHATAN (POW),
COUNTY OF PRINCE GEORGE (PRG),
CITY OF COLONIAL HEIGHTS (COL),
CITY OF HOPEWELL (HOP),
CITY OF PETERSBURG (PET), and
CITY OF RICHMOND (RIC)

(hereinafter, collectively, "Participating Local Jurisdictions").

000094

BE IT FURTHER RESOLVED, that the CVWMA and the Participating Local Jurisdictions amend the Agreement as follows:

1. "Article III – Term of Agreement", Paragraph A is deleted and substituted in its place is the following:
 - A. The term of this Agreement shall be for a five-year period commencing on July 1, 2005 and ending June 30, 2010.

BE IT FURTHER RESOLVED, that all other terms, conditions and provisions of the Agreement and the Contract are reaffirmed and remain in full force and effect as if set out in full in this addendum.

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000095

IN WITNESS WHEREOF, the CVWMA and the Participating Local Jurisdictions have caused this Agreement to be executed.

APPROVED AS TO FORM:

CENTRAL VIRGINIA
WASTE MANAGEMENT AUTHORITY

Patricia Collins McCullough By:
McCandlish Holton, P.C.

John H. Mitchell
John H. Mitchell
Executive Director

Date: 2/28/05

APPROVED AS TO FORM:

COUNTY OF CHESTERFIELD

Steven L. Micas
County Attorney

By: _____
Lane B. Ramsey
County Administrator

Date: _____

000096



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.2.

Subject:

Authorize the Receipt and Appropriation of Grant Funds in the Amount of \$42,857 from the Department of Fire Programs for the Heavy and Technical Rescue Team

County Administrator's Comments:

Recommend Approval

County Administrator: _____

LR

Board Action Requested:

Authorize the Fire and EMS Department to receive and appropriate \$42,857 in grant funds from the Department of Fire Programs to purchase equipment for the Heavy and Technical Research Team.

Summary of Information:

The Board of Supervisors is requested to approve the acceptance and appropriation of \$42,857 in grant funds from the Department of Fire Programs for the Heavy and Technical Rescue Team. The funds will be used to purchase heavy rescue equipment primarily designed for Collapse Rescue Operations, this in accordance with the Terrorism Grant guidelines. The items to be purchased are:

- USAR Collapse Shoring Kit
- Concrete Ring Saw
- Petrogen Torch Cutting Equipment
- Rebar Cutting Device
- De-watering pump

The exact purchase is contingent on the bid results of the first item.

Preparer: Paul W. Mauger

Title: Fire Chief

Attachments:

Yes

No

#

000097



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Budget and Management Comments:

This item requests that the Board authorize the acceptance and appropriation of federal grant funds from the Department of Fire Programs for the Heavy and Technical Rescue Team in the amount of \$42,857. All associated purchase orders must be processed no later than March 31, 2005. There is no required local match.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000098



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.3.

Subject: Street-Name Change

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *JMR*

Board Action Requested:

The Board of Supervisors is requested to approve renaming Wilton Road to Pacer Lane.

Summary of Information:

The Environmental Engineering Department has found that two Wilton Roads are located within Chesterfield County several miles apart and unconnected. It is therefore recommended that approximately 500' of Wilton Road, which is located at the end of Harrow Drive in Windsor Hills Subdivision, be changed to Pacer Lane. The four parcels with Wilton Road addresses in this location are unoccupied. Richmond Regional and Crater Regional Planning District Commissions have both approved the proposed name.

District: Bermuda

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

Attachments:

Yes

No

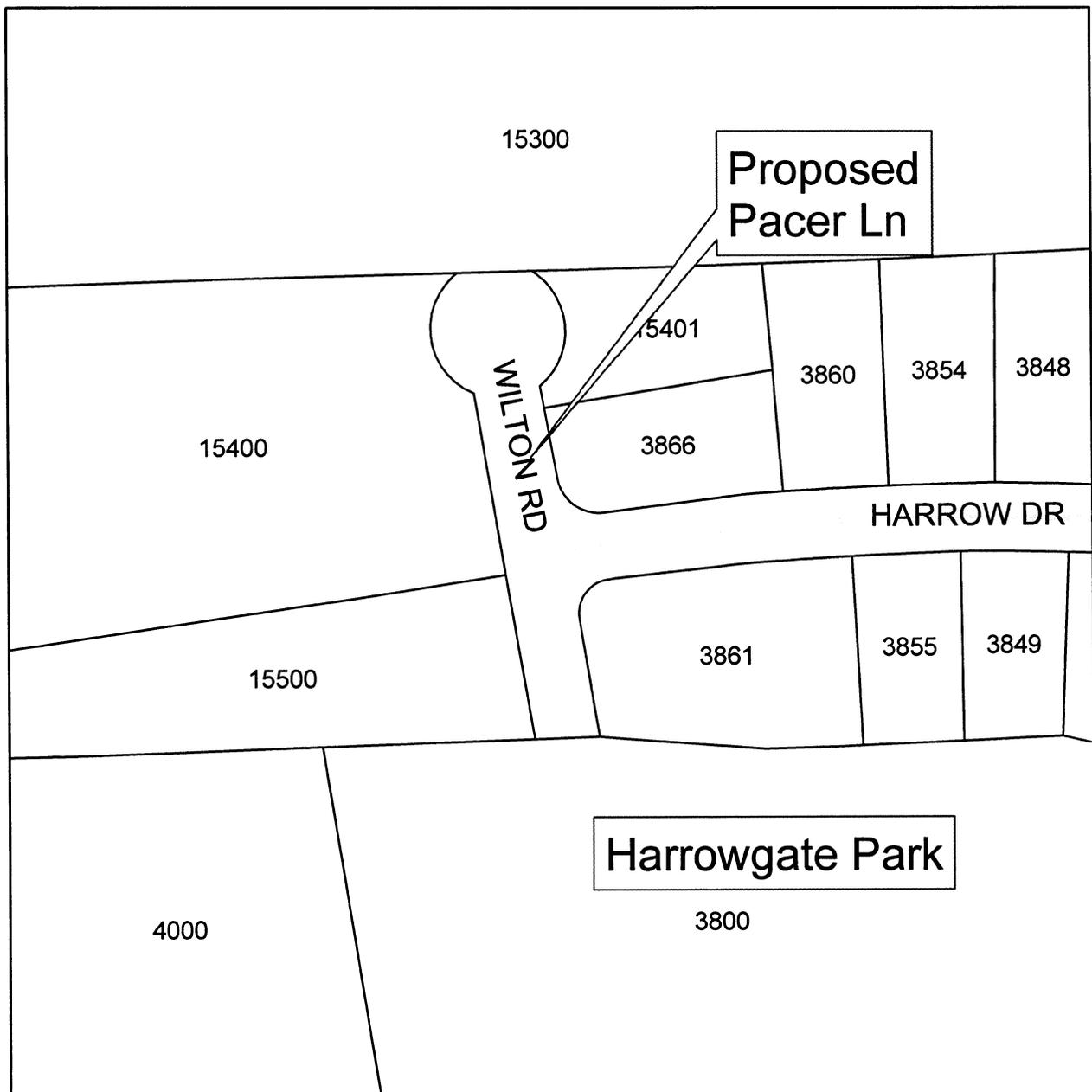
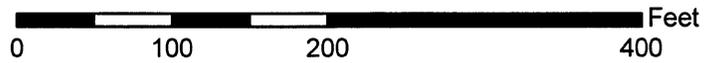
000099

Parcel Map of Chesterfield County



Chesterfield County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

The horizontal data is based on the VA State Plane Coordinate system, NAD 1983. The topographic information is based on 1989 photogrammetry and NAVD29.





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.4.

Subject:

Authorize the County Administrator to Enter into a Contract with Election Systems and Software, Incorporated for a New Optical Scan Voting System

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *LR*

Board Action Requested:

The Board of Supervisors is requested to authorize the County Administrator to enter into a \$507,645 contract with Election Systems & Software, Inc. for a new optical scan voting system.

Summary of Information:

In 2002, the United States Congress passed the Help America Vote Act (HAVA) which, among other things, encourages the replacement of punch card voting systems with more modern voting equipment and provides partial federal funding to localities as an incentive for doing so. In accordance with HAVA, the Chesterfield County Electoral Board has recommended that the County's punch cards voting system which has been in use for approximately 20 years be replaced with a new optical scan voting system.

The County's current system vendor, ES&S, can provide optical scan voting equipment to the County at a significantly reduced cost because this will allow the County to continue using the current voting booths provided by ES&S for the punch card voting system without having to purchase new booths. Using the old booths will also result in a greater return on the initial investment and a more transparent transition for the voters.

Preparer: Lawrence C. Haake, III

Title: General Registrar
0505:68426.1

Attachments:

Yes

No

#000101

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 3

The Registrar proposes to use the new system for the general election in November 2005. The referenced contract includes the new optical scan counting equipment, programming software, ballot-on-demand printer, and necessary training and support. Chesterfield becomes eligible for \$204,302 in federal funds by replacing the punch card system.

0505:68426.1

000102



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 3 of 3

Meeting Date: March 23, 2005

Budget and Management Comments:

This item requests that the Board enter into a contract with Election Systems & Software (ES&S) for \$507,645 to purchase a new optical scan voting system. It is anticipated that subsequent to the purchase, the state will make available to Chesterfield County federal funds in the amount of \$204,302 to partially offset this purchase. In the near future the County will address a new voting system for the disabled. Sufficient funds have been identified and are available to award this contract with ES&S.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000103



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 8.A.5.

Subject: State Road Acceptance

County Administrator's Comments:

County Administrator: _____ *JBR*

Board Action Requested:

Summary of Information:

Dale: Jessup Farms, Section G and a portion of Section F

Matoaca: Hampton Park, Section 19
Hampton Park, Section 20
Edgewater at the Reservoir, Section 6
Edgewater at the Reservoir, Section 7

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

Attachments:

Yes

No

000104

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - JESSUP FARMS, SEC G and a portion of SEC.F

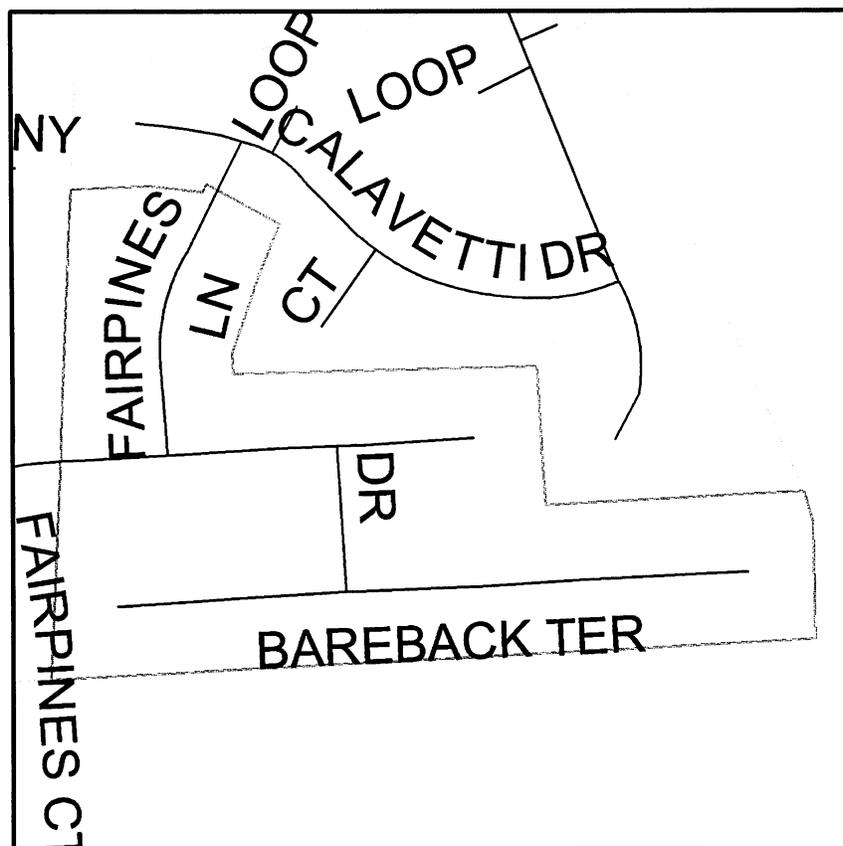
DISTRICT: DALE

MEETING DATE: 23 March 2005

ROADS FOR CONSIDERATION:

BAREBACK DR
BAREBACK TER
FAIRPINES LN
FAIRPINES RD

Vicinity Map: JESSUP FARMS, SEC G and a portion of SEC.F



000105

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - HAMPTON PARK, SEC 19

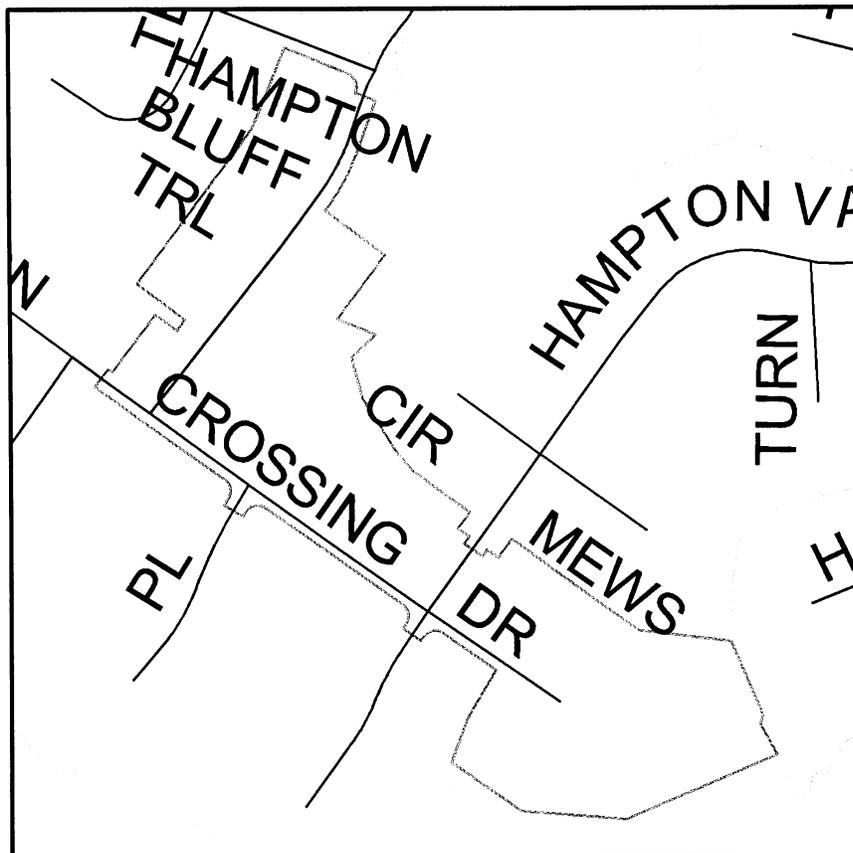
DISTRICT: MATOACA

MEETING DATE: 23 March 2005

ROADS FOR CONSIDERATION:

HAMPTON CROSSING DR
HAMPTON CROSSING PL
HAMPTON GREEN DR
HAMPTON VALLEY DR

Vicinity Map: HAMPTON PARK, SEC 19



000106

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - HAMPTON PARK, SEC 20

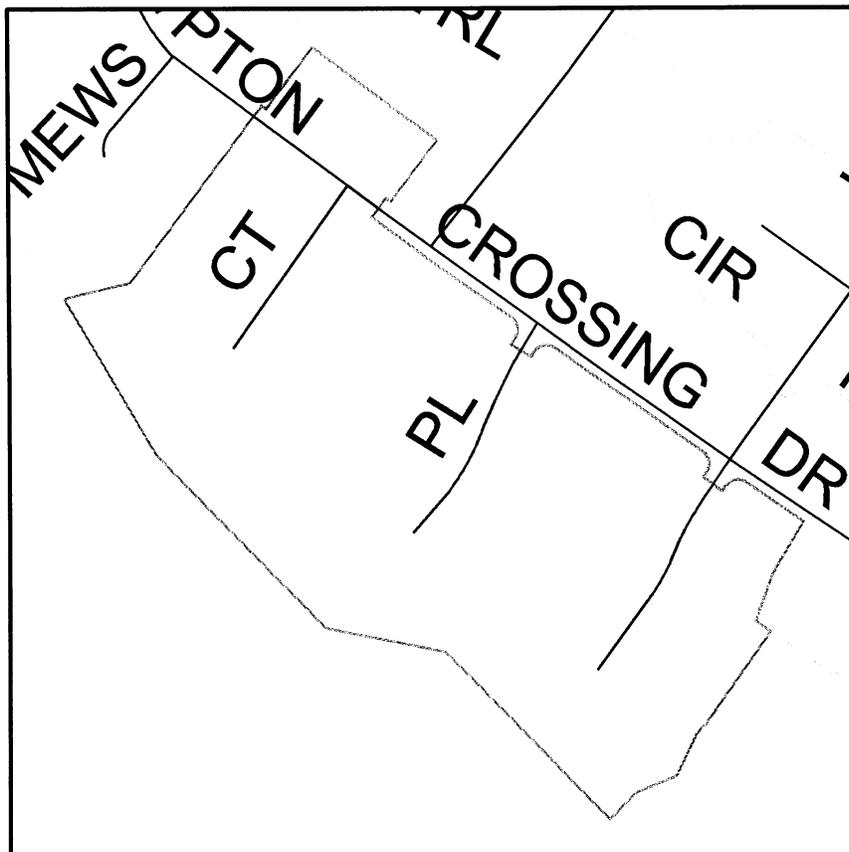
DISTRICT: MATOACA

MEETING DATE: 23 March 2005

ROADS FOR CONSIDERATION:

HAMPTON CROSSING CT
HAMPTON CROSSING DR
HAMPTON CROSSING PL
HAMPTON VALLEY DR

Vicinity Map: HAMPTON PARK, SEC 20



000107

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - EDGEWATER AT THE RESERVOIR, SEC 6

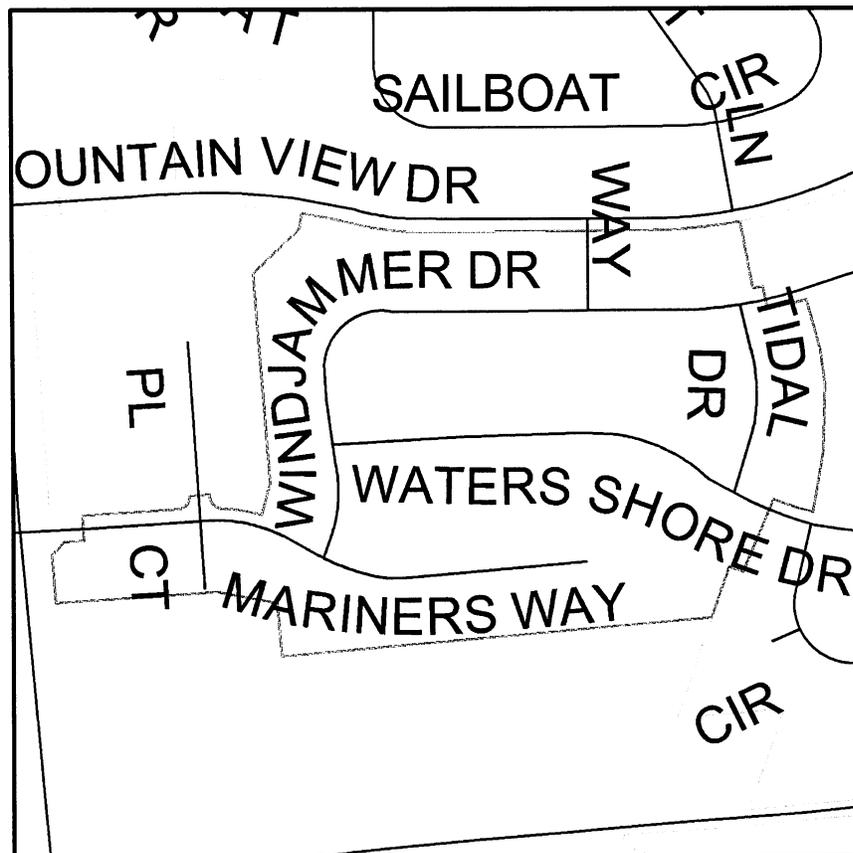
DISTRICT: MATOACA

MEETING DATE: 23 March 2005

ROADS FOR CONSIDERATION:

MARINERS CT
MARINERS PL
MARINERS WAY
TIDAL DR
WATERS SHORE DR
WINDJAMMER DR
WINDJAMMER WAY

Vicinity Map: EDGEWATER AT THE RESERVOIR, SEC 6



000108

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - EDGEWATER AT THE RESERVOIR, SEC 7

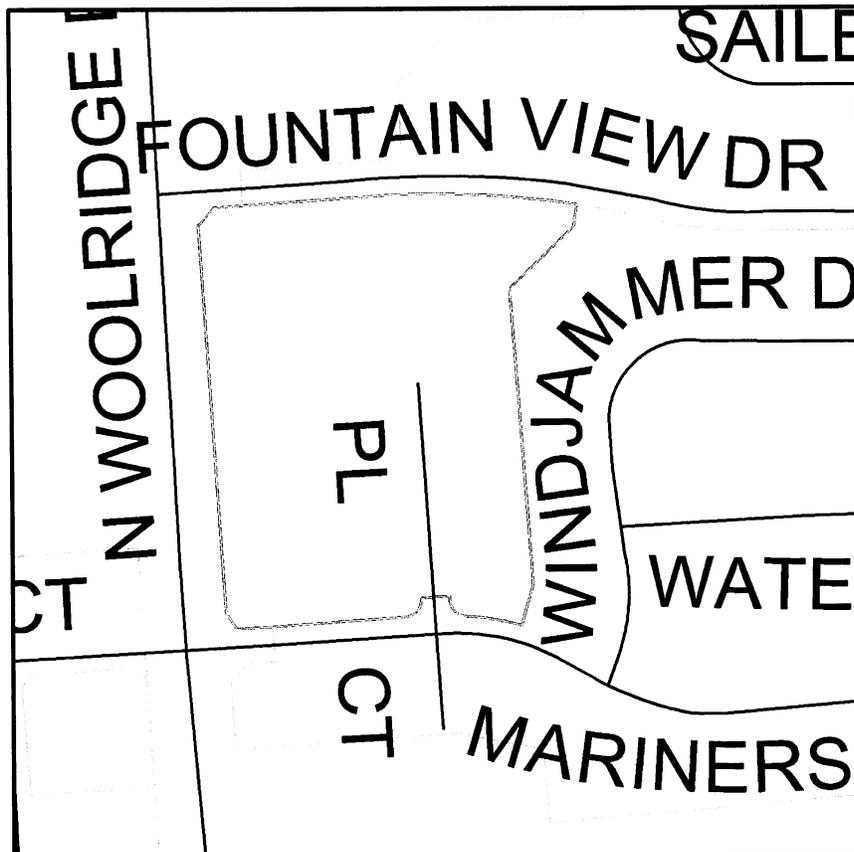
DISTRICT: MATOACA

MEETING DATE: 23 March 2005

ROADS FOR CONSIDERATION:

MARINERS PL

Vicinity Map: EDGEWATER AT THE RESERVOIR, SEC 7



000109



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 8.A.6.a.

Subject:

Recognizing Mr. Max Hall Kuzma Upon Attaining the Rank of Eagle Scout

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Adoption of attached resolution.

Summary of Information:

Staff has received a request for the Board to adopt a resolution recognizing Mr. Max Hall Kuzma, Troop 837, upon attaining the rank of Eagle Scout.

Preparer: _____ Lisa Elko _____ Title: _____ Clerk to the Board

Attachments:



Yes



No

#

000110

RECOGNIZING MR. MAX HALL KUZMA UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Max Hall Kuzma, Troop 837, sponsored by Chester Baptist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Max has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes Mr. Max Hall Kuzma, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the county to have such an outstanding young man as one of its citizens.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 8.A.6.b.

Subject:

Resolution Recognizing Mr. Russell T. Evans, Sr., Environmental Engineering Department, Upon his Retirement on March 1, 2005

County Administrator's Comments:

County Administrator: _____

Board Action Requested:

The adoption of the attached resolution.

Summary of Information:

Request the Board adopt the attached resolution recognizing Mr. Russell T. Evans, Sr. for 26 years of service to the Chesterfield County Environmental Engineering Department.

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

Attachments:



Yes



No

#

000112

RECOGNIZING MR. RUSSELL T. EVANS, SR. UPON HIS RETIREMENT

WHEREAS, Mr. Russell T. Evans, Sr. retired from the Chesterfield County Environmental Engineering Department on March 1, 2005, after providing 26 years of quality service to the citizens of Chesterfield County; and

WHEREAS, Mr. Evans has faithfully served the county in the capacity of Maintenance Worker; and

WHEREAS, Mr. Evans contributed to the construction of the Chesterfield County veterans wall in front of the old courthouse; and

WHEREAS, Mr. Evans provided outstanding service to the citizens of Chesterfield County during and after Hurricane Isabel with his tree-working skills in keeping county roads and storm-water infrastructure cleared of downed trees; and

WHEREAS, Mr. Evans was diligent in working long hours in the aftermath of the flooding of Tropical Storm Gaston, restoring basic storm-sewer services to the citizens of Chesterfield County; and

WHEREAS, Mr. Evans has received numerous letters of thanks and appreciation from the citizens of Chesterfield County for services rendered; and

WHEREAS, Mr. Evans has provided the Chesterfield County Environmental Engineering Department with many years of loyal and dedicated service; and

WHEREAS, Chesterfield County and the Board of Supervisors will miss Mr. Evans's diligent service.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors hereby recognizes Mr. Russell T. Evans, Sr., and extends on behalf of its members and the citizens of Chesterfield County, appreciation for his service to the county, congratulations upon his retirement, and best wishes for a long and happy retirement.

000113



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.7.a.

Subject: Request Permission to Install a Private Water Service Within a Private Easement to Serve Property at 315 Enon Church Road

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *KAP*

Board Action Requested: Grant Amy C. Barr permission to install a private water service within a private easement and authorize the County Administrator to execute the water connection agreement.

Summary of Information:

Amy C. Barr has requested permission to install a private water service within a private easement to serve property at 315 Enon Church Road. This request has been reviewed by staff and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

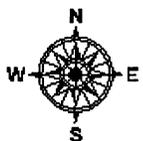
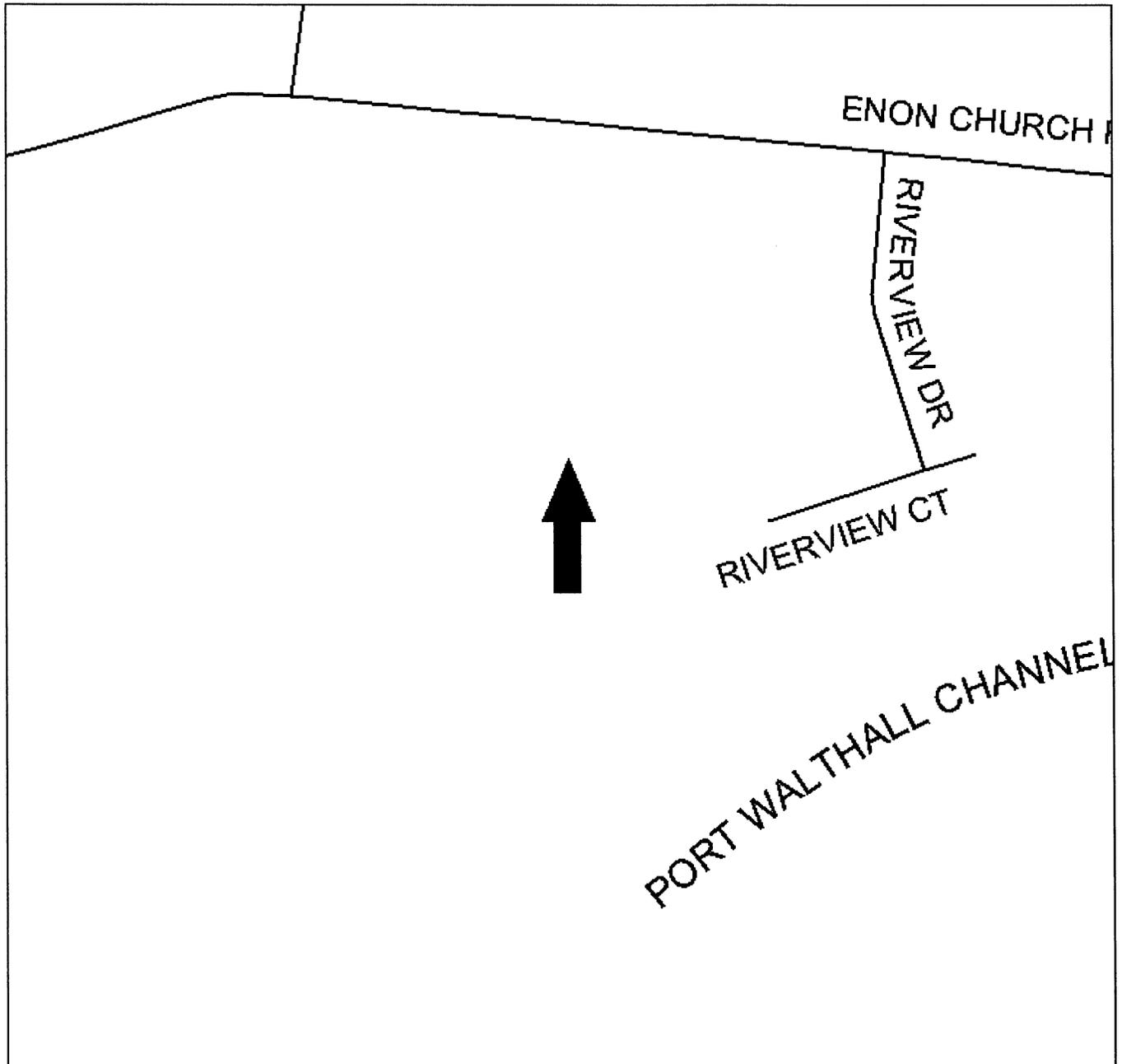


No

000114

VICINITY SKETCH

**REQUEST PERMISSION TO INSTALL A PRIVATE
WATER SERVICE WITHIN A PRIVATE EASEMENT TO
SERVE PROPERTY AT 315 ENON CHURCH ROAD**

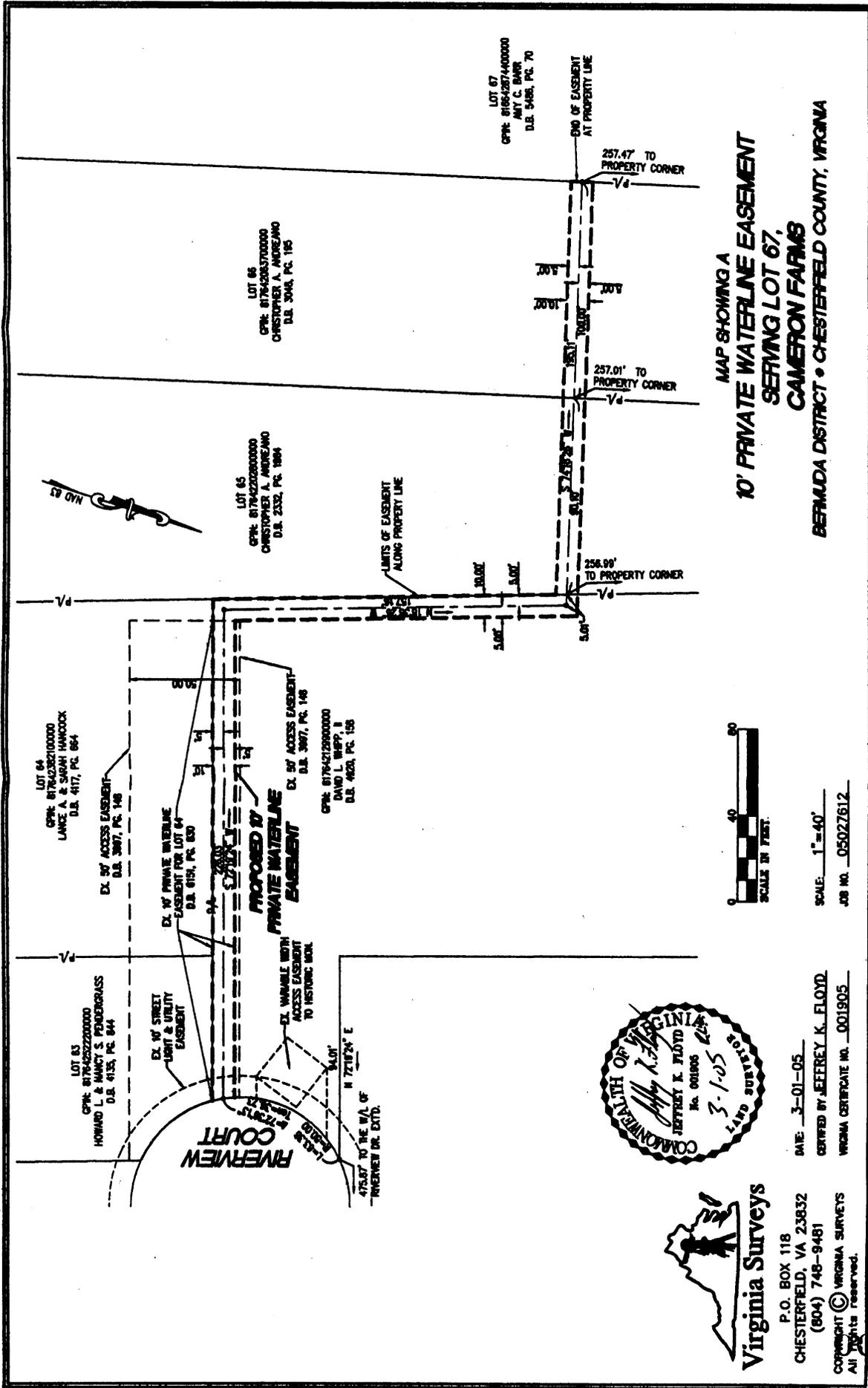


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000115



MAP SHOWING A
10' PRIVATE WATERLINE EASEMENT
SERVING LOT 67,
CAMERON FARMS
 BERMDA DISTRICT • CHESTERFIELD COUNTY, VIRGINIA

LOT 64
 C/PK: 81764232100000
 LANCE A & SARAH MANCOCK
 D.B. 4177, PG. 84

EX. 5' ACCESS EASEMENT
 D.B. 3897, PG. 148

EX. 10' PRIVATE WATERLINE
 EASEMENT FOR LOT 64
 D.B. 6124, PG. 63

**PROPOSED 10'
 PRIVATE WATERLINE
 EASEMENT**

EX. 5' ACCESS EASEMENT
 D.B. 3897, PG. 148

C/PK: 81764232900000
 DAVID L. WHEP, II
 D.B. 4620, PG. 158

LOT 63
 C/PK: 81764232200000
 HOWARD L & NANCY S. PENDERGRASS
 D.B. 4133, PG. 84

EX. 10' STREET
 LIGHT & UTILITY
 EASEMENT

EX. VARIABLE WIDTH
 ACCESS EASEMENT
 TO HISTORIC MAIN

**RIVERVIEW
 COURT**

475.87' TO THE W/L OF
 RIVERVIEW DR. EXTD.
 N 72°18'24" E

LOT 67
 C/PK: 818642874400000
 AMY C. BARR
 D.B. 3486, PG. 70

END OF EASEMENT
 AT PROPERTY LINE

257.47' TO
 PROPERTY CORNER

257.01' TO
 PROPERTY CORNER

256.00'
 TO PROPERTY CORNER

LIMITS OF EASEMENT
 ALONG PROPERTY LINE



SCALE: 1"=40'
 JOB NO. 05027612



DATE: 3-01-05
 CERTIFIED BY: JEFFREY K. FLOYD
 VIRGINIA CERTIFICATE NO. 001905



P.O. BOX 118
 CHESTERFIELD, VA 23832
 (804) 748-9481
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**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.7.b.

Subject: Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 2510 Sailboat Lane

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *LR*

Board Action Requested: Grant Cal Properties, LLC., permission to install a private sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

Summary of Information:

Cal Properties, LLC., has requested permission to install a private sewer service within a private easement to serve property at 2510 Sailboat Lane. This request has been reviewed by staff and approval is recommended.

District: Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes



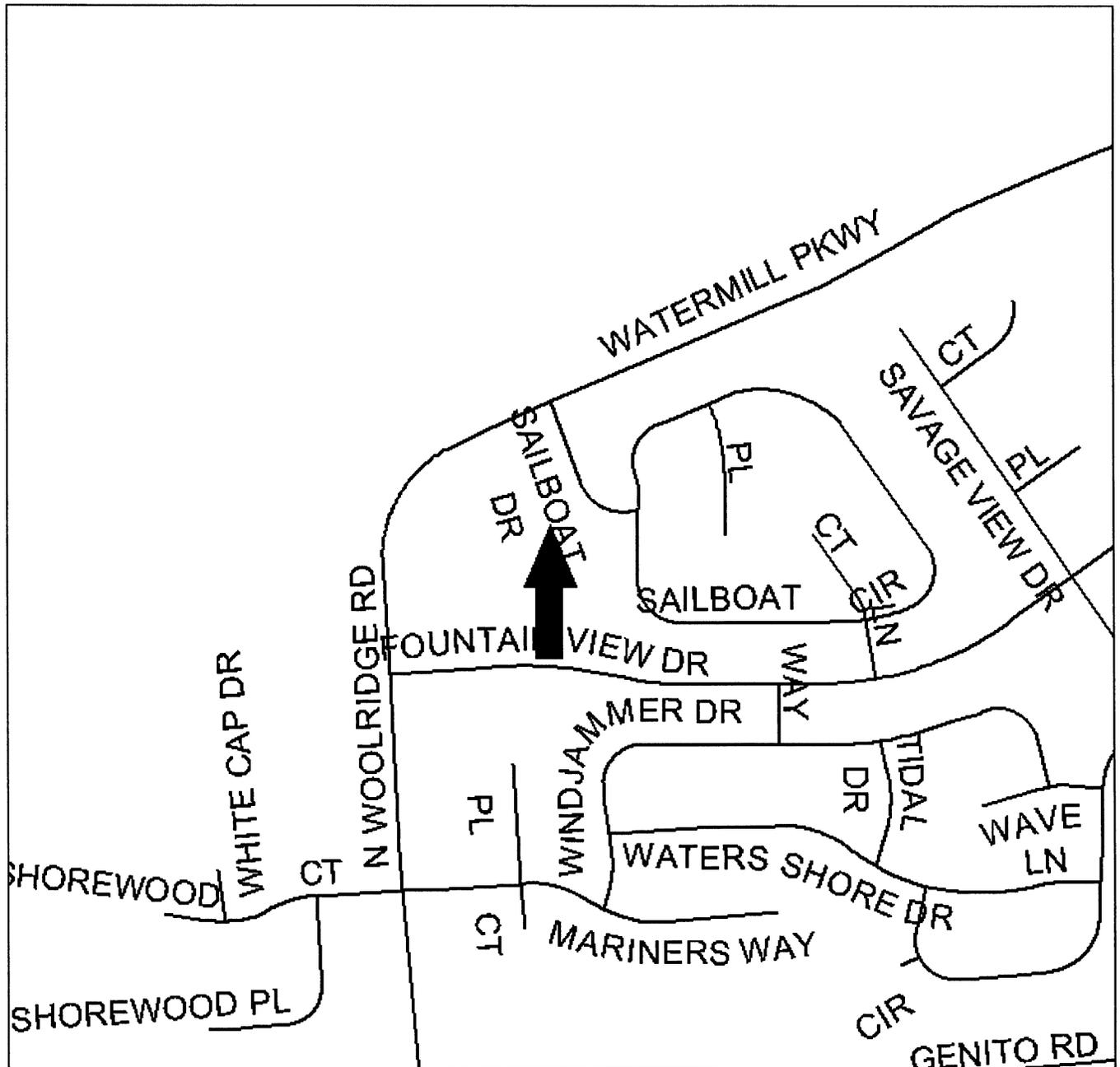
No

#

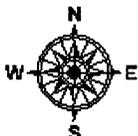
000117

VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE SEWER SERVICE WITHIN A PRIVATE EASEMENT TO SERVE PROPERTY AT 2510 SAILBOAT LANE



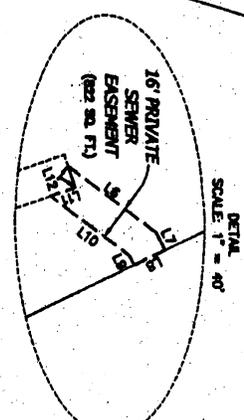
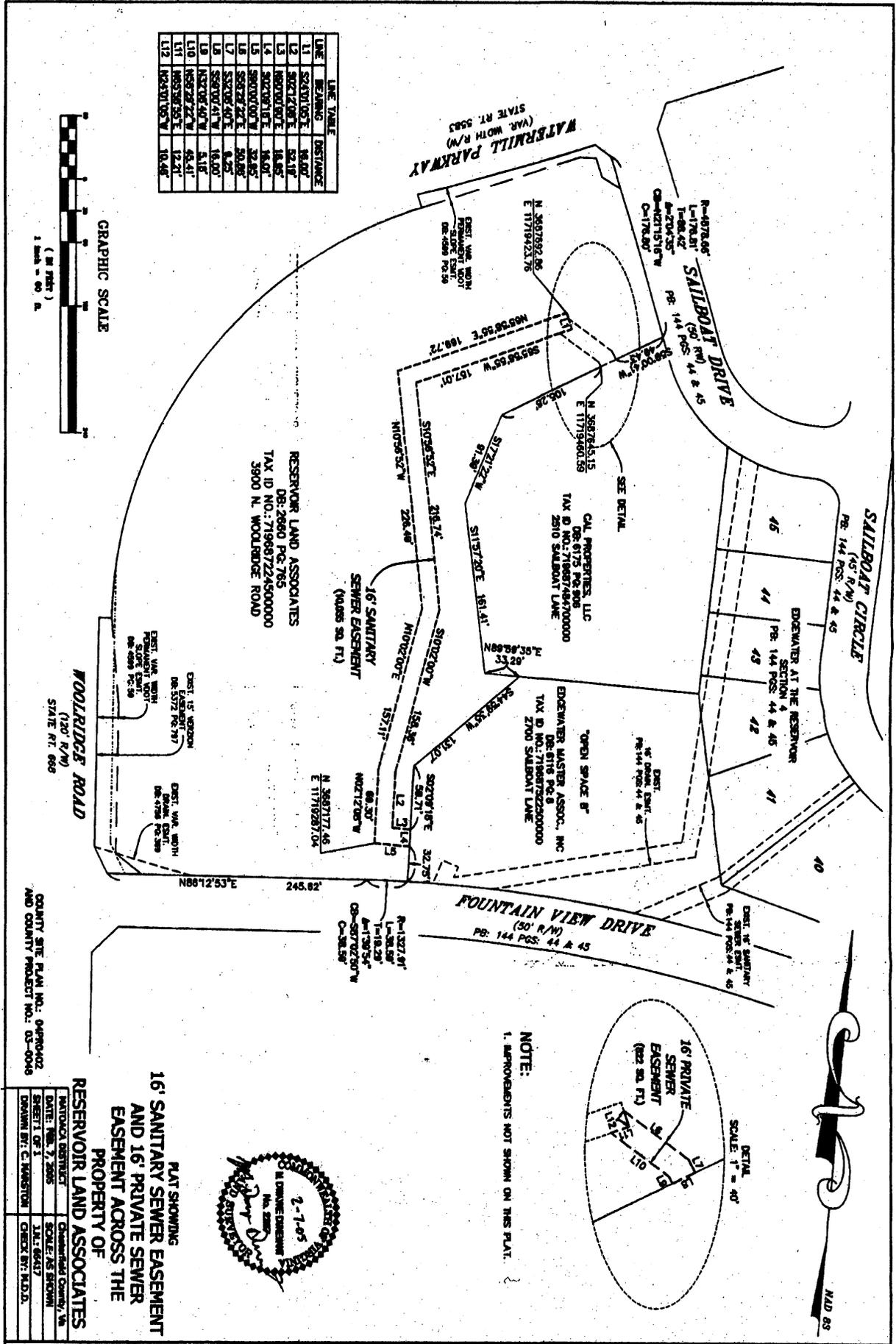
Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000118

| LINE | BEARING | DISTANCE |
|------|-------------|----------|
| L1 | S20°10'05"E | 84.00' |
| L2 | S02°12'07"E | 52.18' |
| L3 | N89°02'01"E | 18.80' |
| L4 | N02°07'18"E | 16.00' |
| L5 | S90°00'00"W | 32.85' |
| L6 | S88°27'27"E | 50.85' |
| L7 | S52°02'47"E | 9.25' |
| L8 | S50°02'41"W | 16.00' |
| L9 | N32°02'42"W | 5.18' |
| L10 | N88°27'27"E | 46.41' |
| L11 | N88°28'25"E | 12.21' |
| L12 | N02°02'05"W | 10.46' |



NOTE:
 1. IMPROVEMENTS NOT SHOWN ON THIS PLAN.

COUNTY SITE PLAN NO. 0490402
 AND COUNTY PROJECT NO. 03-0046

16' SANITARY SEWER EASEMENT AND 16' PRIVATE SEWER EASEMENT ACROSS THE PROPERTY OF RESERVOIR LAND ASSOCIATES

PLAT SHOWING

DATE: MAR. 7, 2005

DRAWN BY: C. WAINSTON

CHECK BY: M.D.D.

SCALE: AS SHOWN

SHEET 1 OF 1

1:16.6417

0490402

03-0046





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.7.C,

Subject: Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 13520 Hull Street Road

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *JWH*

Board Action Requested: Grant Harbour Pointe MOB, LLC, permission to install a private sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

Summary of Information:

Harbour Pointe MOB, LLC, has requested permission to install a private sewer service within a private easement to serve property at 13520 Hull Street Road. This request has been reviewed by staff and approval is recommended.

District: Clover Hill

Preparer: _____ John W. Harmon

Title: _____ Right of Way Manager

Attachments:



Yes

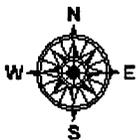
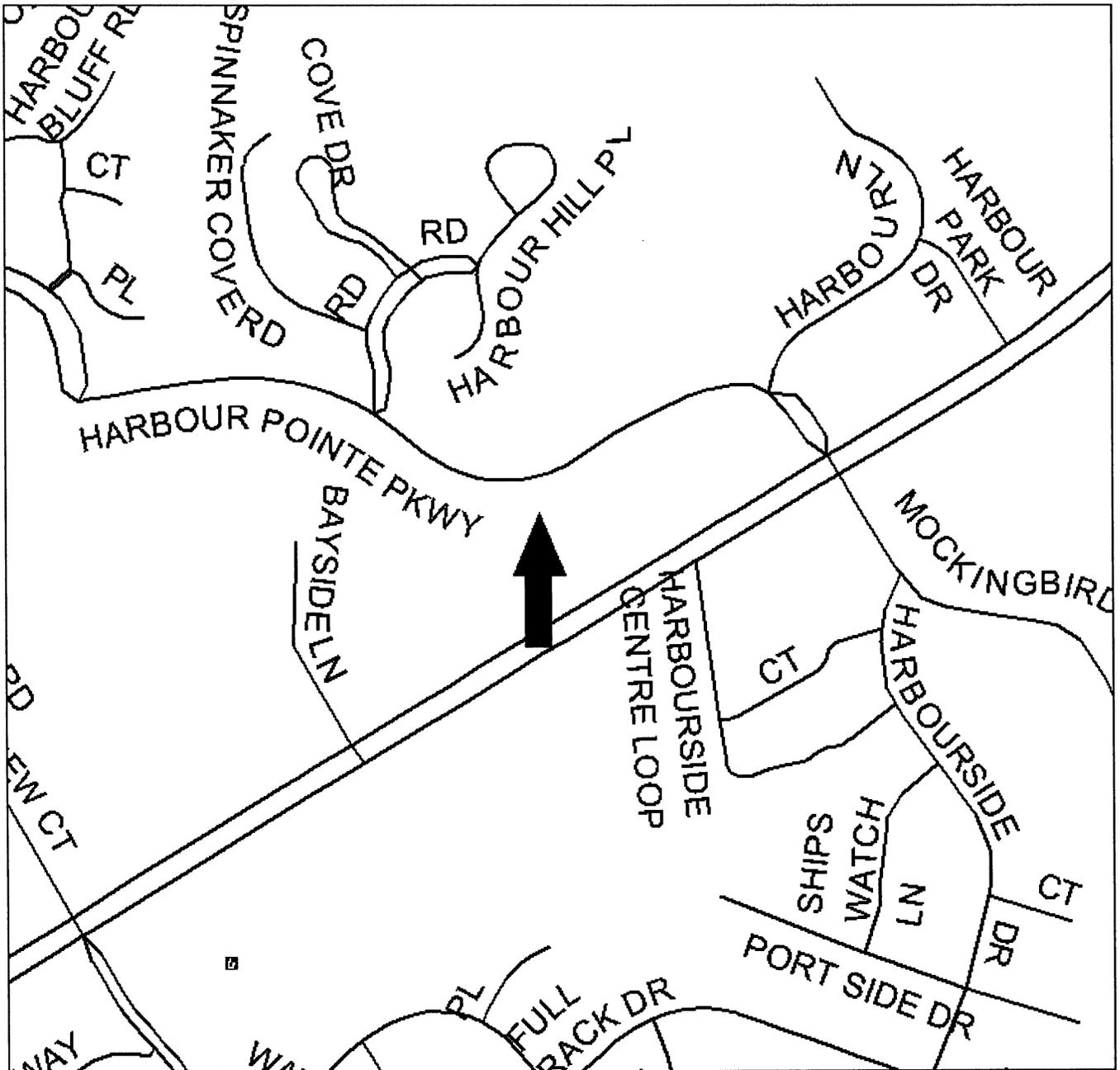


No

000120

VICINITY SKETCH

**REQUEST PERMISSION TO INSTALL A PRIVATE
SEWER SERVICE WITHIN A PRIVATE EASEMENT TO
SERVE PROPERTY AT 13520 HULL STREET ROAD**



Chesterfield County Department of Utilities



1 hot eqtak 41657 ket

000121

**BRANDERMILL DEVELOPMENT
COMPANY LIMITED PARTNERSHIP**

GPIN: 728674395400000
D.B. 1921 PG. 1509
6500 BAYSIDE LANE

80' BUFFER
& OPEN SPACE

**HARBOUR
POINTE
PARKWAY -
STATE ROUTE
2023**

(VARIABLE
WIDTH R/W)

EX. VAR. WIDTH
SWM/BMP EASEMENT
DB 5910 PG. 941

C/L 16' PROPOSED
PUBLIC SANITARY
SEWER EASEMENT

N 3674433.0
E 11729224.9

PROPOSED 16'
PRIVATE SANITARY
SEWER EASEMENT

R = 412.47' D=4'49'27"
CH = 34.01' L=17.01'
N 79.57' 02" W
34.00'

MAD 83 SOUTH ZONE
BASED ON CHESTERFIELD
COUNTY CONTROL

EX. 30' SWM/BMP
EASEMENT
DB 5910 PG. 941

GENTLE TOUCH CAR WASH, INC.
GPIN: 729674172000000
D.B. 6017 PG. 398
13550 HULL STREET ROAD

APPROX. LOCATION C/L
10' C & P EASEMENT
D.B. 1414 PG. 103

APPROX. LOCATION C/L
10' VIRGINIA ELECTRIC
AND POWER COMPANY
EASEMENT
D.B. 1416 PG. 806

EX. 16' DRAINAGE
EASEMENT
DB 5910 PG. 935

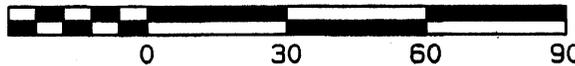
N 3674367.1
E 11729242.4

HARBOUR POINTE MOB, LLC
GPIN: 729674453200000
D.B. 6013 PG. 1
13520 HULL STREET ROAD

L1 S80°48'53"E
12.55'

L2 N09°11'07"E
10.20'

GRAPHIC SCALE 1"=30'



N31°07'12"W
240.00'

799.38' TO THE WEST
LINE OF HARBOUR
POINTE PARKWAY

HULL STREET RD. - U.S. ROUTE 360
(VARIABLE WIDTH R/W)

PLAT SHOWING A PROPOSED 16'
PUBLIC SANITARY SEWER EASEMENT
AND A 16' PRIVATE SANITARY
SEWER EASEMENT LOCATED ON
THE PROPERTY OF BRANDERMILL
DEVELOPMENT COMPANY
LIMITED PARTNERSHIP



(COUNTY PROJ. #04-0437
COUNTY SITE PLAN
#05PRO188)

CLOVER HILL DISTRICT

CHESTERFIELD COUNTY, VIRGINIA

| | |
|---------------------------|----------------|
| RECERT: | |
| RECERT: | |
| RECERT: | |
| FINAL: | |
| DRAWN BY: MMB | CHECKED: RLF |
| SCALE: 1" = 30' | DATE: 02-07-05 |
| NO TITLE REPORT FURNISHED | |



BURGESS & NIPLE

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ LANDSCAPE ARCHITECTS
808 MOOREFIELD PARK DRIVE, SUITE 220, RICHMOND, VA 23236-3683
PH. (804) 320-2667 FAX (804) 323-5131

J. N. 05269

000122



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.8.

Subject: Request to Quitclaim a Sixteen-Foot Water Easement Across the Property of Harbour Pointe MOB, LLC

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *[Signature]*

Board Action Requested: Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a 16' water easement across the property of Harbour Pointe MOB, LLC.

Summary of Information:

Harbour Pointe MOB, LLC has requested the quitclaim of a 16' water easement across its property as shown on the attached plat. Staff has reviewed the request and approval is recommended.

District: Clover Hill

Preparer: _____ John W. Harmon

Title: _____ Right of Way Manager

Attachments: Yes No

000123

BURNS & MIFLE

BRANDERMILL DEVELOPMENT COMPANY LIMITED PARTNERSHIP
 G.P.N. 728674395400000
 D.B. 1921 PG. 1509
 8500 BAYSIDE LN.

GENTLE TOUCH CAR WASH, INC.
 G.P.N. 726674172000000
 D.B. 6017 PG. 398
 13550 HULL STREET ROAD

EXISTING 30' INGRESS
 /EGRESS EASEMENT
 D.B. 4585 PG. 817
 PB. 127 PG. 817
 AFFECTED BY
 D.B. 4585 PG. 824

NOTE:
 NOT ALL EXISTING EASEMENTS ARE
 SHOWN

CURVE TABLE

| CURVE | RADIUS | LENGTH | DELTA | PERCENT | CHD. BRNG. | CHORD |
|-------|--------|--------|----------|---------|-------------|--------|
| C1 | 412.47 | 328.40 | 48.15722 | 174.05 | N72°46'15"E | 320.71 |
| C2 | 415.00 | 132.04 | 18.1347 | 64.95 | S31°15'54"E | 131.45 |
| C3 | 415.00 | 46.07 | 6.2138 | 23.06 | S81°53'18"W | 46.05 |
| C4 | 415.00 | 46.39 | 6.16102 | 22.72 | N61°58'06"E | 46.37 |
| C5 | 88.90 | 14.54 | 8.70728 | 7.26 | S89°12'21"W | 14.53 |
| C6 | 232.88 | 88.77 | 21.70719 | 53.89 | S89°25'17"E | 88.47 |
| C7 | 412.47 | 74.48 | 10.1231 | 36.84 | S87°25'15"E | 74.38 |
| C8 | 412.47 | 32.26 | 4.78702 | 16.14 | N87°15'02"E | 32.25 |

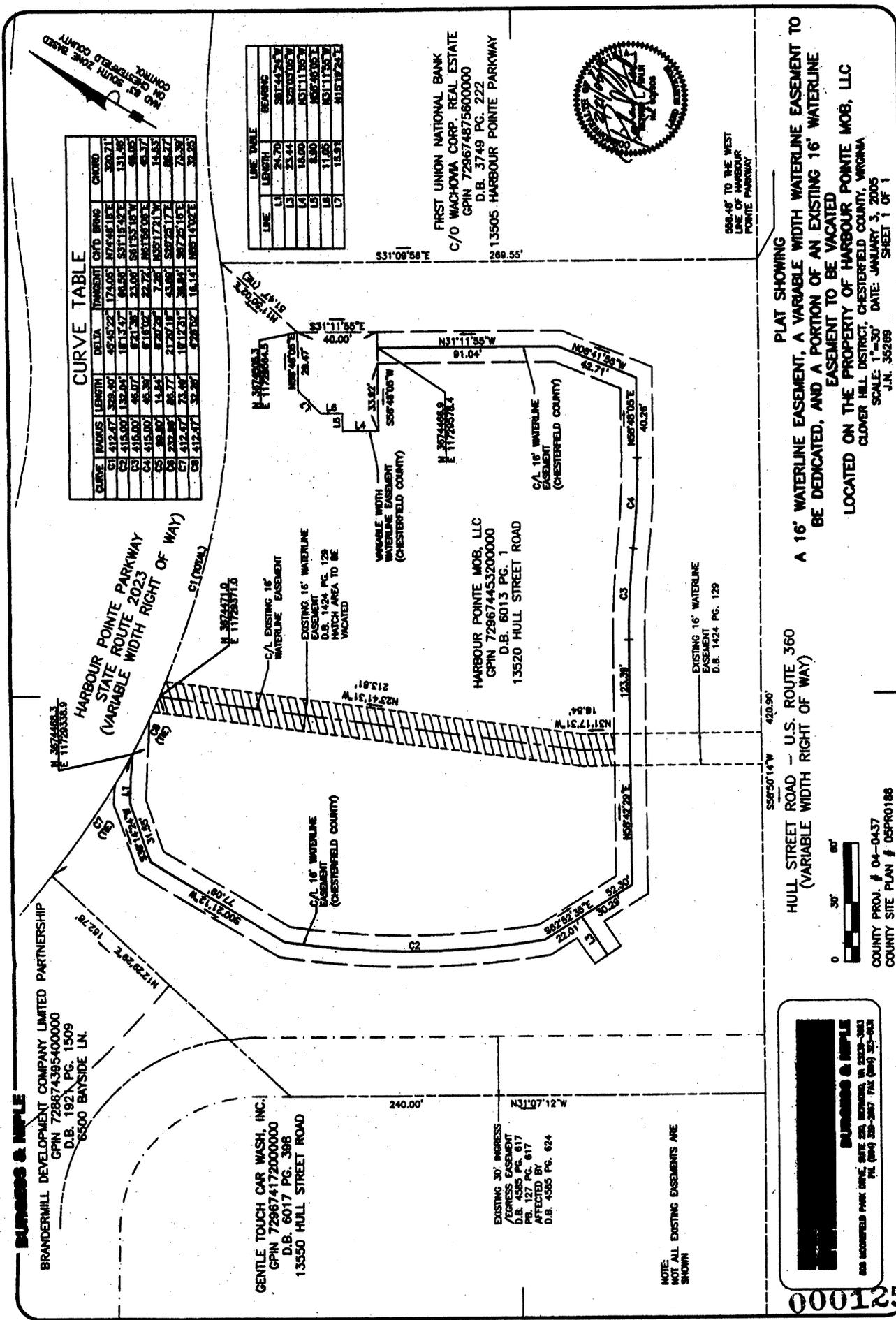
LINE TABLE

| LINE | LENGTH | BEARING |
|------|--------|-------------|
| L1 | 24.70 | S87°54'24"W |
| L2 | 23.44 | S29°03'06"W |
| L3 | 18.00 | S31°11'36"W |
| L4 | 8.90 | S82°46'09"E |
| L5 | 11.05 | S31°11'36"W |
| L6 | 11.91 | N15°18'24"E |

FIRST UNION NATIONAL BANK
 C/O WACHOVA CORP. REAL ESTATE
 G.P.N. 729674875600000
 D.B. 3749 PG. 222
 13505 HARBOUR POINTE PARKWAY



558.48' TO THE WEST
 LINE OF HARBOUR
 POINTE PARKWAY



PLAT SHOWING

A 16' WATERLINE EASEMENT, A VARIABLE WIDTH WATERLINE EASEMENT TO
 BE DEDICATED, AND A PORTION OF AN EXISTING 16' WATERLINE
 EASEMENT TO BE VACATED
 LOCATED ON THE PROPERTY OF HARBOUR POINTE MOB, LLC
 CLOVER HILL DISTRICT, CHESTERFIELD COUNTY, VIRGINIA
 SCALE: 1"=30', DATE: JANUARY 3, 2005
 J.J. 55288
 SHEET 1 OF 1

HULL STREET ROAD - U.S. ROUTE 360
 (VARIABLE WIDTH RIGHT OF WAY)



COUNTY PROJ. # 04-0437
 COUNTY SITE PLAN # 05PR0188

BURNS & MIFLE
 600 MONROE PARK DRIVE, SUITE 200, RICHMOND, VA 23220-3843
 P.O. BOX 388-2887 FAX (804) 352-913

000125



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.9.

Subject: Request to Aid E-Com, LLC in the Acquisition of Offsite Sewer and Temporary Construction Easements for Construction of an Owner Occupied Single Family Residence Located at 6011 Tucker Road

County Administrator's Comments: *Recommend Approval (This request is only to assist - not condemnation)*

County Administrator: _____ *JHR*

Board Action Requested: Authorize Right of Way Staff to aid E-Com, LLC in the acquisition of sewer and temporary construction easements to serve an owner occupied single family residence located at 6011 Tucker Road; subject to the developer executing a contract agreeing to pay all costs.

Summary of Information:

E-Com, LLC has requested that the County aid in acquiring offsite easements that will provide sewer to serve an owner occupied single family residence located at 6011 Tucker Road. Approval is recommended.

District: Dale

Preparer: _____ John W. Harmon

Title: Right of Way Manager

Attachments:

Yes

No

| |
|-------------|
| # 000126 |
|-------------|



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.10.

Subject:

Award a Contract for Construction to Haley Builders, Incorporated for the Public Safety Training Center-Enon Fire Training Burn Buildings and Props Project in the Amount of \$3,391,000 and Authorize the Receipt and Appropriation of Grant Funds from the Virginia Department of Fire Programs in the Amount of \$430,000

County Administrator's Comments:

Recommended Approval

County Administrator: _____

[Signature]

Board Action Requested:

Authorize the County Administrator to execute a contract for construction with Haley Builders, Inc., in the amount of \$3,391,000 for construction of the PSTC-Enon fire training burn buildings and related facilities and authorize the receipt and appropriation of grant funds in the amount of \$430,000 from the Virginia Department of Fire Programs to assist in funding the burn buildings at the Enon site.

Summary of Information:

Haley Builders, Inc. submitted the low bid out of four offerers for construction of the PSTC-Enon fire training burn buildings and related facilities. This phase of development at the PSTC Enon site consists of the features required to provide an upgraded training environment for the fire department as determined through development of detailed training objectives, and a program of space needs based on those objectives.

The award of the contract includes construction of class A and class B burn buildings, a fire & life safety building, a burn support building with an outdoor classroom, and includes a drafting pit and several concrete or gravel pads for outdoor gas props, vehicle extrication, fire extinguisher training, and a maze prop.

The Board is also requested to approve the acceptance and appropriation of \$430,000 in grant funds from the Virginia Department of Fire Programs to help offset the cost of the burn buildings.

Preparer: Francis M. Pitaro Title: Director, Department of General Services

Attachments:

Yes

No

000127



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: March 23, 2005

Budget and Management Comments:

This item requests that the Board award a construction contract to Haley Builders, Inc. in the amount of \$3,391,000 to construct the replacement of the Fire Training Center, which includes a burn building, a burn support building, drafting pit, outdoor fire training props and hazardous materials props. The item also requests that the Board approve the receipt and appropriation of grant funds in the amount of \$430,000 from the Virginia Department of Fire Programs to be used to offset the cost of construction for the burn buildings at the PSTC in Enon.

Sufficient funding is available in the Capital Improvement Program (CIP) to award the contract.

There is no local match requirement for the grant.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000128



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.11.

Subject:

Transfer \$4,500 Each (Total \$9,000) from the Clover Hill and Matoaca District Improvement Funds to the School Board for Manchester High School to: 1) Purchase New Athletic Equipment, 2) Purchase a New Heating System for the Manchester High School Weight Room, and 3) Recondition Existing Athletic Equipment

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Transfer \$4,500 each (total \$9,000) from the Clover Hill and Matoaca District Improvement Funds to the School Board for Manchester High School to: 1) purchase new athletic equipment and 2) purchase a new heating system for the Manchester High School weight room

Summary of Information:

Supervisors Humphrey and Warren have requested that the Board transfer \$4,500 each (total \$9,000) from the Clover Hill and Matoaca District Improvement Funds to the School Board to purchase new athletic equipment and a new heating system for the weight room at Manchester High School. The Board can legally transfer public funds to the School Board to purchase equipment which is owned by the School Board and used by students as part of the public physical education program and to improve public property. The equipment and heating system must be purchased by the School Board in accordance with the Virginia Public Procurement Act ("VPPA") and School Board purchasing policies.

Preparer: Rebecca T. Dickson

Title: Director of Budget and Management

0425:68398.1

Attachments:



Yes



No

000129

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

A request was originally made to have the Board of Supervisors donate \$18,000 to the Lancer Football Boosters because the Boosters have not paid \$18,000 owed to a contractor for earlier improvements at Manchester High School. That construction contract did not comply with the VPPA or County procurement regulations. The County is legally precluded from donating public funds to organizations like the Boosters and, in addition, cannot use public funds to defray the cost of private contracts that were not procured under the requirements of the VPPA, even though the Boosters' construction project improved public school property.

There were two previous District Improvement Fund requests made by the school system to the Board of Supervisors relating to the Manchester High School weight room. (July 23, 2003 from the Clover Hill DIF and May 28, 2003 from the Matoaca DIF). In these items, the Board approved the transfer of a total of \$8,000 to the School Board. Those funds were to have been spent by the School Board for the construction of the weight room using the Public Procurement procedures. Instead, the funds were transferred by the school system to the Lancer Football Boosters to pay the contractor the Boosters had hired.

To resolve this matter, the Lancer Athletic Boosters will return the \$8,000 to the School Board. If this item is approved, the School Board will purchase a total of \$17,000 in goods and services that the Boosters would, at a later time, have acquired for the benefit of Manchester High School. This will enable the Boosters to pay \$9,000 toward the balance owing on the contract to their contractor. The School Board will spend the \$17,000 (\$9,000 in District Improvement Funds and \$8,000 from the Lancer Athletic Boosters) in the following manner:

| | |
|------------|--|
| \$7,650.00 | Purchase of new shoulder pads, helmets, game balls, practice balls, practice uniforms and other equipment. |
| 9,350.00 | Purchase and installation of a heating system for the weight room. |

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

000130

DISTRICT IMPROVEMENT FUNDS
APPLICATION

Rec'd
8/5/04

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?
Lancer Football Boosters
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)
support football student athletes at Manchester High School. to provide funds to
3. What is the amount of funding you are seeking?
9,000.00
~~\$18,000.00~~
4. Describe in detail the funding request and how the money, if approved, will be spent.
The request is to pay off the existing balance of a new weight facility at Manchester High School. This facility has been paid for by fundraising activities sponsored by the Lancer Football Boosters.
5. Is any County Department involved in the project, event or program for which you are seeking funds?
no
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?
none

7. If applicant is an organization, answer the following:

| | | |
|------------------------------------|------------------|------------------|
| Is the organization a corporation? | Yes <u> ✓ </u> | No <u> </u> |
| Is the organization non-profit? | Yes <u> ✓ </u> | No <u> </u> |
| Is the organization tax-exempt? | Yes <u> ✓ </u> | No <u> </u> |

8. What is the address of the applicant making this funding request?

9. What is the telephone number, fax number, e-mail address of the applicant?

639-7559
kendall-hall@cpsnet.net

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Steven Campbell
Signature

President James Boosters
Title (if signing on behalf of an organization)

STEVEN D. CAMPBELL
Printed Name

8-2-04
Date



CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA

Meeting Date: March 23, 2005

Item Number: 8.A.12.

Subject: Appropriation and Transfer of Funds and Authorization to Award a Contract for the Woodmont Drive Project

County Administrator's Comments: *Recommend Approval*

County Administrator: _____ *JMK*

Board Action Requested: The Board is requested to: 1) appropriate \$55,925 in additional anticipated FEMA reimbursement funds and \$11,930 in additional state reimbursement funds; 2) transfer \$6,711 from the Reserve for Future Capital Projects; and 3) authorize the County Administrator to award a construction contract to Stanley Construction for the Woodmont Drive Project.

Summary of Information: On August 30, 2004, Tropical Storm Gaston washed out a section of Woodmont Drive and water line between Guilford Road and the entrance to Greenfield Community Center. This section of Woodmont Drive is not in the state secondary road system, but is within county-dedicated right-of-way. Woodmont Drive is the only means of access to the Greenfield Community Center.

In November 2004, the Board appropriated anticipated FEMA and state reimbursement funds and authorized the County Administrator to obtain bids and award a construction contract up to \$300,000 to the lowest responsible bidder. Staff obtained three bids (see attachment A). Stanley Construction

Preparer: R.J.McCracken
agen591

Title: Director of Transportation

Attachments: Yes No

000133

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 3

Summary of Information (Continued):

submitted the lowest bid. The bid is 17% higher than staff's estimate. Staff has submitted the bid results to FEMA and requested their approval to reimburse the county for the additional project cost. FEMA previously advanced \$139,461 towards the project based on their preliminary estimate. Staff anticipates FEMA approval on or before April 12, 2005.

Recommendation: Staff recommends that the Board take the following actions for the Woodmont Drive Project:

- Appropriate \$55,925 in additional anticipated FEMA reimbursement funds and \$11,930 in additional state reimbursement funds.
- Transfer \$6,711 from the Reserve for Future Capital Projects.
- Authorize the County Administrator to award a \$311,289 construction contract to Stanley Construction for the Woodmont Drive Project.

District: Midlothian

000134



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 3 of 3

Meeting Date: March 23, 2005

Budget and Management Comments:

This item requests the Board of Supervisors to appropriate \$55,925 in anticipated FEMA reimbursement funds, \$11,930 in state reimbursement funds, as well as transfer \$6,711 from the county's Reserve for Future Capital Projects to contract for repairs to Woodmont Drive. The bids were forwarded to and reviewed by FEMA officials, and their recommendation was to accept the lowest bidder. The total revised project budget will be \$412,952.

The Reserve for Future Capital Projects currently has a balance of \$1,170,737; approval of this item will result in a new balance of \$1,164,026.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000135

WOODMONT DRIVE PROJECT

APPROPRIATION / TRANSFER

| Funding Source | November 2004 Appropriation | March 2005 Additional Appropriation | Total Cost |
|--|-----------------------------------|---|------------------|
| FEMA Anticipated Reimbursement | \$253,789 | \$55,925 | \$309,714 |
| State Anticipated Reimbursement | \$54,142 | \$11,930 | \$66,072 |
| * County Reserve for Future Capital Projects | \$30,455 | \$6,711 | \$37,166 |
| Total | \$338,386 | \$74,566 | \$412,952 |

* Transfer

PROJECT BUDGET

| | November 2004 | Revised March 2005 |
|--------------------------|------------------|-----------------------|
| Preliminary Engineering | \$7,500 | \$7,500 |
| Right-of-Way | \$3,000 | \$300 |
| Construction Bid | \$265,500 | \$311,289 |
| Construction Contingency | \$37,500 | \$53,863 |
| Construction Engineering | \$24,885 | \$40,000 |
| Total | \$338,385 | \$412,952 |

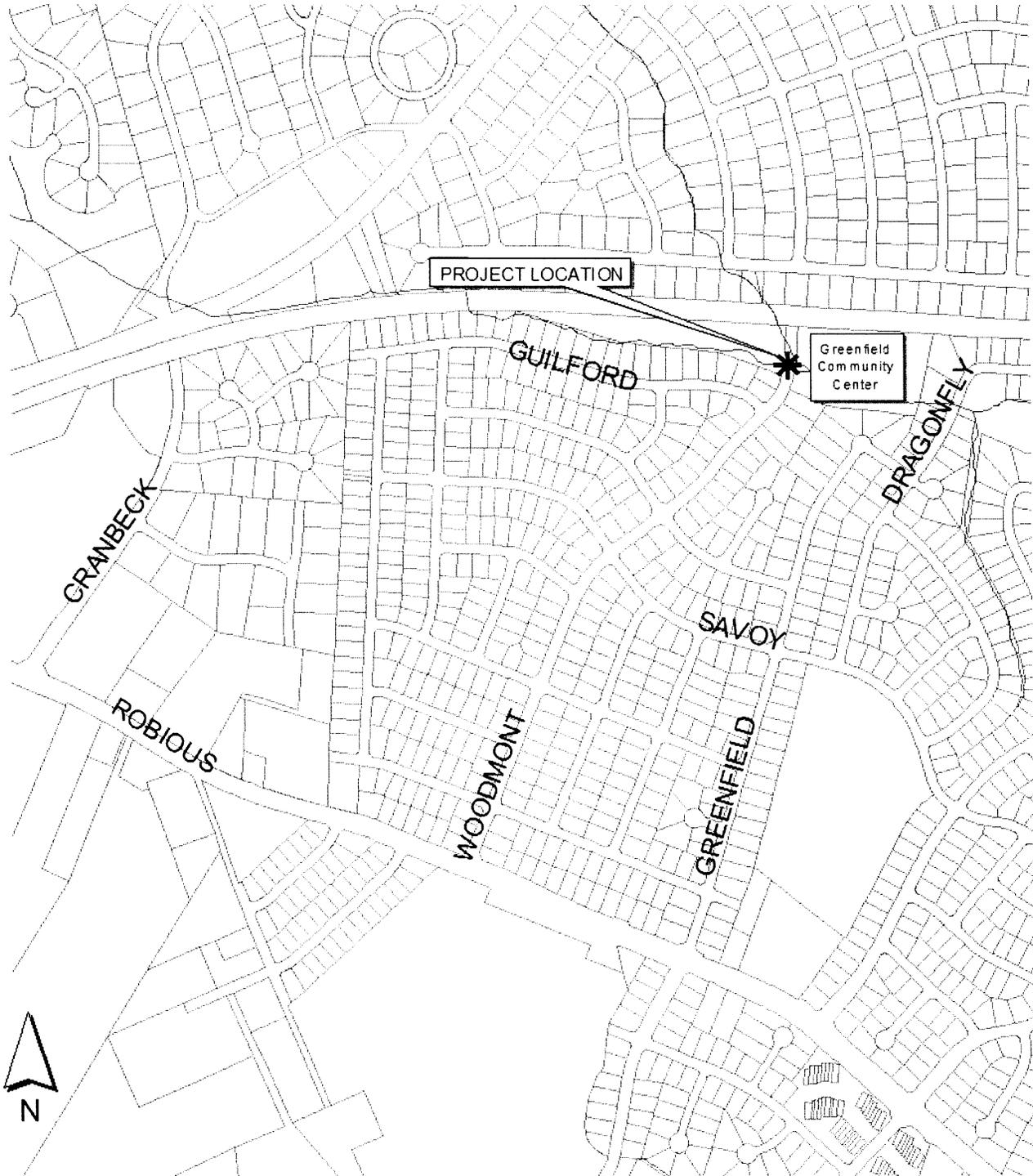
JANUARY 12, 2005, BID RESULTS

| Company | Bid w/ Pipe | Bid w/ Box Culvert |
|---------------------------------|-------------|--------------------|
| Stanley Construction | \$311,289 | \$426,670 |
| Forty Two Contracting | \$326,422 | \$347,403 |
| Interstate Construction Company | \$437,833 | \$478,872 |

ATTACHMENT A

000136

Woodmont Drive Project





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 8.A.13.

Subject:

Set a Public Hearing to Consider the Approval of a Ground Lease in Connection with Certificates of Participation Financing for the Police Property/Evidence Storage Facility

County Administrator's Comments: *Recommend April 13*

County Administrator: _____ *JBR*

Board Action Requested:

Staff requests the Board to set a public hearing date of April 13, 2005 to consider the approval of a ground lease to be entered into in connection with the planned Certificates of Participation financing for the Police Property/Evidence Storage Facility

Summary of Information:

A Certificates of Participation (lease/purchase) financing in the amount of approximately \$14.0 million is tentatively scheduled to be sold in late April 2005. This transaction will finance three capital improvement projects that have previously been approved in the Capital Improvement Program: the Community Development Building, the Financial/Human Resources Information System, and the Police Property/Evidence Storage Facility.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

Yes

No

000138

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: March 23, 2005

This item requests that the Board set a public hearing date of April 13, 2005 to consider the approval of a ground lease of real property, which encompasses the Police Property/Evidence Storage Building at 9221 Public Works Road. Section 15.2-1800 of the Code of Virginia, 1950, requires that a public hearing be held prior to the leasing of real property owned by the County.

With respect to the Community Development Building at 9800 Government Center Parkway, a ground lease for this site was executed as part of Certificates of Participation financing in 2004. Additional certificates will be issued under this existing ground lease; therefore no public hearing is required for this project.

000139



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 9.A.

Subject:

Citizen Request to Address the Board Under "Hearings of Citizens on
Unscheduled Matters"

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Summary of Information:

In accordance with Board procedures, Brenda L. Stewart has requested the opportunity to speak to the Board to ask the Board to "reconsider" the February 23rd rezoning of the Foxcroft Development, Inc. property (05SN0127) because of a "zoning enforcement issue." A number of issues raised by Ms. Stewart in relation to this matter have previously been addressed in a March 7, 2005 letter from the County Attorney.

Preparer: Steven L. Micas

Title: County Attorney
0800:68450.1

Attachments:



Yes



No

000140

----- Original message -----
From: Elko, Lisa
To: Brenda L. Stewart
Sent: Monday, March 07, 2005 10:21 AM
Subject: RE: Agenda for BoS Meeting on March 9, 2005

3/14/2005

Message

Page 1 of 4

Minetree, Beverly

From: Elko, Lisa
Sent: Monday, March 14, 2005 12:25 PM
To: Minetree, Beverly
Subject: FW: Agenda for BoS Meeting on March 9, 2005

Bev,

Actually, this is the last one I had.

Lisa

-----Original Message-----

From: Brenda L. Stewart [mailto:bl-stewart@comcast.net]
Sent: Monday, March 07, 2005 12:41 PM
To: barbara@co.chesterfield.va.us
Cc: Elko, Lisa
Subject: Fw: Agenda for BoS Meeting on March 9, 2005

Dear Mr. Barber,

I am forwarding to you the message I received from Lisa Elko regarding my request to address the Board on Wednesday, March 9 regarding the Foxcreek Development Case, 05SN0127. The BoS heard and approved that case on February 23rd. Ms. Elko first called me this morning to relay the message from you and Mr. Ramsey that your agenda was very full and I could speak on March 23rd. First, I will address the issue in three minutes, so that will hardly impact your schedule. Second, I submitted my request to speak prior to the deadline Thursday. Additional information was requested and I provided it on Friday. I had already asked Lisa if I would be able to get on the agenda for March 9 because I had the agenda in my mailbox, and she did not see a problem with it on Friday afternoon. I understand that my request has to be reviewed and approved by Mr. Ramsey, Mr. Micas and/or the Board. I also understand that this might be a sensitive issue, because Mr. Micas had the opportunity to address it at the Board meeting on February 23rd, and he did not. I cannot accept the premise that your agenda is so full that you cannot permit me three minutes on Wednesday to address this issue regarding reconsideration of a February 23 decision. I am requesting three minutes on Wednesday, March 23rd, to address the issue as stated in my e-mail of March 4.

In addition, I have yet to receive any acknowledgment or response to the February 25 letter I wrote to you (copies furnished to the other supervisors, Mr. Ramsey and Mr. Micas) regarding Mr. Micas' inaccurate statements concerning me at the February 23 BoS meeting. I also sent a copy of that letter to you by e-mail. I consider this to be a very serious matter.

It seems that the Board is very concerned about citizens' expression of their sentiments in public, but the failure to respond to us when we seek to communicate outside the public forum only reinforces the need for the public forum as citizens seek accountability for elected officials' actions. I have been forced into the public forum on the numerous issues regarding the contracting for the design and construction of the new high school in an attempt to get answers regarding how and why my local government has been wasting millions of tax dollars. No member of either the BoS or the School Board ever expressed an interest in discussing with me the information I had compiled. To the contrary, the School Board Chairman arrogantly questioned, "Why would I want to meet with you and argue about a bunch of papers"? As you are aware, I am not making allegations based on hearsay and conjecture, but I have amassed quite a documented history of transactions related to the school contracting issues that support my statements. I may have been the only one presenting these issues in public, but I can assure you I am far from being the only Chesterfield citizen concerned with these issues.

If you choose to delay my opportunity to speak on the zoning enforcement issue involving the Foxcreek Development Case until March 23, I shall share the matter with the public through the media. If you do not respond to my February 25 letter by close of business tomorrow, then I shall also share that issue with the public through the media. Please do not interpret this proposed action on my part as a threat; it is not. It is the only avenue remaining to a concerned citizen who simply will not accept the sound of silence from public officials who are being called to account for their actions in spending millions of tax dollars. Neither will I accept being unjustifiably upbraided in the public arena by the County Attorney.

Sincerely,

Brenda L. Stewart
804-590-2309

000141

----- Original Message -----

From: [Elko, Lisa](#)

To: Brenda L. Stewart

Sent: Monday, March 07, 2005 10:21 AM

Subject: RE: Agenda for BoS Meeting on March 9, 2005

3/14/2005

Page 3 of 4

-----Original Message-----

From: Brenda L. Stewart [mailto:bl-stewart@comcast.net]

Sent: Friday, March 04, 2005 3:56 PM

To: Elko, Lisa

Subject: Re: Agenda for BoS Meeting on March 9, 2005

Hi Lisa,

As we just discussed, I wish to address the BoS regarding the application of Sections 17-5 and 17-44 to the Foxcreek Development Case, 05SN0127, heard on Wednesday, February 23rd. I wish to ask for reconsideration of the BoS decision in that case based on the issue I raised relating to the legality of the transfer of that property from W.S. Carnes to Foxcreek Development on February 16, 2004 under Chesterfield ordinances in effect currently and at that time. The County Attorney did not address that issue during the BoS evening meeting on February 23rd. I provided additional information relevant to the issue in an enclosure to a letter dated February 25th and addressed to the Chairman of the Board, Mr. Barber.

Thank you.

Brenda

----- Original Message -----

From: [Elko, Lisa](#)

To: [Brenda L. Stewart](#)

Sent: Thursday, March 03, 2005 4:34 PM

Subject: RE: Agenda for BoS Meeting on March 9, 2005

March 3, 2005

Ms. Brenda Stewart
5911 Woodpecker Road
Chesterfield, VA 23838

Dear Ms. Stewart:

Your e-mail dated March 3, 2005 requests the opportunity to address the Board on "... policy issues relating to implementation of the zoning ordinance." Under § 6 of the Board of Supervisors' procedures, citizens who desire to address the Board must "describe in detail the nature of the issue to be presented to the Board and the remedy, if any, that the citizen will ask of the Board." In addition, it is not appropriate to speak to the Board if your request involves matters "... within the administrative province of the County Administrator." Therefore, you will need to be more specific regarding exactly what policy issue you complain about and any remedies available to the Board of Supervisors before a determination can be made as to whether you may speak at a Board meeting.

As soon as you comply with the specificity requirements of § 6, you can be scheduled for an

000142



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 9.B.

Subject:

Citizen Request to Address the Board Under "Hearings of Citizens on
Unscheduled Matters"

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Summary of Information:

In accordance with Board procedures, Eileen McAfee has requested the opportunity to speak to the Board to address: "(1) Animal abuse, neglect and cruelty violations at [the County's Animal Control] facility; (2) The risk these on-going, illegal and inhumane practices places the County at for Civil Penalties ... levied by the Attorney General through the Office of the State Veterinarian; and (3) recommendations for improvements."

Preparer: _____ Steven L. Micas

Title: County Attorney
0800:68431.1

Attachments:

Yes

No

#

000143

Elko, Lisa

From: Miller, Kelly
Sent: Wednesday, March 09, 2005 1:43 PM
To: Elko, Lisa
Subject: FW: Request to Speak at Board of Supervisors Meeting

-----Original Message-----

From: Eileen McAfee [mailto:eileenmcafee@yahoo.com]
Sent: Wednesday, March 09, 2005 1:23 PM
To: Humphrey, Renny; Miller, Kelly; Warren, Art; King, Dickie; Barber, Ed
Cc: Greg Pearson; Ramsey, Lane; Times Dispatch
Subject: Request to Speak at Board of Supervisors Meeting

Chesterfield County Board of Supervisors

Dear Sirs and Madam:

I am writing to you on behalf of many concerned citizens in regard to on-going problems at the Chesterfield County Animal Pound, under the Management of Police Captain Alice Berry.

We would like an opportunity to speak to you at the next public Board of Supervisors Meeting. Will you please place us on your Agenda?

Specifially, we would like to address:

1. Animal abuse, neglect and cruelty violations occurring at our facility.
2. The risk these on-going, illegal and inhumane practices places the County at for Civil Penalties (our tax dollars), levied by the Attorney General through the Office of the State Veterinarian.
3. Recommendations for improvements.

Thank you very much.

Eileen McAfee

Celebrate Yahoo!'s 10th Birthday!
[Yahoo! Netrospective: 100 Moments of the Web](#)

000143A



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: March 23, 2005

Item Number: 10.A.

Subject: Developer Water and Sewer Contracts

County Administrator's Comments:

County Administrator: _____

Board Action Requested: The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

Summary of Information:

The following water and sewer contracts were executed by the County Administrator:

- Contract Number: 95-0064
Project Name: Chester Christian Church - 4330 Curtis Street
Developer: Chester Christian Church
Contractor: Castle Equipment Corporation
Contract Amount: Water Improvements - \$85,786.80
Wastewater Improvements - (Private)
District: Bermuda

Preparer: Craig S. Bryant

Title: Director of Utilities

Attachments:

Yes

No

#

000144

2. Contract Number: 03-0300
Project Name: Charter Colony Senior Apartments
Developer: Charter Colony Senior Associates, LP
Contractor: Shoosmith Brothers Construction Company, Inc.
Contract Amount: Water Improvements - \$49,000.00
Wastewater Improvements - \$9,600.00
District: Midlothian
3. Contract Number: 04-0024
Project Name: Bank of Richmond - Hull Street Road
Developer: Bank of Richmond
Contractor: Bookman Construction Company
Contract Amount: Water Improvements - \$42,700.00
Wastewater Improvements - \$9,000.00
District: Clover Hill
4. Contract Number: 04-0301
Project Name: Beta Tech - 7914 Midlothian Turnpike
Developer: Midlothian LLC
Contractor: BTS Construction Company
Contract Amount: Water Improvements - \$12,125.00
District: Midlothian
5. Contract Number: 04-0437
Project Name: Harbour Pointe Medical Building
Developer: Harbour Pointe MOB, LLC
Contractor: Excalibur Construction Corporation
Contract Amount: Water Improvements - \$73,815.00
Wastewater Improvements - \$30,802.00
District: Clover Hill



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 10.B.

Subject:

Status of General Fund Balance, Reserve for Future Capital Projects,
District Improvement Fund, and Lease Purchases

County Administrator's Comments:

County Administrator: _____ *LBR*

Board Action Requested:

Summary of Information:

Preparer: _____ Lane B. Ramsey

Title: _____ County Administrator

Attachments:



Yes



No

000146

CHESTERFIELD COUNTY
GENERAL FUND BALANCE
March 23, 2005

| BOARD MEETING DATE | DESCRIPTION | AMOUNT | BALANCE |
|--------------------------|---|-------------|--------------|
| 07/01/04 | FY2005 Actual Beginning Fund Balance | | \$49,403,714 |
| 07/01/04 | Hurricane Isabel accrual | (3,379,255) | \$46,024,459 |
| 07/01/04 | FY2005 Adjusted Beginning Fund Balance | | \$46,024,459 |
| 07/01/04 | FY05 Addition to Fund Balance | 750,000 | \$46,774,459 |
| 11/23/04 | Designate excess revenue (County) for non-recurring items in FY2006 | (2,163,220) | \$44,611,239 |
| 11/23/04 | Designate excess expenditures (County) for non-recurring items in FY2006 | (226,540) | \$44,384,699 |
| 11/23/04 | Designate excess expenditures (Schools) for non-recurring items in FY2005 | (3,077,862) | \$41,306,837 |
| 11/23/04 | FY04 Results of Operations - restore CSA fund balance shortfall for use in FY2005 | (90,237) | \$41,216,600 |
| 11/23/04 | FY04 Results of Operations - Bond referendum expenditures in FY2005 | (60,000) | \$41,156,600 |
| 11/23/04 | FY04 Results of Operations - Pay plan adjustments in three departments in FY2005 | (257,800) | \$40,898,800 |

000147

CHESTERFIELD COUNTY
RESERVE FOR FUTURE CAPITAL PROJECTS
TRADITIONALLY FUNDED BY DEBT
March 23, 2005

| Board Meeting Date | Description | <u>Amount</u> | <u>Balance</u> |
|--|---|---------------|----------------|
| FOR FISCAL YEAR 2003 BEGINNING JULY 1, 2002 | | | |
| 4/10/2002 | FY03 Budgeted Addition | 8,600,000 | 10,111,312 |
| 4/10/2002 | FY03 Capital Projects | (7,277,800) | 2,833,512 |
| 8/28/2002 | Purchase land for athletic facilities at Spring Run Elementary School, closing costs, and environmental assessment | (140,000) | 2,693,512 |
| FOR FISCAL YEAR 2004 BEGINNING JULY 1, 2003 | | | |
| 4/9/2003 | FY04 Budgeted Addition | 9,354,000 | 12,047,512 |
| 4/9/2003 | FY04 Capital Projects | (8,559,300) | 3,488,212 |
| 7/23/2003 | National search for a developer to revitalize the Cloverleaf Mall area | (44,000) | 3,444,212 |
| 10/22/2003 | Debris pick-up program due to Hurricane Isabel | (1,000,000) | 2,444,212 |
| 4/14/2004 | To General Services for building unexpected repairs and maintenance items incurred during FY04 | (125,000) | 2,319,212 |
| 4/14/2004 | Trf to Sheriff for start-up expenses and capital for new replacement jail project | (260,000) | 2,059,212 |
| 4/14/2004 | Designate funding for police vehicles associated with the new COPS grant. Funds to be transferred to Police in FY2006 | (500,000) | 1,559,212 |
| FOR FISCAL YEAR 2005 BEGINNING JULY 1, 2004 | | | |
| 4/14/2004 | FY05 Budgeted Addition | 9,600,000 | 11,122,692 |
| 4/14/2004 | FY05 Capital Projects | (8,496,900) | 2,625,792 |
| 7/28/2004 | Pre-development studies for Cloverleaf Mall | (65,000) | 2,560,792 |
| 8/11/2004 | Deposit on acquisition of the mall buildings at Cloverleaf Mall | (250,000) | 2,310,792 |
| 9/3/2004 | Purchase of public safety equipment for search and rescue, natural disasters and other emergency situations | (59,600) | 2,251,192 |
| 10/13/2004 | Operating costs associated with Cloverleaf Mall for 2004/2005 | (500,000) | 1,751,192 |
| 10/13/2004 | Debt Service costs associated with IDA loan for Cloverleaf Mall | (300,000) | 1,451,192 |
| 10/13/2004 | Other Cloverleaf Mall operating costs (including costs associated with the acquisition of additional property) | (250,000) | 1,201,192 |
| 11/10/2004 | Woodmont Drive road and waterline repairs resulting from damage from Tropical Storm Gaston | (30,455) | 1,170,737 |

000148

DISTRICT IMPROVEMENT FUNDS
March 23, 2005

| <u>District</u> | <u>Prior Years Carry Over*</u> | <u>FY2005 Appropriation</u> | <u>Funds Used to Date</u> | <u>Items on 3/23 Agenda</u> | <u>Balance Pending Board Approval</u> |
|--------------------|------------------------------------|---------------------------------|-------------------------------|---------------------------------|---|
| Bermuda | \$11,647 | \$48,500 | \$31,110 | \$0 | \$29,037 |
| Clover Hill | 43,363 | 48,500 | 42,051 | 4,500 | 45,312 |
| Dale | 75,769 | 48,500 | 38,165 | 0 | 86,103 |
| Matoaca | 58,871 | 48,500 | 36,025 | 4,500 | 66,846 |
| Midlothian | 34,064 | 48,500 | 40,984 | 0 | 41,580 |
| County Wide | 0 | 13,500 | 0 | 0 | 13,500 |

Prepared by
 Accounting Department
 February 28, 2005

SCHEDULE OF CAPITALIZED LEASE PURCHASES

APPROVED AND EXECUTED

| <u>Date Began</u> | <u>Description</u> | <u>Original Amount</u> | <u>Date Ends</u> | <u>Outstanding Balance 02/28/05</u> |
|-----------------------------|--|------------------------|------------------|-------------------------------------|
| 04/99 | Public Facility Lease – Juvenile Courts Project | \$16,100,000 | 11/19 | \$12,075,000 |
| 1/01 | Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems | 13,725,000 | 11/21 | 10,965,000 |
| 04/01 | School Copier Lease #2 – Manchester High School | 20,268 | 03/06 | 5,239 |
| 11/00 | School Copier Lease #3 – Chester Middle School | 20,268 | 09/05 | 2,885 |
| 09/01 | School Server Lease | 278,372 | 07/05 | 58,647 |
| 03/03 | Certificates of Participation – Building Construction, Expansion and Renovation | 6,100,000 | 11/23 | 5,780,000 |
| 03/04 | Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems | 21,970,000 | 11/24 | 21,970,000 |
| 10/04 | Cloverleaf Mall Redevelopment Project | 9,225,000 | 10/06 | 9,225,000 |
| 11/04 | School Archival/Retrieval System Lease | 21,639 | 01/08 | 19,698 |
| 12/04 | Energy Improvements at County Facilities | 1,519,567 | 12/17 | 1,519,567 |
| 12/04 | Energy Improvements at School Facilities | <u>427,633</u> | 12/10 | <u>427,633</u> |
| TOTAL APPROVED AND EXECUTED | | <u>\$69,407,747</u> | | <u>\$62,048,669</u> |

PENDING EXECUTION

| <u>Description</u> | <u>Approved Amount</u> |
|--------------------|------------------------|
| None | |



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 10.C.

Subject:

Roads Accepted into the State Secondary System

County Administrator's Comments:

County Administrator: _____

A handwritten signature in cursive script, appearing to be "JBR", written over a horizontal line.

Board Action Requested:

Summary of Information:

Preparer: _____ Lisa H. Elko

Title: _____ Clerk to the Board

Attachments:



Yes



No

000151

Report of Changes to the Secondary System of State Highways

14-Mar-05

6

County of Chesterfield

| Street Names grouped by Project/Subdivision | Route | Street Termini | Length Miles | Date Resolution | BOS Effective |
|---|-------|---|--------------|-----------------|---------------|
| System Change: Addition | | | | | |
| Mineola Heights, Section 1 | | | | | |
| Bethesda Court | 05788 | From: Timonium Dr., (Rt. 3531) To: Cul-de-sac | 0.06 | 11/10/2004 | 2/18/2005 |
| Tanner Village, Section A | | | | | |
| Camack Place | 05841 | From: Camack Pl., (Rt. 5841) To: .09 Mi. Ne Camack Pl., (Rt. 5841) | 0.09 | 1/12/2005 | 2/11/2005 |
| Camack Place | 05841 | From: Camack Trl., (Rt. 5840) To: .04 Mi. S Camack Trl., (Rt. 5840) | 0.04 | 1/12/2005 | 2/11/2005 |
| Camack Trail | 05840 | From: Camack Pl., (Rt. 5840) To: Jeffries Wy., (Rt. 5842) | 0.06 | 1/12/2005 | 2/11/2005 |
| Camack Trail | 05840 | From: Charter Colony Pkwy., (Rt. 950) To: Camack Pl., (Rt. 5841) | 0.08 | 1/12/2005 | 2/11/2005 |
| Camack Trail | 05840 | From: Jeffries Wy., (Rt. 5842) To: Cul De Sac | 0.11 | 1/12/2005 | 2/11/2005 |
| Jeffries Way | 05842 | From: Camack Trl., (Rt. 5840) To: .09 Mi. N Camack Trl., (Rt. 5840) | 0.09 | 1/12/2005 | 2/11/2005 |
| Jeffries Way | 05842 | From: Camack Trl., (Rt. 5840) To: .08 Mi. S Camack Trl., (Rt. 5840) | 0.08 | 1/12/2005 | 2/11/2005 |

Total Net Change in Mileage 0.61



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 15.A.

Subject:

Public Hearing to Consider the Appropriation of a \$1,157,400 Refund Received from the Riverside Regional Jail Authority

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JBR

Board Action Requested:

Hold a public hearing to consider the appropriation of the \$1,157,400 per diem refund received from the Riverside Regional Jail Authority. The refund will be used to offset the expected shortfall in the regional jail budget for this fiscal year.

Summary of Information:

This date and time has been scheduled to hold a public hearing to consider the appropriation of \$1,157,400 received from Riverside Regional Jail Authority (RRJA) as a refund for per diem payments. Last year, the RRJA generated excess funds in the amount of \$4,548,637.74. The RRJA generated excess revenue by selling beds to federal agencies, contracting with the State to hold inmates under the Jail Contract Bed program, and selling beds to member and non-member jurisdictions.

The Authority voted to refund \$2,274,318.87, fifty percent of the excess revenue, to participating localities, of which \$1,157,400.87 is Chesterfield County's share. The remaining \$2,274,318.87 will be deposited into the RRJA expansion fund.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

Yes

No

#

000153

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: March 23, 2005

Summary of Information (Cont.):

In FY2003, the average daily population for Chesterfield at the Riverside Regional Jail was 504.7 and in FY2004 the average daily population was 523.7. The average daily population for the current fiscal year, through December, has been 485.0. Increases in the number of arrests and convictions continue to contribute to the high populations at both the local and regional jails. If current factors remain constant, the average daily population for the twelve-month period could be 553, at a cost of approximately \$7,468,500. The current fiscal year budget for per diem payments is \$6,200,300. This would cause overspending of more than \$1.2 million. The refunded \$1.1 million will be used to offset the projected overspending.

It is uncertain as to whether revenue excesses and refunds will be generated in the future. As the member jurisdictions continue to increase their utilization of beds, federal inmates, Jail Contract Beds, and non-member jurisdictions will continue to be removed to accommodate the needs of the member jurisdictions.

000154



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 15.B.

Subject:

Hold a Public Hearing to Consider the Appropriation of \$700,000 in Anticipated Federal Emergency Management Agency Reimbursement for Debris Hauling for Hurricane Isabel

County Administrator's Comments:

Recommend Approval

County Administrator: _____

[Signature]

Board Action Requested:

Hold a public hearing to consider the appropriation of up to \$700,000 in anticipated FEMA reimbursement for debris hauling for Hurricane Isabel.

Summary of Information:

This date and time has been advertised to hold a public hearing to consider the appropriation of up to \$700,000 in anticipated FEMA reimbursement for the final debris hauling expenses that have been incurred during this fiscal year due to Hurricane Isabel.

In the fall of 2004 (FY2005), staff completed the removal of all debris created from Hurricane Isabel and incurred costs associated with the removal. During FY2004, the Waste and Resource Recovery Department expended a total of \$10,019,107 (which will bring the total cost incurred for Waste and Resource Recovery debris removal to \$10,719,107). The required local match of approximately \$950,000 for FY2004 expenses was covered by a transfer from the County's Reserve for Capital Projects. Staff will identify the estimated FY2005 local match of \$55,080 at year-end.

Preparer: Rebecca T. Dickson,

Title: Director, Budget and Management

Attachments:

Yes

No

#

000155



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 15.C.

Subject:

Public Hearing to Consider Proposed Ordinance Amendments Relating to Department of Utilities Fee Changes

County Administrator's Comments: *Recommend no action until budget adoption*

County Administrator: _____ *[Signature]*

Board Action Requested:

Hold a Public Hearing to Consider the Attached Amendments Relating to Utilities Fee Changes.

Summary of Information:

This date and time has been scheduled to hold a public hearing on proposed Utilities ordinance fee changes.

A cost of service study was conducted to determine if current rates were covering the operating expenses involved in delivering water and wastewater services. The outcome of the study indicates that a rate increase in the capacity and customer charges for water and wastewater is warranted in order to cover services being rendered. These proposed changes will increase a typical bi-monthly water bill by \$2.58 and a typical wastewater bi-monthly bill by \$3.00. A typical combined water and wastewater bi-monthly bill will increase by \$3.54. Base charges were last adjusted in 1992 and commodity charges in July 2003. Even after the proposed rate increases (assuming a typical bill for combined services), Chesterfield's rates are still among the lowest compared to neighboring localities.

In addition, there are several other increases proposed. Increases in these areas last occurred in 1992 or prior. Installation charges for water service lines are proposed to increase depending on the size of the line. The increases are: from \$465 to \$777 for a 5/8" line, from \$610 to \$981 for a 1" line, from \$900 to \$1,641 for a 1 1/2" line, and from \$1,000 to \$1,836

Preparer: Rebecca T. Dickson

Title: Director of Budget and Management

Attachments:

Yes

No

#

000156

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTIONS 18-22 AND 18-27 RELATING TO WATER
AND SEWER CONNECTION FEES AND UTILITY CHARGES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) That Sections 18-22 and 18-27 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:

Sec. 18-22. Connection fees.

o o o

(c) The meter and water service line installation charge shall be:

(1) For installing water service lines:

| | | |
|--------|-----------|------------------|
| 5/8" | \$ 465.00 | <u>\$ 777.00</u> |
| 1" | 610.00 | <u>981.00</u> |
| 1 1/2" | 900.00 | <u>1,641.00</u> |
| 2" | 1,000.00 | <u>1,836.00</u> |

o o o

Sec. 18-27. Utility charges.

Effective ~~January 1, 1999~~ July 1, 2005, the consumer shall pay charges for utility service in accordance with the following schedules:

- (a) *Monthly service charges.* The monthly service charge shall be:
 - (1) *Customer cost charge.* A customer cost charge of ~~\$0.99~~ \$1.50 for each service account. However, customers who have only a water account or a wastewater account shall pay a customer cost charge of ~~\$1.98~~ \$3.00.

o o o

- (3) *Capacity cost charge.*

| | Customer Class | Meter Size (inches) | Number of ERU's per Unit | Monthly Capacity Charge | |
|-------|--|---------------------|--------------------------|----------------------------------|-------------------------------------|
| | | | | Water | Wastewater |
| (i) | Dwelling, single-family, including townhouses and mobile homes that are not located in a mobile home park | 5/8 | 1.00 | \$ 1.88 <u>\$2.15</u> | \$ 6.52 <u>\$7.00</u> |
| (ii) | Dwelling, two-family (per unit) | 5/8 | 1.00 | 1.88 <u>2.15</u> | 6.52 <u>7.00</u> |
| (iii) | Mobile homes that are located in a mobile home park and multiple-family dwellings other than multiple-family dwellings used exclusively as housing for colleges or universities (per unit) | | 0.85 | 1.60 <u>1.85</u> | 5.54 <u>5.95</u> |
| (iv) | All other customer classes | 5/8 and 3/4 | 1.00 | 1.88 <u>2.15</u> | 6.52 <u>7.00</u> |
| | | 1 | 2.50 | 4.70 <u>5.40</u> | 16.30 <u>17.50</u> |
| | | 1 1/2 | 5.00 | 9.40 <u>10.75</u> | 32.60 <u>35.00</u> |
| | | 2 | 8.00 | 15.04 <u>17.20</u> | 52.16 <u>56.00</u> |
| | | 3 | 16.00 | 30.08 <u>34.40</u> | 104.32 <u>112.00</u> |
| | | 4 | 25.00 | 47.00 <u>53.75</u> | 163.00 <u>175.00</u> |
| | | 6 | 50.00 | 94.00 <u>107.50</u> | 326.00 <u>350.00</u> |
| | | 8 | 80.00 | 150.40 <u>172.00</u> | 521.60 <u>560.00</u> |
| | | 10 | 115.00 | 216.20 <u>247.25</u> | 749.80 <u>805.00</u> |
| | | 12 | 155.00 | 291.40 <u>333.25</u> | 1,010.60 <u>1,085.00</u> |
| (v) | The capacity cost charge for a dwelling that is served by a meter that is larger than five-eighths inch shall be the capacity cost charge in subsection (a)(3)(iv). | | | | |

(b) *Ancillary charges.*

| | Type | Charge |
|-----|---|--|
| (1) | Portable water meter deposit | \$550.00 <u>\$750.00</u> |
| (2) | Bacteriological test for new construction | 16.00 <u>21.50</u> per test |
| (3) | Meter testing charges: | |
| | (i) 5/8-inch | 30.00 |
| | (ii) 1-inch | 30.00 |
| | (iii) 1 1/2-inch | 40.00 |
| | (iv) 2-inch | 40.00 |
| | (v) Meters that are larger than two inches will be charged the actual cost of the test. | |
| (4) | Temporary voluntary meter disconnection fee | Customer cost charge plus capacity costs charge for each billing period of disconnection, plus service reconnection fee. |
| (5) | Strong waste surcharge | (See section 18-107.) |
| (6) | Septage dumping charge | \$25.00 per 1,000 gallons |

(2) *That this ordinance shall become effective July 1, 2005.*



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 15.D.

Subject:

Public Hearing to Consider Proposed Ordinance Amendments Relating to Fees for Collecting Delinquent Taxes

County Administrator's Comments:

Recommend no action until budget adoption

County Administrator: _____

KAR

Board Action Requested:

Hold a Public Hearing to Consider the Attached Amendments Relating to Fees for Collecting Delinquent Taxes.

Summary of Information:

This date and time has been scheduled to hold a public hearing on the proposed ordinance amendment relating to fees for collecting delinquent taxes.

The FY2005 Adopted Budget included an increase in the delinquent collection fee from \$20 to \$30 if the treasurer collects subsequent to 30 or more days after notice of delinquent taxes or other charges, but prior to judgment and in the administrative fee from \$25 to \$30 if the treasurer collects the taxes or other charges after judgment. The treasurer's cost to pursue these cases exceeds the fee. Staff is requesting an additional modification to the ordinance effective immediately upon adoption that would remove the stipulation that the delinquent fee shall not exceed 20% of the delinquent tax bill. This ordinance change clarifies the collection of fees imposed on delinquent taxes and other charges and aligns the county code with the state code.

The proposed ordinance is attached.

Preparer: Rebecca T. Dickson

Title: Director of Budget and Management

Attachments:

Yes

No

000160

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTION 9-5 RELATING TO
FEES FOR COLLECTING DELINQUENT TAXES OR OTHER CHARGES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Section 9-5 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:*

Sec. 9-5. Fee imposed for collecting delinquent taxes or other charges.

Any person who fails to pay taxes or other charges to the county when due shall be charged a delinquent collection fee. The delinquent collection fee shall consist of administrative costs, attorney's fees, and collection agency fees.

Administrative costs shall be:

- (1) Thirty dollars (\$30.00) if the treasurer collects subsequent to 30 or more days after notice of delinquent taxes or other delinquent charges, but prior to judgment; and
- (2) Thirty dollars (\$30.00) if the treasurer collects the taxes or other charges after judgment.

Attorney's fees and collection agency fees shall not exceed 20 percent of the taxes or other charges collected.

~~The entire delinquent collection fee imposed by this section shall not exceed 20 percent of the delinquent tax bill or other delinquent charges and shall be in addition to all applicable penalties and interests.~~

(2) *That this ordinance shall become effective immediately upon adoption.*

000161



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 15.E.

Subject:

Public Hearing to Consider Proposed Ordinance Amendment Relating to Motor Vehicles Owned by Members of Volunteer Rescue Squads, Members of Volunteer Fire Departments, and Auxiliary Police Officers

County Administrator's Comments: *Recommend Approval*

County Administrator: *JBR*

Board Action Requested:

Hold a Public Hearing on the proposed ordinance amendment relating to motor vehicles owned by members of Volunteer Rescue Squads, members of Volunteer Fire Departments, and Auxiliary Police Officers.

Summary of Information:

This date and time has been scheduled to hold a public hearing on proposed ordinance amendments relating to motor vehicles owned by members of Volunteer Rescue Squads, Volunteer Fire Departments, and Auxiliary Police officers.

Current county policy allows one vehicle per household to be classified separately and eligible for the lower tax rate of \$0.96. This amendment expands the ordinance so that if a volunteer rescue squad or fire department member and an auxiliary member are members of the same household, that household shall be allowed two vehicle special classifications rather than one. This change is estimated to cost about \$4,000 annually and would become effective January 2006.

The other amendment expands the ordinance so that vehicles not only owned or leased by an active member but also an active auxiliary member of a volunteer rescue squad, fire department, or auxiliary police unit can be exempt from the decal license fee.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

Yes

No

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000162

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTIONS 9-57 AND 13-51 RELATING TO
MOTOR VEHICLES OWNED BY MEMBERS OF VOLUNTEER
RESCUE SQUADS, MEMBERS OF VOLUNTEER FIRE
DEPARTMENTS AND AUXILIARY POLICE OFFICERS

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Sections 9-57 and 13-51 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:*

Sec. 9-57. Motor vehicles owned by members of volunteer rescue squads, members of volunteer fire departments and auxiliary police officers.

(a) Motor vehicles (i) owned by members or auxiliary members of a volunteer rescue squad or volunteer fire department or persons appointed to serve as auxiliary police officers pursuant to Code of Virginia, § 15.2-1731 or (ii) leased by members or auxiliary members of a volunteer rescue squad or volunteer fire department if the member is obligated by the terms of the lease to pay tangible personal property tax or the motor vehicle hereby constitute a separate classification for tangible personal property taxation, subject to the standards, conditions and requirements provided in this section.

(b) For any tax year, only one motor vehicle per owner may be separately classified pursuant to subsection (a); however, if a volunteer rescue squad or fire department member and an auxiliary member are members of the same household, that household shall be allowed no more than two special classifications.

(c) To qualify for separate classification under this section, the motor vehicle must:

- (1) Be owned or leased by a member or auxiliary member of a volunteer rescue squad or volunteer fire department or owned by a person appointed to serve as an auxiliary police officer pursuant to Code of Virginia, § 15.2-1731;
- (2) Be used regularly by the member to respond to rescue squad, fire department or police department emergency calls or used by a member who regularly performs other duties for the rescue squad, fire department or police department; and
- (3) Be used for such calls or to perform such other duties more often than any other motor vehicle owned by the member.

(d) Any member or auxiliary member of a volunteer rescue squad or volunteer fire department or person appointed to serve as an auxiliary police officer pursuant to Code of Virginia, § 15.2-1731, who seeks to have a motor vehicle separately classified for a tax year under this section must, prior to January 31 of the tax year, furnish the commissioner of the revenue with a certification, signed under oath by the fire chief or head of the member's volunteer organization or department stating that:

- (1) The member is a member of the organization or department;
- (2) The member regularly responded to emergency calls received by the organization or department or regularly performed other duties for the organization or department during the previous calendar year;
- (3) The motor vehicle for which a separate classification is sought was regularly used to respond to such calls or to perform such other duties; and
- (4) Such motor vehicle was used for such calls more often than any other vehicle owned by the member.

(e) Any member or auxiliary member of a volunteer rescue squad or volunteer fire department or person appointed to serve as an auxiliary police officer may replace a motor vehicle certified pursuant to this section as of January 31 of the current tax year at the time that the certified vehicle is sold or transferred.

(f) Notwithstanding the January 31 deadline provided by subsections (d) and (e), the commissioner of revenue shall be authorized, in his discretion, and for good cause shown and without fault on the part of the member, to accept a certification after January 31.

o o o

Sec. 13-51. Required; exceptions.

(a) A license tax is hereby imposed upon every motor vehicle, trailer or semitrailer normally garaged, stored or parked in the county.

(b) The provisions of this article shall not apply to the following:

(1) Any vehicle exempted by the provisions of Code of Virginia, §§ 46.2-663--46.2-683, as amended, and Code of Virginia, § 46.2-755, as amended;

(2) Any vehicle licensed pursuant to Code of Virginia, § 46.2-750, as amended; or,

(3) Any vehicle otherwise exempted by state law.

(c) A county license will be issued free of charge to:

(1) Vehicles owned by a volunteer rescue squad;

(2) Vehicles owned by a volunteer fire department;

(3) Vehicles owned or leased by a volunteer police chaplain. However, only one vehicle owned by the chaplain may qualify for the exemption provided by this subsection;

- (4) Any vehicle displaying special permanent plates as approved and issued by the department of motor vehicles pursuant to Code of Virginia, § 46.2-739, as amended, to veterans with service-connected disabilities; and
- (5) Vehicles owned or leased by an active member or active auxiliary member of a volunteer rescue squad, a volunteer fire department, or an auxiliary police unit; provided that the member submits to the treasurer a certification, signed under oath by the chief or head of the member's volunteer organization, certifying the member's active membership for the six-month period prior to obtaining a license. However, only one vehicle owned by the member may qualify for the exemption provided by this subsection.

(2) *That this ordinance shall become effective January 1, 2006.*



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 15.F.

Subject:

Public Hearing on Proposed 2005 Tax Rates

County Administrator's Comments: *Recommend no action until budget adoption*

County Administrator: _____ *LAR*

Board Action Requested:

Hold a Public Hearing on the Proposed 2005 Tax Rates Ordinance.

Summary of Information:

This date and time has been scheduled to hold a public hearing on tax levies for the tax year 2005. The County Administrator's Proposed FY2006 Biennial Financial Plan assumes a real estate tax rate of \$1.07 and anticipates holding all other rates constant. In addition, the rate for the newly created classification of motor vehicles which are specially equipped to provide transportation for physically handicapped individuals is proposed at \$.01 for every \$100 of the assessed value.

The real estate tax rate advertised for this public hearing is \$1.07. This gives the Board of Supervisors the flexibility to adopt a real estate tax rate of \$1.07 or lower on April 13.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

Yes

No

000166

**AN ORDINANCE TO ESTABLISH THE ANNUAL TAX LEVY
ON VARIOUS CLASSES OF PROPERTY FOR THE
COUNTY OF CHESTERFIELD**

BE IT ORDAINED by the Board of Supervisors of the County of Chesterfield that for the year beginning on the first day of January, ~~2004~~ 2005, and ending on the thirty-first day of December, ~~2004~~ 2005, the taxes on property in all the Magisterial Districts of the County of Chesterfield shall be as follows:

Sec. 1. Real Property and Mobile Homes.

On tracts of land, lots or improvements thereon and on mobile homes the tax shall be \$1.07 on every \$100 of assessed value thereof.

Sec. 2. Personal Property.

(a) On automobiles, trailers, boats, boat trailers, other motor vehicles and on all tangible personal property used or held in connection with any mining, manufacturing or other business, trade, occupation or profession, including furnishings, furniture and appliances in rental units, the tax shall be \$3.60 on every \$100 of the assessed value thereof.

(b) On aircraft as defined by Section 58.1-3503 and -3506 of the Code of Virginia, 1950, as amended, the tax shall be \$.50 on every \$100 of the assessed value thereof.

(c) On motor vehicles owned or leased by members of volunteer rescue squads, volunteer fire departments, volunteer police chaplains and by auxiliary police officers as provided in Section 9-57, Code of the County of Chesterfield, 1997, as amended, the tax shall be \$.96 on every \$100 of the assessed value thereof.

(d) On wild or exotic animals as defined by Section 58.1-3506 of the Code of Virginia, 1950, as amended, the tax shall be \$0.01 on every \$100 of the assessed value thereof.

(e) On motor vehicles which use clean special fuels as defined in Section 58.1-2101 of the Code of Virginia, 1950, as amended, the tax shall be \$3.24 on every \$100 of the assessed value thereof.

(f) On motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce, the tax shall be \$.96 on every \$100 of the assessed value thereof.

(g) On motor vehicles which are specially equipped to provide transportation for physically handicapped individuals, the tax shall be \$.01 on every \$100 of the assessed value thereof.

Sec. 3. Public Service Corporation Property.

(a) On that portion of real estate and tangible personal property of public service corporations which has been equalized as provided in Section 58.1-2604 of the Code of Virginia, 1950, as amended, the tax shall be \$1.07 on every \$100 of the assessed value thereof determined by the State Corporation Commission.

(b) The foregoing subsections to the contrary notwithstanding, on automobiles and trucks belonging to such public service corporations the tax shall be \$3.60 on every \$100 of assessed value thereof.

Sec. 4. Machinery and Tools.

On machinery and tools used in a manufacturing or mining business the tax shall be \$1.00 on every \$100 assessed value thereof.



CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA

Meeting Date: March 23, 2005

Item Number: 15.G.

Subject:

Public Hearing to Consider the FY2006-2011 Proposed Capital Improvement Program

County Administrator's Comments:

Recommend no action until budget adoption

County Administrator: _____ *JRP*

Board Action Requested:

Hold a Public Hearing to Consider the FY2006-2011 Proposed Capital Improvement Program.

Summary of Information:

This date and time has been scheduled to hold a public hearing on the County Administrator's Proposed Capital Improvement Program for FY2006-2011 which totals \$672,790,500 for County, Schools and Utility projects as follows:

| | |
|----------------|----------------------|
| General County | \$247,747,000 |
| Schools | 302,696,500 |
| Utilities | 122,347,000 |
| | <u>\$672,790,500</u> |

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

Yes

No

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000169



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Meeting Date: March 23, 2005

Item Number: 15.H.

Subject:

Public Hearing to Consider the FY2006 Proposed Community Development Block Grant and the HOME Investment Partnership Annual Plan

County Administrator's Comments:

Recommend no action until budget adoption

County Administrator: _____ *[Signature]*

Board Action Requested:

Hold a Public Hearing on the FY2006 Proposed Community Development Block Grant and the HOME Investment Partnership Annual Plan.

Summary of Information:

This date and time has been scheduled to hold a public hearing on the FY2006 Proposed Community Development Block Grant and the HOME Investment Partnership Annual Plan. The FY2006 recommendation for this program totals \$2,026,000 which is comprised of \$1,420,400 in new CDBG allotments, \$501,800 in new HOME Investment Partnership allotments, \$22,600 in Reprogrammed HOME American Dream Downpayment Initiative (ADDI) funds, and \$81,200 in Reprogrammed CDBG funds.

The County's Community Development Block Grant and HOME Annual Plan for FY2006 is required to be submitted to the U.S. Department of Housing and Urban Development by May 17, 2005. The submission must follow a required public hearing by the Board of Supervisors. A Review Committee has made its recommendation to the County Administrator on the County's FY2006 CDBG and HOME ADDI funding. Attached are the recommendations from both the Review Committee and the County Administrator.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

Yes

No

#

000170

PY 2005-2006 Proposal Detail ~ 1-7-05

Total Available Funding:

CDBG: \$1,420,374
 New Allocation: \$ 81,200
 Reprogrammed: \$1,501,574
 Total Funds:

- CDBG Administration Cap (20%) = \$284,074
 - Public Service Cap (15%) = \$213,074

HOME - \$501,831
 - HOME Administration Cap (10%) = \$50,183
 - CHDO Minimum Allocation (15%) = \$75,275
 ADDI - \$22,538

| Proposer | Activity | Description |
|--|-------------------------------------|--|
| CDBG Department | Emergency Home Repair | Repair housing conditions that threaten the health and safety of low-moderate income homeowners. |
| CDBG Department | In-House Rehabilitation Program | Repairs to owner-occupied houses of low-moderate persons. Covers (6) houses. |
| ElderHomes | Emergency Home Repair | Emergency repairs/ services to (7) county homeowners ex. (roofs, plumbing, heating) |
| ElderHomes | Housing Rehabilitation Program | Repair of L-M income owner-occupied houses to section 8 standards up to maximum of \$30,000. |
| Housing Opportunities Made Equal | Keystone Plan First Time Homebuyers | Down payment & closing costs assistance for (15) L-M income, first time buyers. |
| Richmond Metropolitan Habitat for Humanity | Habitat for Humanity | Acquisition/ development cost for construction of single-family homes for purchase by low to moderate income families in Chesterfield. |
| Interfaith Housing Corporation | IHC Homeownership Program | New construction/rehab on homes for (25) first-time homebuyers. |
| Planning Department | Pro-Active Code Compliance | Salaries, benefits, office space, & other costs for 2 code compliance specialists for JD corridor / Etrick. |
| CDBG Department | Business Revitalization Coordinator | Liaison between the County, small, women, and minority-owned businesses, business and neighborhood organizations, state, local & national economic and community development organizations. Coordinator will provide technical assistance and business development seminars and workshops. |

| FY05 Adopted | Block Grant Request | HOME Grant Request | Citizen Committee | County Administrator |
|--------------|---------------------|--------------------|-------------------|----------------------|
| 35,000 | 35,000 | 0 | 35,000 | 35,000 |
| 253,600 | 0 | 191,400 | 191,400 | 191,400 |
| 100,000 | 0 | 200,000 | 100,000 | 100,000 |
| 80,000 | 0 | 154,800 | 80,000 | 80,000 |
| 105,000 | 0 | 250,000 | 100,000 | 100,000 |
| 116,400 | 117,600 | 0 | 115,000 | 115,000 |
| 70,000 | 70,000 | 0 | 70,000 | 70,000 |

000171

PY 2005-2006 Proposal Detail ~ 1-7-05

Total Available Funding:

CDBG: \$1,420,374 - CDBG Administration Cap (20%) = \$284,074
 New Allocation: \$ 81,200 - Public Service Cap (15%) = \$213,074
 Reprogrammed: \$1,501,574

HOME - \$501,831
 - HOME Administration Cap (10%) = \$50,183
 - CHDO Minimum Allocation (15%) = \$75,275
 ADDI - \$22,538

| Proposer | Activity | Description |
|--|---|--|
| Friends Association | Employment Preparation/Placement | Training and career preparation program that includes personal skill development, employment readiness training, and implementation of career plans for job placement. |
| Jefferson Davis Association | Jefferson Davis Enterprise Center | Continuation of support for rent, utilities and other operating costs for a small business incubator. |
| A.M. Davis Athletic Assoc./Parks & Recreation | A.M. Davis Athletic Field Improvements | Construct a new restroom and concession stand at the football field at Providence Middle School. |
| Bensley Civic Association | Sewer Installation Project - Sherbourne Road | Sewer installation to serve (14) properties on Sherbourne Road. |
| Richmond Affordable Housing c/o Better Housing Coalition | Winchester Greens Infrastructure Improvements | Site work to prepare a retail site that will house approx. 1-15 neighborhood based retailers and service uses in front of the Day Care Center along the Jeff Davis Corridor fronting Winchester Greens. Improvements make site viable for future economic development. |
| Transportation Department | Chesterwood Drive/Cogbill Road Sidewalk | Construction of sidewalk to provide pedestrian access between the neighborhood, schools, library, and businesses. Currently have \$115,000. |
| Utilities Department | County Utilities Dept. Rayon Park Sewer Extension | Sewer installation to serve (75) existing single-family households within the Rayon Park subdivision providing a reliable system of wastewater disposal for residents of Rayon Park. Multi-phase project |

| FY05 Adopted | Block Grant Request | HOME Grant Request | Citizen Committee | County Administrator |
|--------------|---------------------|--------------------|-------------------|----------------------|
| | 10,000 | 0 | 0 | 5,000 |
| 320,000 | 375,000 | 0 | 320,000 | 320,000 |
| | 227,638 | 0 | 0 | INELIGIBLE |
| | 352,186 | 0 | 0 | 0 |
| | 200,000 | 0 | 100,000 | 100,000 |
| | 785,000 | 0 | 0 | 100,000 |
| | 132,000 | 0 | 132,000 | 132,000 |

000172

PY 2005-2006 Proposal Detail ~ 1-7-05

Total Available Funding:

CDBG: \$1,420,374
 - CDBG Administration Cap (20%) = \$284,074
 Reprogrammed: \$ 81,200
 - Public Service Cap (15%) = \$213,074
 Total Funds: \$1,501,574

HOME - \$501,831
 - HOME Administration Cap (10%) = \$50,183
 - CHDO Minimum Allocation (15%) = \$75,275
 ADDI - \$22,538

| Proposer | Activity | Description | FY05 Adopted | Block Grant Request | HOME Grant Request | Citizen Committee | County Administrator |
|---|---|---|--------------|---------------------|--------------------|-------------------|----------------------|
| Environmental Engineering Department | Quail Oaks/Kingsdale Road Drainage Improvement Project | Drainage improvement project to prevent flooding to (12) homeowners. Includes approx. 1450' of paved ditch; approx. 180' of driveway culverts and crossover pipes; erosion control, seeding, and incidentals. | | 175,000 | 0 | 0 | INELIGIBLE |
| Etrick Youth Sports Association | Etrick Storage Facility Project | Construct a 20 x 24 storage facility at Etrick Park to store sports equipment for over 450 children participating in football, cheerleading, and basketball | | 12,819.23 | 0 | 12,820 | 12,820 |
| Happy Hill Road Association | Happy Hill Road Public Water Service | Provide public water service to (5) properties along Happy Hill Road. | | 91,000 | 0 | 0 | 0 |
| Jefferson Davis Association | Northern Chesterfield Gateway Plan | Upgrade the interchange area at Chippenham Parkway and Route 1 to include improved pedestrian crossing, landscaping, gateway signage, and fencing improvements. | | 100,000 | 0 | 0 | INELIGIBLE |
| Meals on Wheels of Greater Richmond | Meals on Wheels Central Kitchen | Construction of a kitchen to replace vendor-provided food preparation services. | 100,000 | 200,000 | 0 | 100,000 | 100,000 |
| Richmond Area ARC | Camp Baker Services Site Improvements | Continuation of two-part project to design and construct the two-way entrance road, widen and pave the driveway, loading, turn-around area and nature trails; create a turn lane into Camp Baker; completion of accessible outdoor ropes course trails and parking. | 101,000 | 100,000 | 0 | 100,000 | 0 |
| Children's Home of Virginia Baptists, Inc. | Achiever's Plus Enrichment Program | Three days per week after school tutorial program for 30 students from Matoaca Middle School. | 10,000 | 10,000 | 0 | 10,000 | 10,000 |

60173

PY 2005-2006 Proposal Detail ~ 1-7-05

Total Available Funding:

CDBG: \$1,420,374 - CDBG Administration Cap (20%) = \$284,074
 New Allocation: \$ 81,200 - Public Service Cap (15%) = \$213,074
 Reprogrammed: \$1,501,574
 Total Funds: \$1,501,574

HOME - \$501,831
 - HOME Administration Cap (10%) = \$50,183
 - CHDO Minimum Allocation (15%) = \$75,275
 ADDI - \$22,538

| Proposer | Activity | Description |
|--|---|---|
| Barbara Hayes | BT&T Helping Transform Lives | Assist low and moderate-income Job Club participants and other welfare-to-work clients attain self-sufficiency. |
| Bensley Elementary School | Bensley Elementary Extended Day Program: Grades 1 & 2 | Extended day program 3 days per week for grades 1 & 2 with academic and social programs. |
| Born to Be Great II Youth Services | The Dream Promotion Project | Youth program to promote self-sufficiency, reduce juvenile delinquency and gang participation, and improve academic performance. |
| Boys & Girls Club of Metro Richmond-Chesterfield | B & G Club "Power Hour" | Comprehensive homework help and tutoring program for Club members at Matoaca and Falling Creek Middle Schools. |
| CARES | Crisis Assistance Response Emergency Shelter & Transitional Housing | Emergency Shelter, services, food & goods for homeless. Assistance to stranded travelers. |
| Commonwealth Clinic | Commit To Our Community | Provide free medical care to the uninsured of Chesterfield County and surrounding areas by funding operational expenses and salary of bilingual front desk assistant. |
| Communities in Schools | CIS: Families & Youth at Risk | Mentoring / Lunch Buddies / Counseling / At-Risk Assistance for school children in 3 LMA's. |
| Parks & Recreation | Ampthill Senior Program | Instructor fees and building rental for exercise, yoga and crafts activities for seniors in an LMA. |
| Parks & Recreation | Bensley Community Center | Administrative salaries, instructor fees, building operating costs for the center. |

| FY05 Adopted | Block Grant Request | HOME Grant Request | Citizen Committee | County Administrator |
|--------------|---------------------|--------------------|-------------------|----------------------|
| | 128,000 | 0 | 0 | 0 |
| 8,000 | 25,400 | 0 | 8,000 | 8,000 |
| | 54,639 | 0 | 0 | 0 |
| 20,000 | 25,000 | 0 | 20,000 | 20,000 |
| | 15,000 | 0 | 0 | 0 |
| | 20,000 | 0 | 0 | 0 |
| 25,000 | 25,000 | 0 | 24,256 | 24,256 |
| 6,000 | 6,000 | 0 | 6,000 | 6,000 |
| 51,300 | 57,500 | 0 | 51,300 | 51,300 |

000174

PY 2005-2006 Proposal Detail ~ 1-7-05

Total Available Funding:

CDBG: \$1,420,374 - CDBG Administration Cap (20%) = \$284,074
 New Allocation: \$ 81,200 - Public Service Cap (15%) = \$213,074
 Reprogrammed: \$1,501,574

HOME - \$501,831
 - HOME Administration Cap (10%) = \$50,183
 - CHDO Minimum Allocation (15%) = \$75,275
 ADDI - \$22,538

| Proposer | Activity | Description |
|---|---|---|
| Parks & Recreation | Chalkley Elementary After-School Recreation Program | Salaries for after school recreation program 2 days a week for youth of Low – Moderate income area. |
| Parks & Recreation | Etrick Community Center | Administrative salaries, instructor fees, building operating costs for the center. |
| Parks & Recreation | Youth Athletic Program (Bensley Elem. School) | Assist youth co-sponsored leagues and associations with program organization, administrative support, and aid in membership recruitment and retention. |
| Parks & Recreation | Youth Programs | Salaries, printing & uniforms for 1) Summer Camp Program & 2) Winter program for youth. |
| Parks & Recreation | Youth Programs Inclusion Costs | Salaries for "inclusion" coaches for disabled youth in summer / winter programs for LMA youth. |
| Jesse J. Mayes Airborne Memorial Bridge Chapter – 555 th PIA | Jesse J. Mayes Computer Learning Ctr | Upgrade 12 existing computer stations and add 13 computer stations for the after-school tutorial program for program participants from Matoaca Middle School. |
| Upper Room Housing Agency | Housing/Financial Security Program | Offers homeownership counseling and educational homebuyer's workshops |
| Community Development | Jefferson Davis Hwy Historic District | Hire a consulting firm to prepare and nominate appropriate properties along Jefferson Davis Highway for State and Federal historic designation. |

| FY05 Adopted | Block Grant Request | HOME Grant Request | Citizen Committee | County Administrator |
|--------------|---------------------|--------------------|-------------------|----------------------|
| 6,000 | 12,000 | 0 | 6,000 | 6,000 |
| 57,500 | 64,000 | 0 | 57,500 | 57,500 |
| 35,000 | 42,000 | 0 | 30,000 | 30,000 |
| | 6,000 | 0 | 0 | 0 |
| | 25,000 | 0 | 0 | 0 |
| | 10,000 | 0 | 0 | 0 |
| | 40,000 | 0 | 0 | 0 |

000175

PY 2005-2006 Proposal Detail ~ 1-7-05

Total Available Funding:

CDBG: \$1,420,374
 New Allocation: \$ 81,200
 Reprogrammed: \$1,501,574
 Total Funds: \$1,501,574

- CDBG Administration Cap (20%) = \$284,074
 - Public Service Cap (15%) = \$213,074

HOME - \$501,831
 - HOME Administration Cap (10%) = \$50,183
 - CHDO Minimum Allocation (15%) = \$75,275
 ADDI - \$22,538

| Proposer | Activity | Description |
|-----------------------------|-------------------------------|---|
| Jefferson Davis Association | JDA Executive Director | Salary of executive director for the JDA responsible for the administrative duties of the JDA. Provides training, development, and staff assistance to the board; recruits new members. |
| CDBG Department | CDBG Administration (20% Cap) | Provides for the general administration of the Block Grant and HOME Programs as well as for the economic development position. |
| CDBG Department | HOME Administration (10% Cap) | Includes program administration for HOME Program |
| | CDBG Contingency | Unallocated Funds |
| | HOME Contingency | Unallocated Funds |
| | | TOTALS: |

| FY05 Adopted | Block Grant Request | HOME Grant Request | Citizen Committee | County Administrator |
|--------------|---------------------|--------------------|-------------------|---|
| | 80,000 | 0 | 0 | INELIGIBLE- Must carry out specific eligible project that meets a broad national objective. |
| 298,140 | 284,074 | 0 | 284,074 | 284,074 |
| 53,000 | 0 | 50,183 | 50,183 | 50,183 |
| | 0 | 0 | 19,624 | 14,624 |
| | 0 | 0 | 2,786 | 2,786 |
| \$1,850,940 | \$ 4,032,730.23 | 1,025,183 | \$ 2,025,943 | \$2,025,943 |

Available Funds: CDBG HOME
 New Grant: \$ 1,420,374.00 \$ 501,831.00
 (Reprogrammed Funds) + \$ 81,200.00 + \$ 22,538.00 (ADDI)

Total Available Funding: \$ 1,501,574.00 = \$ 524,369.00 = \$2,025,943.00

000176



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: March 23, 2005

Item Number: 16.

Subject:

Adjournment and Notice of Next Scheduled Meeting of the Board of Supervisors

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Summary of Information:

Motion of adjournment and notice of a regularly scheduled meeting to be held on April 13, 2005 at 3:30 p.m.

Preparer: Lisa H. Elko

Title: Clerk to the Board

Attachments: Yes

No

000178